



Truro Board of Selectmen Meeting

Tuesday, July 26, 2016

Regular Board of Selectmen Meeting - 5:00pm

Selectmen's Chambers Town Hall 24 Town Hall Road, Truro

AMENDED

1. PUBLIC COMMENT

- A. Open the Regular Meeting
- B. Public Comment Period - *The Commonwealth's Open Meeting Law limits any discussion by members of the Board of an issue raised to whether that issue should be placed on a future agenda*

2. PUBLIC HEARINGS NONE

3. BOARD/COMMITTEE/COMMISSION APPOINTMENTS

- A. Review and Approve applicant Peter Van Stratum for Alternate Vacancy on the Board of Health

4. TABLED ITEMS NONE

5. BOARD OF SELECTMEN ACTION

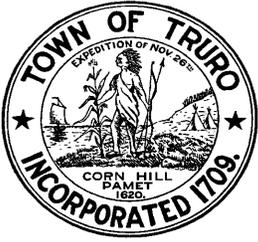
- A. Presentation on Outer Cape Bike Plan of Cape Cod Commission
Presenter: Sarah Korjeff, Planner, Cape Cod Commission

6. CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
 - 1. One Day Pouring Licenses for Pamet Harbor Yacht Club, 7 Yacht Club Rd - 8/6 & 8/27 and Authorize the Vice-Chair to sign
 - 2. Event Notification Form and Letter for American Lung Association Annual Autumn Escape Bicycle Trek – 8/25
 - 3. Curb Cut Permit for 92 Castle Road
 - 4. Curb Cut Permit for 14 Whitmanville Road
 - 5. One Day Entertainment License for Payomet Performing Arts Center –Highland Center (7/31 & 8/14 Sundays)
- B. Excess Property – Truro Police Cruisers for Trade in
- C. Review and Approve the Bond Anticipated Note for Landfill Capping Project
- D. Reappointments of Board/Committee/Commission Members
- E. Review and Approve Regular Board of Selectmen Minutes – July 12, 2016, July 18, 2016
- F. Review of Letter In Support of Rooms Tax Provision in the Economic Development Bill

7. SELECTMEN AND LIAISON AND TOWN MANAGER REPORTS

8. NEXT MEETING AGENDA: Tuesday, August 9



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: July 26, 2016

ITEM: Application to serve on the Board of Health

EXPLANATION: Peter Van Stratum has applied to serve as an Alternate on the Board of Health.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The Alternate position will remain vacant.

SUGGESTED ACTION: *MOTION TO appoint Peter Van Stratum to serve on the Board of Health as an alternate for a one-year term expiring June 30, 2017.*

ATTACHMENTS:

1. Application to Serve, and recommendation letter from Tracey Rose, Chair of the Board of Health



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666
Tel: (508) 349-7004 Fax: (508) 349-5505

RECEIVED
SELECTMENS OFFICE
JUN 30 2016
TOWN OF TRURO
MASSACHUSETTS

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: PETER VAN STRATUM HOME TELEPHONE: [REDACTED]

ADDRESS: 5 KINNICKINNICK RD WORK PHONE: —

MAILING ADDRESS: P.O. Box 568 E-MAIL: [REDACTED]

FAX: — MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: BOARD OF HEALTH

SPECIAL QUALIFICATIONS OR INTEREST: _____

PASS MEMBER FINCOM
~~MEMBER~~ MEMBER OF CAA - Representing Truro
RAN THE ELLA GOLF TOURNEY 2 years

COMMENTS: _____

SIGNATURE: [Signature] DATE: 6/30/16

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

Noelle Scoullar

From: Tracey A. Rose <traceyrose@byandd.com>
Sent: Wednesday, July 06, 2016 8:36 AM
To: Noelle Scoullar
Subject: Van Stratum-Application to Serve on BoH

Good morning, Noelle,

Please accept this email note as an endorsement for Mr. Van Stratum applying to serve on the Truro Board of Health. I have briefly spoken to him and I believe that he will be a strong contributor to our current Board.

Sincerely,

Tracey Rose

Truro Board of Health, Chair

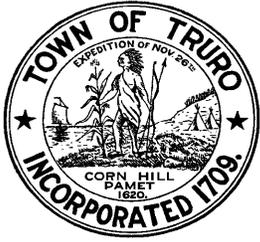
From: Noelle Scoullar [<mailto:nscoullar@truro-ma.gov>]
Sent: Thursday, June 30, 2016 10:13 AM
To: Tracey A. Rose; Tracey Rose
Subject: Application to Serve on BoH

Good Morning Tracey!

Peter Van Stratum has applied for the alternate vacancy opening on the Board of Health. Would you like to respond to this email some comments, thoughts about his applying which we will include with his application to the BoS.

Thank you!
Noelle

From: thetownoftruro@gmail.com [<mailto:thetownoftruro@gmail.com>]
Sent: Thursday, June 30, 2016 10:22 AM
To: Noelle Scoullar
Subject: Message from Mail Room KM_C364e



TOWN OF TRURO

Board of Selectmen Agenda Item

BOARD/COMMITTEE/COMMISSION: Cape Cod Commission

REQUESTOR: Sarah Korjeff and Martha Hevenor, Planners at the Cape Cod Commission

REQUESTED MEETING DATE: July 26, 2016

ITEM: Presentation on Outer Cape Bicycle and Pedestrian Plan of the Cape Cod Commission

EXPLANATION: Staff from the Cape Cod Commission will be present to give a presentation on the Outer Cape Bike and Pedestrian Plan. They have forwarded documents about the plan which are attached for your review prior to the meeting.

SUGGESTED ACTION: None required, for discussion.

ATTACHMENTS:

1. July 15th Memorandum to the Board of Selectmen
2. Table of Secondary Routes 6.15.2016
3. Outer Cape Bicycle and Pedestrian Master Plan (June 15, 2016 Public Workshop)



CAPE COD
COMMISSION



Memorandum

DATE: July 15, 2016

TO: Truro Board of Selectmen

FROM: Sarah Korjeff, CCC Planner;
Outer Cape Bicycle and Pedestrian Master Plan Steering Committee

RE: Outer Cape Bicycle and Pedestrian Master Plan Update

Representatives of the Outer Cape Bicycle and Pedestrian Master Plan Steering Committee look forward to meeting with the Truro Board of Selectmen to provide an update on the plan.

