

**TRURO PLANNING BOARD AGENDA
TUESDAY, September 20, 2016 – 6:00 p.m.
Truro Town Hall, 24 Town Hall Road, Truro**

Public Comment Period

The Commonwealth's Open Meeting Law limits any discussion by members of the Board of an issue raised to whether that issue should be placed on a future agenda

Definitive Plan – Public Hearing Continued

2016-010PB Stephen Walsh, et al, have filed an application for approval of a Definitive Plan with the Clerk of the Town of Truro pursuant to MGL c.40A, §81T and §2.5 of the Town of Truro Rules and Regulations Governing the Subdivision of Land with respect to their property located on Walsh Way, Walsh Way Extension and Valentine Lane, Map43, Parcels 7, 8, 9, 10, 134 & 135. The plan would widen existing roadways with no new lots created. Continued from September 6, 2016.

Temporary Sign Permits

Marian Averbach seeks approval for one Application for Temporary Sign Permits pursuant to §11 of the Truro Sign Code. The permit application requests permission to place two 2' high by 8' wide banners, one located below the Highway sign at Route 6 and Standish Way and the other located on the existing wood frame at the split at Route 6 and Route 6A to be installed October 5 - October 29, 2016.

Payomet Performing Arts Center, seeks approval for two Applications for Temporary Sign Permits pursuant to §11 of the Truro Sign Code. One application requests permission to place two (2) temporary 48" high by 36" wide signs (October 16 – November 15, 2016) for various events in two locations (Route 6 at Noons Heights Road and Route 6 at South Highland Road). A second application requests permission to place one (1) temporary 9" x 39" sign located 48" off the ground (October 16 – November 15, 2016) at the intersection of So. Highland and Old Dewline Roads.

Town of Truro seeks approval for one application for Temporary Sign Permit pursuant to §11 of the Truro Sign Code for the placement of 3 banners (3x6 ft) promoting the Corn Hill Beach End of Summer Dance. Banners would be located at the fork of Routes 6 and 6A, at the Pamet Roads sign, and at the Truro Transfer Station. Signs would be up from approximately 9/19-9/24.

Vinegrass Music Festival seeks approval for one application for Temporary Sign Permit pursuant to §11 of the Truro Sign Code for the placement of 1 banner (3x6 ft) promoting the music festival. The Banner would be located at the fork of Routes 6 and 6A, from approximately 9/24 - 10/3.

Review and Approval of Meeting Minutes

September 6, 2016 Planning Board Meeting

Reports from Board Members and Staff

- 2017 Meeting and Hearing Schedule

Meeting Dates and Other Important Dates

September 22, 2016 – Zoning Workshop

October 4, 2016 – Regular Meeting

October 18, 2016 – Regular Meeting

November 2, 2016 (Wed.) – Regular Meeting

November 16, 2016 (Wed.) – Regular Meeting

December 6, 2016 – Regular Meeting

December 21, 2016 (Wed.) – Regular Meeting

Adjourn



TOWN OF TRURO

Planning Department
P.O. Box 2030, Truro, MA 02666
Tel: (508) 349-7004, Ext. 27 Fax: (508) 349-5505
cridley@truro-ma.gov

To: Planning Board
From: Carole Ridley
Date: September 15, 2016
Re: Staff Report

2016-010PB Stephen Walsh, et al, have filed an application for approval of a Definitive Plan with the Clerk of the Town of Truro pursuant to MGL c.40A, §81T and §2.5 of the Town of Truro Rules and Regulations Governing the Subdivision of Land with respect to their property located on Walsh Way, Walsh Way Extension and Valentine Lane, Map43, Parcels 7, 8, 9, 10, 134 & 135. The plan would widen existing roadways with no new lots created.

On September 6th this public hearing was continued to September 20th pending the receipt of additional information. Pending information newly requested from Town Counsel, the applicant's representative has requested a continuance of this matter. I have requested an indication of a date and time certain which I will present to the Board on September 20th for its vote.

