



Truro Historical Commission Truro Community-wide Historic Survey -- User Guide September 12, 2014

A. Introduction

A four-year program to update Truro's 1969-1980's two-volume Inventory of Historic Resources was funded through the Town of Truro's Community Preservation Act program. The new ***Truro Community-wide Historic Survey 2011*** was published in 2011 and was prepared by the Public Archaeology Laboratory, Inc. (PAL), with Eric Dray and Gretchen Schuler, Historic Preservation Consultants, under contract to the Town and under the direction of the Truro Historical Commission..

This document is a ***User Guide*** to the Truro Historical Commission website documents as well as the printed documents and DVD on file at the Truro Public Library that were prepared by PAL and the Truro Historical Commission as updated in 2012 and 2013. These files include the PAL 2011 Survey along with a compilation of related documents by PAL and others.

The ***Truro Community-wide Historic Survey*** is a valuable reference resource that documents Truro's wealth of historic properties and resources with information of interest to residents, planners, and scholars

B. Using the Truro Community-wide Historic Survey

The five basic components of the updated ***Community-wide Historic Survey*** are as follows:

1. Truro Historic Properties Survey 2011 and Truro Survey Plan 2010

The ***Survey Narrative Report 2011*** (Phases III and IV, prepared by PAL 2011-2012) is provided in Microsoft Word and with sample reports and the ***Street Index*** in PDF format, which is the best place to begin using the Inventory. This summary report explains the purpose of the community-wide historic resources survey, the history of Truro's Historic Properties and Resources Inventory, the methodology used, a description of the survey results and documents, and recommendations, including National Register eligibility recommendations. Updates and corrections in 2012-2013 are included on the computer files and reprinted documents.

The 2011 Survey builds on the results and recommendations of the ***Truro Survey Plan 2010*** (Phases I and II of the Community-wide Survey, prepared by historic preservation consultants Eric Dray and Gretchen Schuler). This report contained an updated description of Truro's history to set the context for the detailed inventory forms and it established the plan for the 2011 Survey work.

2. Street Index 2011

The *Street Index 2011* is a comprehensive list of approximately 1,377 properties in Truro that are 50 years and older and indicates their survey status as of August 2011 (prepared by PAL 2011). The Index, arranged both by Address and MHC Inventory Number, is provided as a PDF and as an *Excel* document. Updates and corrections in 2012-2013 are included on the computer files and reprinted documents.

The Excel version can be sorted to generate lists as needed. Truro Assessor Map and Parcel numbers are included for reference. To facilitate comparison with the 2011 Truro Inventory Map (item #4 below), a second tab within the Excel file is sorted by the MHC Inventory Number. It is a shortened form, not including the recommended 2010 Action and NR Status.

3. Inventory Forms

The complete set of updated forms are now on file with the Massachusetts Historical Commission (MHC) and the Truro Public Library. Included are the **Individual Property Surveys – BForms (New and Updated Forms)**, and **Area and District Survey Forms – AForms**, as well as **Criteria Statements** regarding National Register eligibility.

The *Street Index* identifies how properties were to be surveyed in the *ACTION* column as follows:

- This final column provides an analysis of what actions should be taken moving forward.
- “NR” means the resource is already being studied for listing on the National register.
- “Y” indicates that an existing Form is adequate in architectural description and historical narrative but a new Form B should be prepared to current standards including new photo, map and other information.
- “U” indicates that an existing Form is inadequate in terms of architectural description and/or historical narrative and further work is required to bring to current standards.
- “S” means that a currently undocumented resource should be surveyed.
- “(Area)” means that the resource should only be recorded as part of an Area Form.

Properties surveyed are **grouped in folders by Area** and are **arranged alphabetically by street address** as listed in the index at the beginning of each folder, and an overall listing in Folder 3:

- Area A-The Highlands
- Area B-Pond Village – North Truro
- Area C-Longnook Higgins Hollow
- Area D-Hill of Churches
- Area E-Corn Hill
- Area F-South Truro
- Area G-Depot Road – Pamet Harbor
- Area H-Truro Center
- Area I-The Pamets
- Area J-Hopper House and Landscape
- Area K-Whitmanville – Great Hollow
- Area L-Castle Hill
- Area M-Beach Point (North Truro)
- Area P-Hogs Back Fisher Beach
- Area Q-Sladeville
- Area R-Young’s Camps/Prince of Whales Cottages (North Truro)

Area S-Walsh Way Residences (North Truro)
Area T-95 Shore Road Cottages (North Truro)
Properties Outside Areas

All of the above inventory forms can be viewed on the MHC's **MACRIS (Massachusetts Cultural Resource Information System)** database, an electronic listing of all historic resources in the Inventory and the State and National Registers that is accessed through the MHC website. Instructions for accessing and using MACRIS are located in Section D of this User Guide. The MHC's MACRIS, Inventory, and State and National Register files are not static, but are continuously being updated and expanded.

An important note about NEW versus UPDATED Individual Property Survey forms:

Properties and historic resources that were surveyed by PAL are shaded in the Street Index. The forms fall into two categories: (1) the **new forms** are stand-alone forms, and (2) the **updated forms**, which as noted on each form, are supplemental to the earlier **1991 Inventory Forms** and must be used along with those forms that were surveyed during 1969-1989 and published in the two volume **1991 Truro Historic Resources Survey Volumes I and II**. These forms now are available on the DVD and on the MHC **MACRIS (Massachusetts Cultural Resource Information System)** Internet database as follows:

- View the 1991 forms in the **1991 Truro Historic Resources Survey Volumes I and II**, arranged by Area (See Item 1, Folder C, Additional Historic Survey Documents).
- OR – view the 1991 inventory forms in the **1991 Forms Downloaded from MACRIS** arranged by MHC Number (See Item 2, Folder C, Additional Historic Survey Documents).
- OR – go directly to the **MHC-MACRIS online database** at <http://mhc-macris.net/> to see the latest information on file, including the 2011 and the 1991 forms.