Our main objectives for the meeting are to inform you of the recommended primary (spine) route from Wellfleet to Provincetown and to get your agreement on secondary route priorities in your town. In preparation for the meeting, we have attached draft maps (two-sided) showing the proposed primary and secondary routes, plus a list of the proposed secondary routes in Truro. This list was compiled with input from the town's Bike and Walkways Committee, town staff members, and comments received at several public workshops. We also hope to answer any questions you might have.

Information about the plan's development, including a Draft Alternatives Report, is available at:

<http://www.capecodcommission.org/ocbpm>

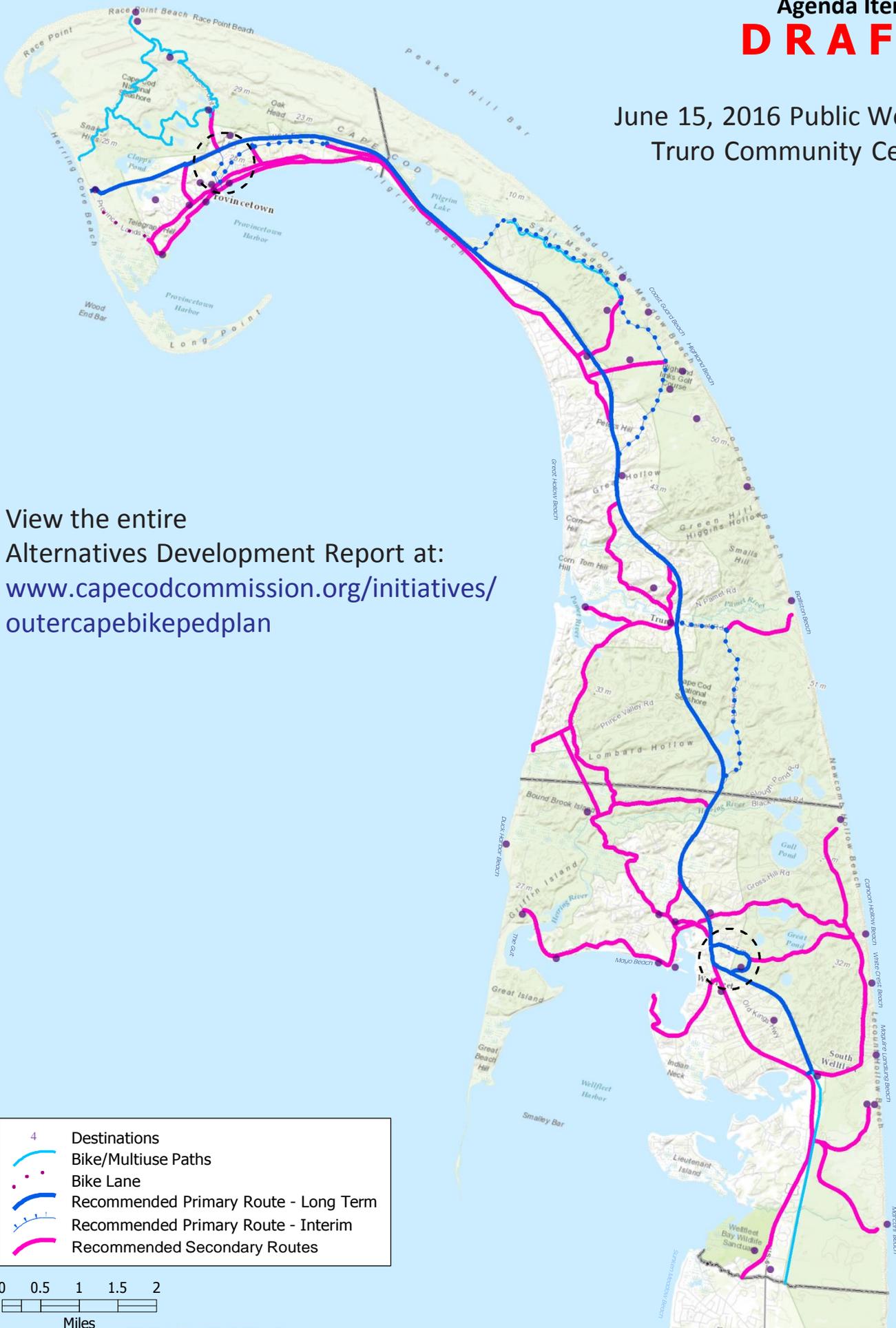
TABLE OF SECONDARY ROUTES

Road or Trail Name	Location (south-north)	Route Length	Suggested Accommodation	Road/Land Owner(s)	Length inside NPS boundary	Additional Description
TRURO						
Old County Road	Truro town line to Truro Center Road	3.3 miles	Share the road, with climbing lane marsh hill	Town of Truro	-	Consider providing a climbing lane at Mill Pond. Eagle Neck Creek culvert replacement could provide opportunity for bike accommodations.
Ryder Beach Road	Old County Road to beach	0.60 miles	Share the road, stabilize shoulder	Town of Truro	-	Low priority.
Rail bed & Diana's Path	RR bed from Bound Brook Island Road to Ryder Beach Road.	1.2 miles	Pedestrian – existing trail. Signage	Truro Conservation, trust, NPS	.94	Low priority. Remain unpaved.
South Pamet Road	Truro Center Road to Ballston beach	1 mile	Share the road	Town of Truro	1 mile	(Overlaps with potential primary route). Top priority as a secondary route, especially eastward to beach.
Depot Road	From Old County Road–Pamet Harbor	0.65 miles	4' shoulders**	Town of Truro	-	More space needed for bicycles due to boats on road (in tow). (Seek more input on shoulder width given aesthetic impacts.)
Head of the Meadow Road	Route 6 to bike path	0.9 mile	4' shoulder or bike lane – see note	NPS	0.86 mile	Crossing problem between Head of Meadow & Standish. Potential pilot project for NPS. Consider Hawk signal for crossing. Consider advisory bike lane/shoulders without centerline. HIGHEST PRIORITY CROSSING for Truro bike committee. (See also Standish Road below.)