Re: Walsh Subdivision

Carole Ridley

Thu 9/15/2016 3:34 PM

To: chet.lay@slade-associates.com <chet.lay@slade-associates.com>;

Cc: Carole Ridley <cr@ridleyandassociates.com>;

Chet-

Since the hearing was opened it needs to be continued to a date and time certain. The act on date is Oct 19th by my calculation, so the Oct 4th meeting would work.

Please reference 2016-010PB Stephen Walsh et al application for a definitive plan for property located on Walsh Way, Walsh Way extension and Valentine Way, and specifying continuance to a date and time (e.g., 6:00 pm). I believe an email will do, and I will ask the Town Clerk to stamp it.

Thanks,
Carole

From: Chester Lay <chet.lay@slade-associates.com>

Sent: Thursday, September 15, 2016 3:12 PM

To: Carole Ridley

Cc: Carole Ridley

Subject: Walsh Subdivision

Good afternoon Carole.

By way of this email we are requesting to be taken off the agenda for next Tuesday, September 20th. We need to continue this matter until after we have received an opinion from town counsel as to the zoning implications.

Please let me know if you need a written request for extension.

Chet



Town of Truro Clerk
Treasurer - Tax Collector
SEP - 6 2016
#25.00 fee paid
Received TOWN OF TRURO
By *[Signature]*

RECEIVED
SELECTMENS OFFICE
SEP 06 2016
TOWN OF TRURO
MASSACHUSETTS

Application for Temporary Sign Permit
Pursuant to Section 11 of the Truro Sign Code
Fee: \$25.00

Applicant Name: MARIAN AVERBACK (The Truro Group) Date: 9-4-16

Applicant Contact Information: Box 192 Truro 02666
Mailing Address

508-214-0066 Phone maverback1@gmail.com Email

Number of ^{banners} Signs Requested: 2

Temporary ^{banner} Sign Dimensions: Height 2' Width 8' Please attach a "to scale" copy of the proposed sign(s).

Location(s) of Proposed Temporary Sign(s): Below the highway sign on Rte 6 at Standish Way ¹ At the split of Rte 6 & 6A ²

Map(s): _____ Parcel(s): _____ Please use additional sheet(s) for multiple locations

Date(s) of the Event in Which the Sign is Intended: _____

Date When Sign(s) will be Installed: 10-5-16 Removed: 10-29-16

Name and Address of Property Owner(s) Where Temporary Sign(s) to be located:

Name _____ Mailing Address _____

Phone _____ Email _____

Marian Averback
Applicant Signature

9-4-16
Date

Owner Signature (which also authorizes the use of the property) _____ Date _____

Planning Board Action: Approved _____ Approved w/Conditions _____ Denied _____

Conditions: _____

Board Signature: _____ Date: _____
Title

TOWN OF TRURO



PLANNING BOARD

Office of the Assessor
Treasurer - Tax Collector
SEP - 8 2016
\$25.00 Fee PAID
Received TOWN OF TRURO
By Molly Stearn

Application for Temporary Sign Permit

Pursuant to Section 11 of the Truro Sign Code

Fee: \$25.00

Applicant Name: Payomet Performing Arts Center Date: 9/7/16

Applicant Contact Information: (Kevin Rice) PO Box 1202, Truro, MA 02666
Mailing Address

508: 349-2929 Phone info@payomet.org Email

Number of Signs Requested: 2

Temporary Sign Dimensions: Height 48" Width 36" Please attach a "to scale" copy of the proposed sign(s).

Location(s) of Proposed Temporary Sign(s): Rte 6, North of Neons Rd
and Rte 6, South of So. Highland Rd

Map(s): 39 Parcel(s): 166 Please use additional sheet(s) for multiple locations

Date(s) of the Event in Which the Sign is Intended: Season

Date When Sign(s) will be Installed: 10/16/16 Removed: 11/15/16

Name and Address of Property Owner(s) Where Temporary Sign(s) to be located:

Mike Winkler, PO Box 1110 Truro, MA 02666
Name Mailing Address

MASS State ROW
Phone Email

[Signature]
Applicant Signature

9/7/16
Date

Owner Signature (which also authorizes the use of the property) Date

Planning Board Action: **Approved** **Approved w/Conditions** **Denied**

Conditions: _____

Board Signature: _____ Title _____ Date: _____

TOWN OF TRURO



PLANNING BOARD

Office of Town Clerk
Treasurer - Tax Collector
SEP 15 2016
NO F&E
Received TOWN OF TRURO
By *[Signature]*

Application for Temporary Sign Permit

Pursuant to Section 11 of the Truro Sign Code

Fee: \$25.00

Applicant Name: Town of Truro

Date: 9-13-16

Applicant Contact Information: Po Box 2030, Truro, MA, 02666
Mailing Address

Phone _____ Email _____

Number of Signs Requested: 3

Temporary Sign Dimensions: Height 3' Width 6' Please attach a "to scale" copy of the proposed sign(s).

Location(s) of Proposed Temporary Sign(s): Rt 6/6A, Planet Road signs, Transfer station

Map(s): _____ Parcel(s): _____ Please use additional sheet(s) for multiple locations

Date(s) of the Event in Which the Sign is Intended: Corn Hill Beach End of Summer Dance

Date When Sign(s) will be: Installed: 9/19 Removed: 9/24

Name and Address of Property Owner(s) Where Temporary Sign(s) to be located:

Name _____ Mailing Address _____

Phone _____ Email _____

Rue Ann Pal
Applicant Signature

9/15/16
Date

Owner Signature (which also authorizes the use of the property)

Date

Planning Board Action: **Approved** _____ **Approved w/Conditions** _____ **Denied** _____

Conditions: _____

Board Signature: _____ Date: _____

Title

CC: Building Commissioner, Board of Selectmen



Office of Town Clerk
Treasurer - Tax Collector
SEP 15 2016
Received TOWN OF TRURO
By [Signature]

Application for Temporary Sign Permit
Pursuant to Section 11 of the Truro Sign Code
Fee: \$25.00 (NON-PROFIT)

Applicant Name: VINEGRASS MUSIC FESTIVAL Date: 9.14.16

Applicant Contact Information: PO BOX 23 YALMOUTH PORT, MA 02675
Mailing Address

617 877 4510 Phone PETE FASANO@VINEGRASS.DAG Email

Number of Signs Requested: (11)

Temporary Sign Dimensions: Height 3' Width 6' Please attach a "to scale" copy of the proposed sign(s).

Location(s) of Proposed Temporary Sign(s): Shore Rd / Rt 6 intersection.

Map(s): _____ Parcel(s): _____ Please use additional sheet(s) for multiple locations

Date(s) of the Event in Which the Sign is Intended: OCT 2ND 2016

Date When Sign(s) will be: Installed: ASAP 9/24/16 Removed: OCT 2ND 6^{PM}

Name and Address of Property Owner(s) Where Temporary Sign(s) to be located:

TOWN TRIANGLE AT SHORE + RT 6
Name Mailing Address

Phone _____ Email _____

[Signature]
Applicant Signature

9.14.16
Date

Owner Signature (which also authorizes the use of the property)

Date

Planning Board Action: Approved _____ Approved w/Conditions _____ Denied _____

Conditions: _____

Board Signature: _____ Date: _____
Title

CC: Building Commissioner, Board of Selectmen

TRURO PLANNING BOARD
Meeting Minutes
September 6, 2016— 6:00 pm
Truro Town Hall

DRAFT

Planning Board Members Present: Bruce Boleyn, Peter Herridge, John Hopkins, Jack Riemer, Mike Rodderick, Steve Sollog. Absent (excused): Lisa Maria Tobia

Other participants: Elena Rice, Chet Lay, Ellen Sheil, Carole Ridley, Planning Consultant.

Mr. Sollog opened the meeting at 6:00 pm.

There was no public comment.