Properties were not surveyed if the historic buildings were demolished, if they were being surveyed by others, i.e. for National Register nomination, if they were not considered historic or not in the MCH 50 year-old period of significance, or if the 2010 Survey Plan recommended surveying them at a later time.

4. Inventory Base Map

The Inventory Base Map (prepared by PAL 2011) identifies all inventoried individual properties and areas as of August 2011 labeled with their MHC Inventory Number. It is included as a single large-scale 36x48-inch sheet (hard copies of which are on file or displayed at the Truro Town Hall, Truro Public Library, Highland House Museum, and Truro Historical Society Cobb Archive Library) and as four individual 11x17-inch sheets.

5. Digital Photos

The Photos folder contains the digital photographs for the properties and areas surveyed by PAL in 2010-2011, with individual property photos arranged alphabetically by street address and area photos arranged in folders by area.

C. Additional Historic Survey Documents

At the request of the Truro Historical Commission, PAL also compiled on this DVD other relevant products prepared by both PAL and other consultants. These products include earlier versions of inventory forms from the Truro Historical Commission's files and from the MHC's searchable electronic database (MACRIS); and listed, pending, and draft National Register nomination forms.

1. 1991 Truro Historic Resources Survey Volumes I and II includes the two volume set of MHC Inventory forms surveyed and documented from 1969 through 1989; individual resource forms are combined in PDF files that are *arranged by area*.

2. 1991 Forms Downloaded from MACRIS includes the 1969-1989 MHC Inventory forms as posted on the MHC MACRIS database as of March 2011; individual PDF files are *arranged by MHC Inventory Number*.

3. National Register Nomination Forms: The comprehensive *Street Index 2011* includes a column indicating the current National Register status of each property. National Register nomination forms and MHC and US Department of Interior, National Park Services acceptance letters and certificates are included for the following properties recently listed in the National Register of Historic Places:

- Old North Burying Ground
- Pine Grove Cemetery
- Cobb Memorial Library
- First Congregational Parish Historic

4. NR-Listed Properties contains the nomination forms for properties already listed in the National Register or formally Determined Eligible for listing by the Keeper of the National Register:

- Highland House
- Highland Light Station
- Jedediah Higgins House
- Lighthouses of Massachusetts Thematic Group Nomination
- Union Hall

5. NR-HighlandLight FinalUnsigned contains the updated nomination form and digital photos pending review by the Keeper of the National Register for the Highland Light Station.

6. NR-TruroHighlands HD FinalUnsigned contains the nomination form and digital photos pending review by the Keeper of the National Register for the Truro Highlands Historic District.

(The use or quotation of work by PAL or other authors should include appropriate credit and citation).

D. Accessing the Truro Historic Survey Documents on the Internet

The recently completed *2011 Truro Community-wide Historic Survey* Building and Area Inventory Forms along with the *1991 Truro Historic Resources Survey Volumes I and II* are now published on the Massachusetts Historical Commission Internet Site: **MHC-MACRIS (Massachusetts Cultural Resource Information System)**.

Instructions for viewing a Truro Form are as follows:

Step 1: Go to: <http://mhc-macris.net>
Click “**Begin Search of MACRIS Database**”

Step 2: Click at Bottom “**I acknowledge that I have read...**”

Step 3: Scroll List of Towns and Select “**Truro**” and click “**Next**” at bottom (it’s better not to fill out the lower section blanks)

Step 4: Select “**Area**” for Area Forms and/or “**Building**” for Building Forms, etc. and leave “**Sort Results By: Town and Address**” and click “**Next**”

Step 5: Screen will Show our Inventory by Address (if selected above), and you can scroll down and click “**INV**” to view the new (2011) form followed by the old (1969-1991) form for the property of interest. (A color photo in the third from last column on the right indicates that the new 2011 forms are now on the Internet.)

The Form you select will appear on your screen as a **PDF** after a few seconds and has been Downloaded to your computer (to wherever your computer is set to store Downloads). You can click “**Next 15**” or “**Previous**” to scroll to select, view and download other forms.

E. Addendum: Corrections and Clarifications

The *2011 Truro Community-wide Historic Survey* is a work in progress and will need constant updating as properties become eligible for survey, inventory forms are added or revised, and mistakes are corrected. For the first printing of the *2011 Truro Community-wide Historic Survey and Street Index* not all addresses were updated with the Town’s new street numbering. Subsequent computer files and printings have been updated in June 2013 with changes as follows:

MHC #	HISTORIC NAME	INCORRECT ADDRESS	CORRECT ADDRESS
802D	Truro Methodist Burial Ground	MEETINGHOUSE RD	0 SNOWS FIELD RD (At Meetinghouse Rd)
803D	Congregational Cemetery	BRIDGE RD	3 FIRST PARISH LN
804	Old North Burying Ground	BRIDGE RD	351 RT 6 (At Aldrich Rd)
805	Snow Cemetery	BRIDGE RD	3 FIRST PARISH LN
806	Pine Grove Cemetery	CEMETERY RD	0 PINE GROVE CEMETERY
807	Sacred Heart Burial Ground	BRIDGE RD	0 BRIDGE ROAD

Please send any corrections or additions in writing to the Truro Historical Commission and we will update the MHC files and reports accordingly.