DRAFT FOR DISCUSSION PURPOSES 6/15/16

Road or Trail Name	Location (south-north)	Route Length	Suggested Accommodation	Road/Land Owner(s)	Length inside NPS boundary	Additional Description
Standish Road	Route 6A to Route 6	0.15	Share the road	Town of Truro	-	Crossing problem to Head of Meadow (0.25 mile distance between Standish & Head of the Meadow.) This segment goes together with Head of the Meadow and signal. HIGH PRIORITY crossing.
Truro Center Road/Castle Road *Route 6 crossing needed	From Truro Center Road to Route 6 north	2.10 miles	Share the road	Town of Truro	-	
Highland Road	From South Highland Rd to Route 6A	1.04 miles	4' shoulder both sides	Town of Truro and MassDOT (ramps)	0.68 mile	MassDOT to install share the road signage 2016.
Route 6A (Shore Road)	From Highland Road to Commercial St/town line	3.92 miles	4' shoulder both sides**	Town of Truro	-	High priority segment. (Seek more input on shoulder width, given aesthetic impacts.)

June 15, 2016 Public Workshop
 Truro Community Center



View the entire
 Alternatives Development Report at:
www.capecodcommission.org/initiatives/outercapebikepedplan

- 4 Destinations
- Bike/Multiuse Paths
- Bike Lane
- Recommended Primary Route - Long Term
- Recommended Primary Route - Interim
- Recommended Secondary Routes



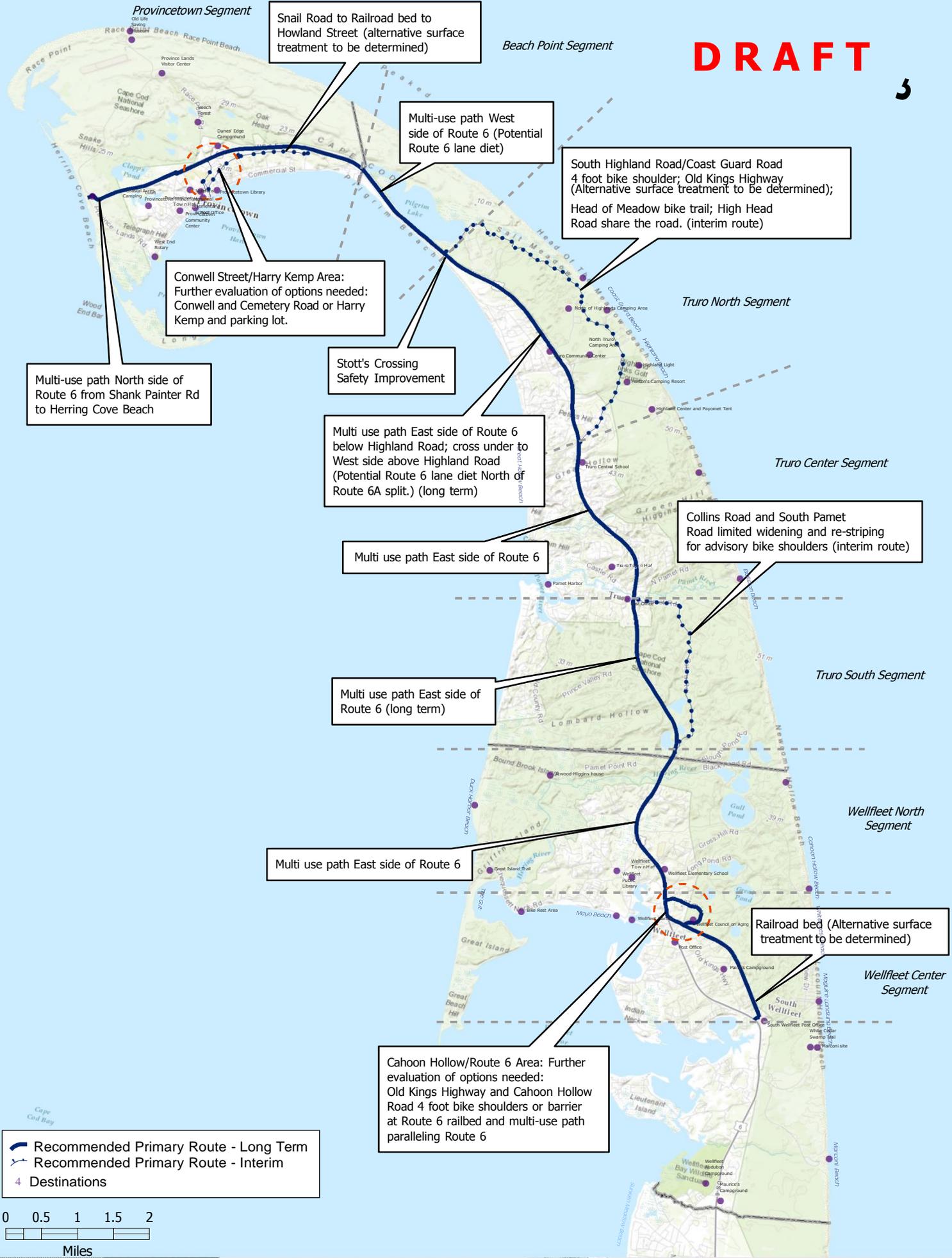
Recommended Primary and Secondary Routes: Outer Cape Bicycle and Pedestrian Master Plan

Data collected September 2014

The information depicted on these maps is for planning purposes only. It is not adequate for legal boundary definition, regulatory interpretation, or parcel level analysis. It should not substitute for actual on-site survey, or supersede deed research.