Commercial Site Plan Endorsement

2016-006SPR Robert and Elena Rice present for endorsement a revised Site Plan pursuant to section 70.3 of the Town of Truro Zoning Bylaw, consistent with a Planning Board decision filed with the Town Clerk on June 30, 2016, and free of appeal, to demolish one unit and construct another unit of a condominium converted cottage colony. The property is located at 5 Great Hollow Road, Map 42 Parcel 237.

The request that information regarding conditions be added to the existing site plan has been completed. The Rices also obtained a special permit from the Zoning Board of Appeals. The condition to install a catch basin close to where the road reaches Great Hollow on the SW corner is noted on the plan. It may be slightly relocated due to irrigation issues. There is no vote required, simply the concurrence of the Board that the conditions have been met. Endorsement signed by all Board members and copy provided for Ms. Rice.

Commercial Site Plan Review — Continuance — Applicant has requested further continuance to October 4, 2016.

2016-00SPR Winkler Route 6 Trust, Michael F. Winkler, Trustee, seeks approval of an application for Commercial Site Plan Review pursuant to 70.3 of the Truro Zoning Bylaw for the current condition and use of the property as a commercial staging area for a crane company, for storage of equipment and supplies, and for commercial use. The property is located at 1 Noons Heights Road, Atlas Map 39 Parcel 166. Continued from May 3rd and July 19, 2016.

Mr. Boleyn asked how many continuances are allowed? Mr. Sollog said it can be continued as long as the parties agree. The applicant is proceeding with what is being asked of him. The Board may decide at some future date that this plan review can no longer be continued. Approvals for continuance cannot be granted indefinitely. Mr. Hopkins moved to approve the continuance to October 4. Mr. Sollog then made the motion to continue the Site Plan Review to October 4. Mr. Roderick seconded. Mr. Riemer asked if the Board would be provided with a site visit before the next meeting. The answer is yes. All were in favor of the motion, with one abstention (Mr. Herridge), 5-0-1.

Definitive Plan

2016—010PB Stephen Walsh, et al, have filed an application for approval of a Definitive Plan with the clerk of the Town of Truro pursuant to MGL c.40A, section 81T and section 2.5 of the Town of Truro Rules and Regulations Governing the Subdivision of Land with respect to their property located on Walsh Way, Walsh Way Extension and Valentine Lane, Map43, Parcels 7, 8, 9, 10, 134 &135. The plan would widen existing roadways with no new lots created.

Chet Lay, Slade Associates, talked about preliminary approval of the plan July 7, 2015. Valentine Lane and Walsh Way, were created as 30 foot wide ways; Walsh Way was extended to the north in August 1994. The plan is still up in the Land Court. It is approved, but has not gone to the registry, so it is not on the assessor's atlas. (This can take from 3 years to 20 years.)

Mr. Lay spoke about the history and background of the plan. In 2013 the Walsh family purchased the Mary Bouchand property. They are going to be combining that with what was then Lot 7. Also in 2010, the Walsh family agreed to convey a 7 1/3 acre parcel behind the Truro School to the Town of Truro in exchange for property on the southeast corner of the Walsh property. This exchange has been approved by the State Legislature, but it has not yet been finalized. Also in 2010, the Town of Provincetown took by a friendly taking (eminent domain) 6.5 acres on the northeast corner of the Walsh property. It accommodates a 400 foot radius for Provincetown wells.

The purpose of this plan is to provide a 40 foot wide access to the back acreage of the property. There is conditional approval that Walsh Road is to be used for frontage for only lots 1, 2, 3, 4 and 5. There is a request for a waiver due to the Cape Cod Commission's request for a five foot salient at the top of the cul-de-sac. The family is requesting no new road construction at this time. Usage of the property is going to be reduced. They are combining lots. Almost all the requested waivers relate to road construction and design.