User: heather.cornier
 Date: 5/24/2016





Snail Road to Railroad bed to Howland Street (alternative surface treatment to be determined)

Multi-use path West side of Route 6 (Potential Route 6 lane diet)

South Highland Road/Coast Guard Road 4 foot bike shoulder; Old Kings Highway (Alternative surface treatment to be determined); Head of Meadow bike trail; High Head Road share the road. (interim route)

Conwell Street/Harry Kemp Area: Further evaluation of options needed: Conwell and Cemetery Road or Harry Kemp and parking lot.

Multi-use path North side of Route 6 from Shank Painter Rd to Herring Cove Beach

Stott's Crossing Safety Improvement

Multi use path East side of Route 6 below Highland Road; cross under to West side above Highland Road (Potential Route 6 lane diet North of Route 6A split.) (long term)

Multi use path East side of Route 6

Collins Road and South Pamet Road limited widening and re-striping for advisory bike shoulders (interim route)

Multi use path East side of Route 6 (long term)

Multi use path East side of Route 6

Railroad bed (Alternative surface treatment to be determined)

Cahoon Hollow/Route 6 Area: Further evaluation of options needed: Old Kings Highway and Cahoon Hollow Road 4 foot bike shoulders or barrier at Route 6 railbed and multi-use path paralleling Route 6

Recommended Primary Route - Long Term
 Recommended Primary Route - Interim
 Destinations



Recommended Primary Route: Outer Cape Bicycle and Pedestrian Master Plan

Data collected September 2014

The information depicted on these maps is for planning purposes only. It is not adequate for legal boundary definition, regulatory interpretation, or parcel level analysis. It should not substitute for actual on-site survey, or supersede deed research.

User: heather.cornier
Date: 5/20/2016





TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 10 or 24 Fax: 508-349-5505

6. CONSENT AGENDA

A. Review/Approve and Authorize Signature:

1. One Day Pouring Licenses for Pamet Harbor Yacht Club, 7 Yacht Club Rd - 8/6 & 8/27 and Authorize the Vice-Chair to sign
2. Event Notification Form and Letter for American Lung Association Annual Autumn Escape Bicycle Trek – 8/25
3. Curb Cut Permit for 92 Castle Road
4. Curb Cut Permit for 14 Whitmanville Road
5. One Day Entertainment License for Payomet Performing Arts Center –Highland Center (7/31 & 8/14 Sundays)

B. Excess Property – Truro Police Cruisers for Trade in

C. Review and Approve the Bond Anticipated Note for Landfill Capping Project

D. Reappointments of Board/Committee/Commission Members

E. Review and Approve Regular Board of Selectmen Minutes – July 12, 2016, July 18, 2016

F. Review of Letter In Support of Rooms Tax Provision in the Economic Development Bill



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: July 26, 2016

ITEM: Approval of Special One Day Alcohol Requests from the Pamet Harbor Yacht Club for dates in August

EXPLANATION: MGL Chapter 138 §14 provides local authority to license Special One Day Alcohol Licenses. Pamet Harbor Yacht Club has applied for two (2) One Day Alcohol Licenses (Wine Only) for the dates of August 6th and August 27th, from 6:00pm-10:00pm. The applications have been reviewed by the Chief of Police.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The Yacht Club will not be able to serve alcohol.

SUGGESTED ACTION: *MOTION TO approve two Special One Day Alcohol Licenses for Wine Only for Pamet Harbor Yacht Club, for August 6th and August 27th from 6:00pm-10:00pm and to authorize the Vice-Chair to sign the applications.*

ATTACHMENTS:

1. One Day Alcohol Applications
2. Special Events Check list for Licensing Dept.

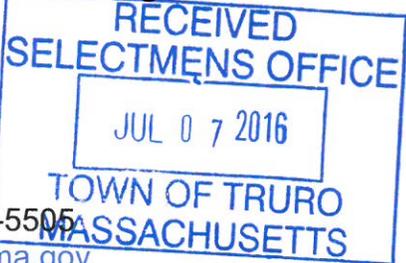


TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Licensing Department

PH: 508-349-7004, Ext. 10 or 24 Fax: 508-349-5505
Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov



Application for a One Day Pouring License MGL Chapter 138, Section 14 Special Licenses

The Local Licensing Authorities of TRURO pursuant to the provisions of Chapter 138 § 14 issuance of a **special one-day pouring license** as described herein.

BUSINESS/ORGANIZATION INFORMATION

Charlie Costa Name of Applicant Pamet Harbor Club, Inc Business/Organization Name

PO Box 555 Truro, MA 02666 Mailing Address of Business/Organization

Non-profit or For-profit Entity Yes No
If yes, proof of Non-Profit Status **must** accompany this application

Charlie Costa Contact Person 508 349- 3772 Phone Number Charlie@pametclub.com Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name _____ Mailing Address _____

Phone Number _____ Email Address _____

EVENT INFORMATION

8-6-2016 Date(s) of Event for License to be issued Social event Purpose of Event (example: fundraiser, etc.)

Hours of Alcoholic Beverages sales, service and/or Consumption (from - to) 6 PM to 10 PM

Pamet Harbor Yacht Club, 7 Yacht Club Rd, Truro, MA 02666 Event Location (Must provide facility name, if any, street number and name)

Pamet Harbor Yacht Club, Inc 7 yacht club Truro, MA 508 349- 3772 Property Owner Name and Address Phone number

N/A Name of Caterer (if applicable) 75 Approximate number of people attending

Is the event open to the general public Yes No

Will there be Entertainment ___ Yes X No If Yes, Type of Entertainment N/A

Will there be Police Detail ___ Yes X No

Purchase & Service

License is for the Sale of:

All Alcohol Beverages (\$50.00)

Wines & Malt beverages Only (\$25.00)

Wines Only (\$25.00)

Malt Beverages Only (\$25.00)

What is the source of the alcohol for the event (where is it being purchased*?) Cape Cod Wholesale Wine and Spirits
*If Wine is being donated see ABCC - Charity Wine Fundraising Application at <http://www.mass.gov/abcc/spec-lic-perms.htm>

Who will be serving the Alcohol? Kristofer Hansen
TIPS CERTIFIED REQUIRED-SUBMIT COPY OF CERTIFICATION WITH APPLICATION

Massachusetts Alcohol Beverage Control Commission (ABCC) has a 3-page list of "authorized sources" for the purchase of Alcohol used in conjunction with a temporary pouring license. The list includes alcohol wholesalers, farm brewers, manufacturers and direct shippers only. At this time, package stores and liquor stores are not considered "authorized sources" for use with a temporary pouring license.

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Truro.

[Signature] 7-7-16
Signature Date

- Licenses are issued to persons who are at least 21 years of age.
- All Massachusetts Municipalities are required to send copies of temporary pouring licenses issued by the Town to the ABCC in Boston.
- Liquor Liability Insurance Certificate may be required and must list the Town of Truro as the "certificate holder" in the lower left corner of the certificate form.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

APPROVAL

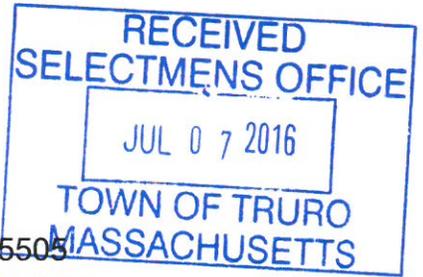
Board of Selectmen _____ Meeting Date _____

Police Department Kyle Takaljian Date 7/11/16

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: _____



TOWN OF TRURO
 P.O. Box 2030, Truro, MA 02666
Licensing Department
 PH: 508-349-7004, Ext. 10 or 24 Fax: 508-349-5505
 Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov



Application for a One Day Pouring License
 MGL Chapter 138, Section 14 Special Licenses

The Local Licensing Authorities of TRURO pursuant to the provisions of Chapter 138 § 14 issuance of a **special one-day pouring license** as described herein.

BUSINESS/ORGANIZATION INFORMATION

Charlie Costa Name of Applicant Panet Harber Club, Inc Business/Organization Name

PO Box 555 Truro, MA 02666 Mailing Address of Business/Organization

Non-profit or For-profit Entity Yes No
 If yes, proof of Non-Profit Status **must** accompany this application

Charlie Costa Contact Person 508 349-3772 Phone Number Charlie@panetclub.com Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name _____ Mailing Address _____

Phone Number _____ Email Address _____

EVENT INFORMATION

8-27-16 Date(s) of Event for License to be issued Social Event Purpose of Event (example: fundraiser, etc.)

Hours of Alcoholic Beverages sales, service and/or Consumption (from - to) 6 PM to 10 PM

Panet Harber Yacht Club, 7 Yacht Club Rd, Truro, MA 02666 Event Location (Must provide facility name, if any, street number and name)

Panet Harber Yacht Club, Inc Truro, MA 508 349-3772 Property Owner Name and Address Phone number

N/A Name of Caterer (if applicable) 80 Approximate number of people attending

Is the event open to the general public Yes No

Will there be Entertainment Yes No If Yes, Type of Entertainment NA

Will there be Police Detail Yes No

Purchase & Service

License is for the Sale of:

All Alcohol Beverages (\$50.00)

Wines & Malt beverages Only (\$25.00)

Wines Only (\$25.00)

Malt Beverages Only (\$25.00)

What is the source of the alcohol for the event (where is it being purchased*?) Cape Cod Wholesale Wine and Spirits
*If Wine is being donated see ABCC - Charity Wine Fundraising Application at <http://www.mass.gov/abcc/spec-lic-perms.htm>

Who will be serving the Alcohol? Kristin Rose Jensen
TIPS CERTIFIED REQUIRED-SUBMIT COPY OF CERTIFICATION WITH APPLICATION

Massachusetts Alcohol Beverage Control Commission (ABCC) has a 3-page list of "authorized sources" for the purchase of Alcohol used in conjunction with a temporary pouring license. The list includes alcohol wholesalers, farm brewers, manufacturers and direct shippers only. At this time, package stores and liquor stores are not considered "authorized sources" for use with a temporary pouring license.

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Truro.

[Signature] 7-7-16
Signature Date

- Licenses are issued to persons who are at least 21 years of age.
- All Massachusetts Municipalities are required to send copies of temporary pouring licenses issued by the Town to the ABCC in Boston.
- Liquor Liability Insurance Certificate may be required and must list the Town of Truro as the "certificate holder" in the lower left corner of the certificate form.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

APPROVAL

Board of Selectmen _____ Meeting Date _____

Police Department Kyle Takaljian Date 7/11/16

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: _____

SPECIAL EVENTS CHECKLIST

PAMET HARBOR YACHT CLUB: 8/6 + 8/27
NAME OF ORGANIZATION AND EVENT DATES

COMPLETED ONE DAY ALCOHOL APPLICATION

- LIQUOR LIABILITY INCLUDED
- SERVER TRAINING CERTIFICATE (PROOF OF)
- CERTIFICATE OF INSPECTION
- CHIEF OF POLICE REVIEW
- See *Other* below

COMPLETED ONE DAY ENTERTAINMENT APPLICATION

- SUNDAY ENTERTAINMENT – SEE STATE SUNDAY APPLICATION
- FEE TO BE INCLUDED TO COMMONWEALTH OF MASS

COMPLETED USE OF TOWN PROPERTY

- GENERAL LIABILITY

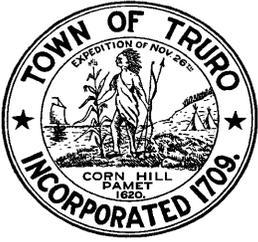
OTHER:

TEMPORARY SIGN PERMIT APPLICATION SUBMITTED WITH PLANNING BOARD
 50% FEE REDUCTION (FOR NON-PROFITS) "PROOF OF" WITHIN BARNSTABLE COUNTY
 Check Tax Status with the Treasurer's Office Paid Delinquent
 Parking Permit with Police and Fire