2.5a6 Drainage calculations

2.5.2a9 Traffic Impact study

2.5.2a10 Three proposed road names

2.5.2b5 Existing and proposed methods of providing road drainage and utilities

2.5.2b10 Topography of land (shown on preliminary plan)

2.5.2b14 Base flood elevation

2.5.2b21 Notation prohibiting the conveyance of lots and the issuing of building permits

2.5.2b22 Two onsite USGS Benchmarks

2.5.2b24 All information required on Preliminary Plan

2.5.2b29 Notes indicating that all Utilities shall be underground

2.5.2b30 Location of trees

All of section 2.5.2C Contents of Plan, profiles, and Cross-sections

3.6.1.c Provision for projection of streets to adjoining property

3.6.8 Design Specifications for Type B road, per Table 1, Appendix 2

4.1.2 Clearing, grubbing and excavation

4.1.3 Erosion control measures

4.1.5 Sub-base

- 4.1.6 Grade**
- 4.1.7 Surface material**
- 4.1.8 Berms**
- 4.1.9 Street signs**
- 4.1.10 Vegetation**
- 4.2.1 Drainage installations**
- 4.2.2 Catch basins**
- 4.2.3 Drainage pipe outlets**
- 4.3 Underground utilities (there is an existing overhead line)**
- 4.4 Inspection**
- 4.5.1 Clean up**
- 4.5.2 Documentation (for construction a plan will be submitted showing the locations of the new concrete monuments)..**

Mr. Riemer referenced bylaw 2.5.2, submission requirements for definitive plans: under 2.5.2B, easement and rights of way shall be shown, as well as grade; under 2.5.2c, contents of plans, existing centerlines every 50 feet. He said he felt that the plan is not complete and not adequate, with safety at stake.

Mr. Lay responded that because this is an existing paved road, those notations are not necessary. We are reducing the use of this road, by removing a cottage. If this road ever services any other lots, it would have to come back before this Board.

Mr. Riemer would like to know the elevation of the road. Mr. Lay responded that elevation may be relevant in the future, but not at present. There is a note on the plan that grades vary from 0 to about 10% on this road.

Mr. Riemer stated that he feels that the road is unsafe because it is too steep. This is why he is asking for road profiles.

Ms. Ridley suggested that, since there are a number of waiver requests on the plan that have to do with information that is not provided on the plan, they might go through the list one by one and indicate whether there any of them that the Board would like to request more information on. There are letters of comment that have come in on the plan, and there may be members of the audience who would wish to speak.

Mr. Lay stated that regarding the waivers that are being requested, under section 2.5.2A.6, drainage calculations, this request is consistent with the request that no construction be done at this time; and consistent with 1.2.8, supporting the overall goal to preserve the rural nature of the Town, which is why we don't want to go to an 18-foot paved road at this time. The overall purpose is to widen Walsh Road layout from 30 to 40 feet. No further construction is planned at this time. Two parcels are to be combined and one cottage is to be removed, so the end result will be less traffic on Walsh Way, so it will be safer.

Mr. Hopkins asked about the approval in 1994, showing 7 lots. This plan shows 5 lots.

Mr. Riemer stated that we are being presented with a plan that has zoning violations. Mr. Lay stated that Mr. Braun addressed these. Mr. Riemer asked that these be reviewed again by Mr. Braun. Also, Lot 43-13 does not have frontage. Mr. Lay said it has never had frontage. It is a pre-existing nonconforming lot, not part of the subdivision.

Ms. Ridley asked if the easement is noted. Mr. Lay said if it is noted that there are no easements, he will change that.

Mr. Hopkins asked about the "alternate lane private" on Lot 3. Is that an easement? Answer: no, it is Valentine Road. One can access lot 3 by an easement.

Regarding 43-135 Lot 3, Mr. Riemer said that, "You are removing one building, but you are asking us to approve a lot with two family residences. I question the set backs on this because they are not listed. Perhaps we should run this by Town Counsel."

Ms. Ridley suggested that she can talk to the Building Commissioner about the two issues: the radius at Route 6 on the north side and the question of setbacks. Mr. Riemer asked if we can approve a plan with two family residences or summer cottages on it.

Mr. Lay said that there are three approved houses, and we are taking away one house.

Mr. Boleyn had a safety question regarding the width of road. Can emergency vehicles access this property?

Ellen Shiel, formerly Ellen Walsh, stated that she has been on the property, and in every cottage, for most of her life. Emergency vehicles were able to get in when her father was ill.