-
- ❖ Payment Received
 - ❖ SCHEDULED BOS MEETING DATE APPROVAL 7/26/2016
 - ❖ Crowd Manager Required over 100 people N/A

 - ❖ COPY OF ONE DAY LICENSE SEND TO ABCC Ryan Melville ryan.melville@state.ma.us
Cc: Elizabeth Marshall emarshall@tre.state.ma.us

 - ❖ ORIGINAL SUNDAY ENTERTAINMENT APPLICATION WITH FEE TO COMMONWEALTH SEND TO (DPS) Jen Cobis jen.cobis@state.ma.us
DEPARTMENT OF PUBLIC SAFETY
Special Licensing / Massachusetts State Athletic Commission
 50 Maple Street – Suite One
 Milford, MA 01757
 Direct. 508-422-1957 Mobile. 857-327-1807



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: July 26, 2016

ITEM: American Lung Association 2016 Autumn Escape Bike Trek

EXPLANATION: The American Lung Association has applied for a bike/road race permit to come through Truro during their 2016 Autumn Escape Bike Trek. The bike trek is to take place Friday, September 23rd through Sunday, September 25th, 2016 with the Truro portion happening on Sunday, September 25th. The Chair of the Board of Selectmen must sign the attached notification to the State.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The 2016 Autumn Escape Bike Trek participants will not be given permission to come through Truro.

SUGGESTED ACTION: *MOTION TO approve the American Lung Association's 2016 Autumn Escape Bike Trek and authorize the Chair to sign.*

ATTACHMENTS:

1. Event Notification Form
2. Letter from Paul Curley
3. Bike trek route
4. Application for Permit

EVENT NOTIFICATION FORM

Date: 7/8/16

Ms. Mary-Joe Perry
District Highway Director, District Five
MassDOT, Highway Division
1000 County Street
Taunton, MA 02780

Dear Sir:

Please be advised that the City/Town of Truro has notified the Board of Selectmen/City Council, Local Police Department, Local Fire Department and if applicable the State Police of its intention to conduct **road work/parade/race**/or other events impacting State Highways on Route(s) _____ (route notes included) in or through the City/Town(s) of Truro on Sunday Sept. 25 from 9 to 10:30am _____ benefiting American Lung Association of the Northeast

The Board of Selectmen/City Council understands that it must give the Police and Fire Departments at least 48 hours notice before the commencement of the proposed work or event.

The Grantee must supply a Traffic Management Plan when the roadway is occupied and for all detours associated with said events to this Department and to all officials listed below. The Grantee(s) must notify the local and/or state police to set up a detour of this area with appropriate signs and barricades. The local Fire Department must be notified of the detour to ensure that measures will be taken to minimize disruption to the Fire Department's emergency service during the event. The Grantee(s) must also notify local media (newspapers, radio) of this proposed event.

The following signatures are required prior to the issuance of the Permit. All officials listed below shall assume all responsibility and liability for all activity associated under their jurisdiction.

LOCAL POLICE DEPARTMENT

Signed: Kyle Takahjian
Title: Police Chief
City/Town: TRURO

FIRE DEPARTMENT

Signed: Jonathan Allen
Title: Fire Chief
City/Town: Truro

BOARD OF SELECTMEN/CITY COUNCIL

Signed: _____
Title: _____
City/Town: _____

STATE POLICE DEPARTMENT

Signed: _____
Title: _____
City/Town: _____



June 28, 2016

Connecticut
45 Ash Street
East Hartford, CT 06108

Maine
122 State Street
Augusta, ME 04330

Massachusetts
14 Beacon Street
Boston, MA 02108

1661 Worcester Road,
Suite 301
Framingham, MA 01701

393 Maple Street
Springfield, MA 01105

New Hampshire
Cloudport
51 Islington Street, Unit 1
Portsmouth, NH 03801

New York
418 Broadway, 2nd Floor
Albany, NY 12207

700 Veterans Memorial
Highway, Suite 305
Hauppauge, NY 11788

21 West 38th Street,
3rd Floor
New York, NY 10018

1595 Elmwood Avenue
Rochester, NY 14620

355 Harlem Road,
Building C, 2nd Floor
West Seneca, NY 14224

237 Mamaroneck Avenue,
Suite 205
White Plains, NY 10605

Rhode Island
260 West Exchange Street,
Suite 102B
Providence, RI 02903

Vermont
372 Hurricane Lane,
Suite 101
Williston, VT 05495

Paul Wisotzky
Truro Board of Selectmen
P.O. Box 2030
Truro, MA 02666

Dear Mr. Wisotzky,

The American Lung Association's 2016 Autumn Escape Bike Trek is set to take place **Friday, September 23, through Sunday, September 25, 2016**. The Autumn Escape Bike Trek, now in its 32nd year, is a three-day event to raise funds to help further our mission *to save lives by improving lung health and preventing lung disease*.

A maximum of 300 bicyclists will take part in the **Autumn Escape Bike Trek**. Riders participate at their own speed. All of the cyclists must wear ANSI approved helmets and are instructed to ride safely and follow all traffic laws and regulations. The **AEBT** will have both medical and mechanical support. We strive to limit our use of main roads when possible. Enclosed you will find a copy of our proposed route through your city/town.

I am contacting the Police Department and the Board of Selectmen/Town Manager for approval and recognition to pass through your town. Please sign this letter acknowledging your awareness of our event and return it the enclosed envelope no later than **July 29, 2016**. Your signature is necessary to obtain the appropriate State Highway Permits.

You can reach me with any questions or concerns at (781) 314-9000. Thank you for your continued support throughout the years.

More information is available on the **Annual Autumn Escape Bike Trek** at www.biketreknewengland.org.