Ms. Ridley asked if the applicant has the ownership control to widen the road where shown? The answer was yes.

A letter from an abutter, Robin Prout was read into the record.

Mr. Lay said, we are doing no adjustments to the north side of the road. It is a private road. Ownership would go to the son line, according to the State of Massachusetts. We are asking for a waiver on the construction. The rounded access, we discussed earlier.

Ms. Ridley suggested she could consult with the DPW director to see if there have been issues of drainage there.

Mr. Hopkins said he lived across the street for six years, and never saw a problem with drainage.

Mr. Riemer brought up the issues of bicycle traffic and safety.

Mr. Riemer questioned whether the Board has been asked to waive 3.6.7, adjacent to a screening buffer of 25 feet... naturally occurring vegetation.

A discussion occurred regarding the three proposed names for the new road. Valentine was just submitted. There are no other roads with that name in Truro. Regulations require three proposed names.

Ms. Ridley will consult with the DPW director to see if there are any known issues. DPW will give us inform us on drainage.

Utilities are partially above ground up to Valentine Lane and partially below ground after that, and they will be left that way.

Mr. Lay stated that the road may never be constructed, so it is not necessary to talk about where the pavement will go at this time.

Mr. Sollog asked if this needs to be conditioned and does it come back into our being able to control these waivers?

Ms. Ridley stated that all of the waivers the Board sees fit to grant would be listed on the plan, which is recorded with the registry of deeds. In addition, the applicant has asked to be able to use the existing road only for the lots shown on the plan. An additional condition would further indicate that there would be no further division of the lots, unless the applicant came back to the Board with a new application. To address Lot 3, which is quite large, and could have frontage, to prevent any further division of that lot, we would request an additional condition. Any other conditions that the Board wished to make as part of its findings, considering what we have heard from counsel, is that they should be noted on the plan; make reference to the decision on the plan, so the decision too will be recorded at the registry deeds.

Mr. Boleyn said he thought that lot 3 was going to be divided into two lots. Mr. Lay said that no, they are not dividing lot 3. Mr. Braun said he wanted it to end in a cul-de-sac.

Mr. Sollog asked about the issuing of building permits. Mr. Lay said that anything regarding new buildings would have to go to the Zoning Board of Appeals.

Mr. Sollog asked if it could be a condition that there will be no building on lot 5, even though there is frontage. He would like a statement from Mr. Braun that there will be no building permit issued on Lot 5, unless a road is built.

Mr. Riemer made a motion to table this for now until we get information from Mr. Braun and Town Counsel. Mr. Herridge seconded. Discussion ensued regarding what "table" means. Ms. Ridley said that the motion should be voted on before a new motion is put forth. The motion was to table the application. Motion failed, 6-0.

Mr. Lay recapped: a letter from Russ Braun about the radius, the issue multiple swellings and inadequate setbacks on lot three, and the ability to get a building permit on lot 5 without a road being build.

Discussion was held regarding whether road elevations should be noted. The Board was polled; it was a tie. Mr. Sollog, Mr. Hopkins and Mr. Rodderick did not think elevations needed to be noted. Mr. Riemer, Mr. Herridge and Mr. Boleyn thought they should be.

Mr. Herridge read an email from Robin Prout, an abutter, and a letter from Cody Salisbury of the town of Provincetown Water Department into the record.

Ms. Ridley summarized: with respect to contacting Mr. Braun, curb radius on Route 6, set backs on 43-135, two residences on 43-135, issuance of build-ability of Lot 5, DPW director on drainage, a couple of items, 3.617, the 25 foot vegetative buffer, 2.58 two year timeline for construction of the roadway.

Mr. Riemer made a motion to continue the hearing until Sept 20; Mr. Herridge seconded. All voted in favor of continuing the hearing to September 20, 6-0.