Sincerely,

Paul Curley
Route Manager

Authorized Signature

Please Print Name/Title

Date

Go (Mile)	To (Mile)	Signs	Direction	Location (roads of travel in Bold)	Landmarks	Fastest	Slowest
Truro							
1	24.8		straight	on Old County Road	Prince Valley Rd on right	9:12	10:24
1.8	26.6		bear right	onto Depot Road			
0.5	27.1		straight	onto Pamet Road	slight jog, under Rt 6		
0.1	27.2		left	onto N. Pamet Road			
0.1	27.3	SIGN	left	onto Ramp to Rt 6 East	dirt road group goes straight		
0.1	27.4	ss	bear right	onto Rt 6 East	Caution heavy traffic		
2.5	29.9		right	onto South Highland Rd	sign for camping		
1	30.9		straight	on South Highland Rd	Horton's Campground on right		
0.2	31.1		straight	on South Highland Rd	entrance to museum on right		
0.1	31.2	SIGN	left	onto Highland Rd			
0.8	32	SIGN	left	onto Ramp to Rt 6 East			
0.1	32.1		bear right	onto Rt 6 East	Caution heavy traffic		
0.4	32.5	SIGN	right	onto Head of Meadow Road			
0.9	33.4		straight	into Rest Stop #3, Beach Parking Lot 100 Head of the Meadow Rd., Truro, MA 02657		9:33	11:18
0	33.4		exit	onto Head of the Meadow Bike Trail	narrow and bumpy in places		
1.9	35.3		left	onto High Head Road	dirt road		
0.3	35.6		bear right	on High Head Road	becomes paved		
0.3	35.9	ss	right	onto Rt 6 East	Caution heavy traffic		
1.7	37.6		straight	on Rt 6 East	town line	9:48	11:42
P-town							
2	39.6	lights	straight	on Rt 6 East	at Conwell/Race Point Road	9:54	11:54
0.5	40.1	BL - S	left	onto Shank Painter Rd			
0.1	40.2		left	onto Jerome Smith Rd	cemetery on left		
0.1	40.3		right	onto Winslow St	cemetery on left		
0.3	40.6		right	into Community Center 8 Winslow St., Provincetown, MA 02657	Finish Day 3	10:00	12:00



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004 , Extension: 10 or 24 Fax: 508-349-5505

APPLICATION FOR PERMIT FOR ORGANIZED BIKE & ROAD RACES

Applicant: Paul Curley Email: biketrek@lungne.org

Group Affiliation (If Any): American Lung Association

Mailing Address: 260 W. Exchange St., Ste 102B City: Providence State: RI Zip: 02903

Phone: 781 314 9004 Cell Phone: [REDACTED]

Type of Event (Please be specific as to number of persons, equipment to be used (if any), whether food or beverages will be served, parking arrangements, etc.):

32nd Annual Autumn Escape Bicycle Trek, 300 riders, no food served and no parking needed

Streets &/or Roads to be Used:

route notes included

Date(s) and Hours Race/Event:

Sept., 25th 2016, 9 am to 10:30 am

Day: Sunday

Applicant is responsible for obtaining all necessary permits and inspections (see page 2)

If Town Beaches are being used the Use of Town Property MUST be completed in addition to this application.

I, as applicant for the above, do hereby acknowledge that the town is exempt from any liability for this activity. I, as applicant for the above, additionally guarantee that the area to be used will be cleaned and left free of any debris at the completion of said activity.

[Signature]

7/8/2016

Signature of Applicant

Date

Action by the Town Administrator :

Date: _____

____ Approved as submitted

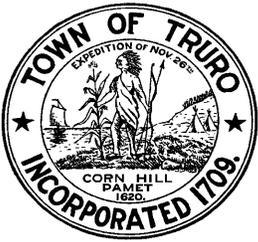
____ Approved with the following condition(s): _____

____ Disapproved with the following reason(s): _____

Signature of the Town Administrator : _____

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS & INSPECTIONS

Health/Conservation Agent Signature: <hr/> Comments/Conditions: Permits/Inspections needed:	Building Commissioner Signature: <hr/> Comments/Conditions: Permits/Inspections needed:
Police Department Signature: <i>Kyle Takaljian</i> <hr/> Comments/Conditions:	Fire Department Signature: <i>Stanley C. Miller</i> <hr/> Comments/Conditions:
DPW Signature: <hr/> Comments/Conditions:	Harbormaster Signature: <hr/> Comments/Conditions:
Recreation and Beach Director: <hr/> Comments/Conditions:	Other: <hr/> Comments/Conditions:



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: July 26, 2016

ITEM: Curb Cut Permit

EXPLANATION: Salvatore Fiumara has applied for a curb cut permit for 92 Castle Road. DPW Director Norton has signed off on the preliminary approval, and Police Chief Takakjian has signed his approval as well. The Board of Selectmen are next in line to approve.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The curb cut will not occur.

SUGGESTED ACTION: *MOTION TO approve the curb cut located at 92 Castle Road and authorize the Chair to sign.*

ATTACHMENTS:

1. Curb cut permit application and plan.

EXHIBIT 1

TOWN OF TRURO
APPLICATION FOR A CURB CUT PERMIT

Note: This permit application must be accompanied by a plan. If this permit is being applied for by someone other than the Owner of the property, the owner's signature must appear at the bottom of the application.

Date: 6/23/16

To the Board of Selectmen
24 Town Hall Road
P. O. Box 2030
Truro, MA 02666

Re: **APPLICATION FOR A CURB CUT**

Dear Board Members:

The applicant(s) hereby make application for a curb cut as follows:

Name(s): SALVATORE FIUMARA

Address: 91 CASTLE ROAD Truro

Curb Cut Street Location: 92 CASTLE ROAD Truro

Affected Town or State road: CASTLE ROAD

Truro Assessor's Map Number: 46 Parcel Number: 46-363.0

Name of contractor: NOT Applicable

Reason/explanation: determination from the Town legal easement and curb cut for use of easement 96 CASTLE ROAD

I/we hereby agree to the terms and conditions as outlined in this policy and attached Exhibits:

Applicant's Signature: Salvatore Fiumara

Owner's Signature (if different): Salvatore Fiumara Date: 6/23/16

Owner's Address (if different): 91 CASTLE RD Truro

Director, Department of Public Works Preliminary Approval:

Approved Disapproved Not Applicable

James N. [Signature]
Director, Department of Public Works

7/13/16
Date

Chief of Police Approval:

Approved Disapproved Not applicable

Kyle Takalajian
Chief of Police

7/15/16
Date

Board of Selectmen Approval:

Approved Disapproved

Chairman, Board of Selectmen

Date

Planning Board Approval (if required):

Approved Disapproved Not Applicable

Chairman, Planning Board

Date

Building Commissioner Approval:

Approved Disapproved

Building Permit Number _____

Building Commissioner

Date

Mass Highway Referral (if required):

Date Forwarded _____

Signature

Director, Department of Public Works Declaration of Compliance:

I have inspected the property located at _____ and found the work requested on the Application for a Curb Cut dated _____ to be in compliance with the Board of Selectmen Policy #28 - Curb Cut Policy.