Review and Approval of Meeting Minutes

August 8, 2016 Joint Planning Board and Board of Selectmen meeting/community forum

Mr. Riemer asked about the straw poll taken at the meeting. He asked about the evidence of the results of the straw poll. He asked for the votes of the Planning Board members and the Board of Selectmen. It was stated in the minutes as overwhelming support. Mr. Riemer stated that Ms. McCarthy asked that the votes be recorded. Ms. Ridley stated that it was not an official motion made by either Board. There was no vote counting. Mr. Boleyn moved that the minutes be approved. Mr. Riemer seconded. So voted, 5 - 0 - 1. Mr. Hopkins abstained.

August 16, 2016 Planning Board Meeting

Mr. Riemer moved to approve the minutes as written. Mr. Herridge seconded. So voted 5-0-1. Mr. Hopkins abstained.

Reports from Board Members and Staff

- MGL Ch. 39 §23D

At Mr. Boleyn's request, Ms. Ridley looked into the issue of whether or not if a member who participated in the opening of a hearing, but then missed a subsequent meeting, can vote when the hearing is continued, as long as they viewed the video coverage. Truro took this up at Town Meeting in 2006, but it was not adopted. Board member would be excluded from voting on that matter if he or she missed one of those meetings. Mr. Boleyn would like to bring this up again at Town Meeting.

Mr. Sollog said that in view of the fact that meetings are recorded, he would like the Board to vote on bringing this matter before Town Meeting. Mr. Riemer made a motion to request that Town Meeting vote on MGL ch 39 ch 23D. Mr. Boleyn seconded. So voted, 6-0. Ms. Ridley noted they can participate in the deliberation and discussion if they certify they have watched the video, but they cannot vote due to the current rule. Ms. Ridley will talk to the Town Manager about this.

Ms. Ridley passed out the revised schedule for 2017. It will be mostly meetings on Tuesdays at 6 pm. At some point, the meeting schedule should be voted on. Ms. Ridley will email Nov and Dec meeting dates to everyone.

Agenda for Sept 20: Traffic study firm to return with new findings for Pond Road and Sage Ridge Road proposed subdivisions; the continuance of the Walsh subdivision; discussion of three of the Planning Board's priorities.

Mr. Herridge made a motion to adjourn, Mr. Boleyn seconded. So voted 6-0.
Meeting adjourned at 7:48 pm.

Respectfully submitted,

Katherine Black

Truro Planning Board Hearing/Meeting Schedule* - 2017

DRAFT

| <u>HEARING/MEETING</u> (TUESDAY at 6 pm, unless otherwise noted) | <u>FILING DEADLINE</u> (MONDAY at Noon unless otherwise noted) |
|---|---|
| January 3 | November 28 |
| January 17 | December 12 |
| February 7 | December 30 FRI |
| February 21 | January 13 FRI |
| March 7 | January 31 |
| March 21 | February 13 |
| April 11 | March 6 |
| April 25 | Town Meeting |
| May 2 | March 27 |
| May 9 | Town Elections |
| May 16 | April 10 |
| June 6 | May 1 |
| June 27 | May 22 |
| July 18 | June 12 |
| August 1 | June 26 |
| August 15 | July 10 |
| September 5 | July 31 |
| September 19 | August 14 |
| October 3 | August 28 |
| October 17 | September 11 |
| November 8 WED | October 3 TUES |
| November 21 | October 16 |
| December 6 WED | October 31 TUES |
| December 20 WED | November 14 TUES |

* Applications requiring public hearings are subject to this schedule and include
Site Plans and Special Permits; and Definitive Plans

All other applications (not requiring a public hearing) are not subject to this filing deadline schedule; **HOWEVER, they must be filed no less than 10-days prior to a scheduled meeting.**

Applications will be scheduled accordingly and include Preliminary Plans (decision must be rendered within 45 days of filing), Approval Not Required Plans (decision rendered within 21 days of filing) and Waiver from Site Plan Requests.

Regular meeting/hearings for the Truro Planning Board begin at 6:00 pm.
All requests must be in writing or on the appropriate application form(s).

MEETING DATES AND TIMES ARE SUBJECT TO CHANGE

Please check the Town Website www.truro-ma.gov for any changes in the schedule.