Director, Department of Public Works

Date

Building Commissioner Final Approval:

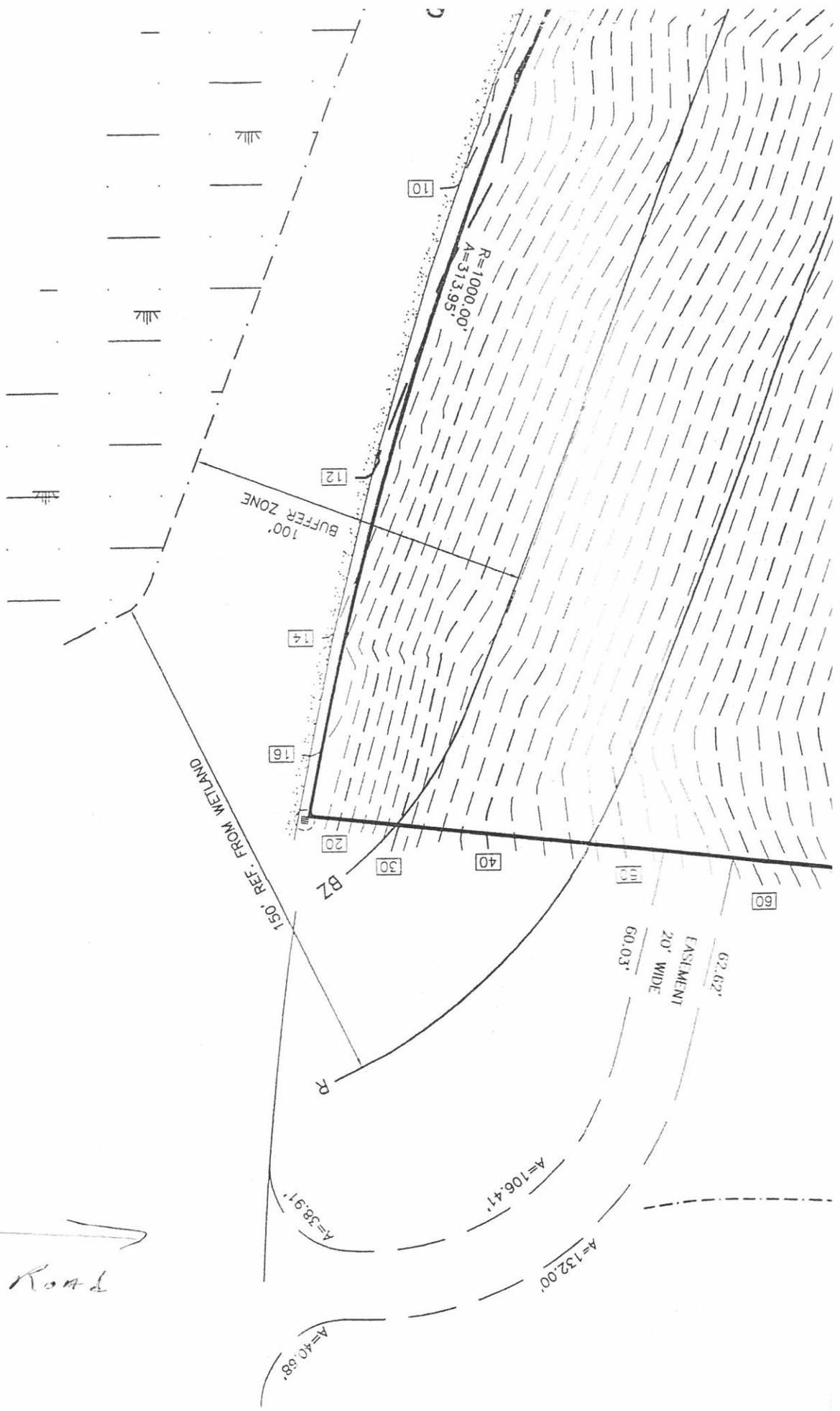
Approved Disapproved

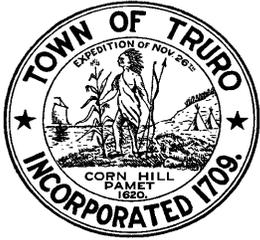
Certificate of Occupancy _____

Building Commissioner

Date

CASILE ROAD





TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: July 26, 2016

ITEM: Curb Cut Permit

EXPLANATION: Chris and Katie Correa have applied for a curb cut permit for 14 Whitmanville Road. DPW Director Norton has signed off on the preliminary approval, and Police Chief Takakjian has signed his approval as well. The Board of Selectmen are next in line to approve.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The curb cut will not occur.

SUGGESTED ACTION: *MOTION TO approve the curb cut located at 14 Whitmanville Road and authorize the Chair to sign.*

ATTACHMENTS:

1. Curb cut permit application and plan.



EXHIBIT 1

**TOWN OF TRURO
APPLICATION FOR A CURB CUT PERMIT**

***Note:** This permit application must be accompanied by a plan. If this permit is being applied for by someone other than the Owner of the property, the owner's signature must appear at the bottom of the application.*

Date: 5-16-16

To the Board of Selectmen
24 Town Hall Road
P. O. Box 2030
Truro, MA 02666

Re: **APPLICATION FOR A CURB CUT**

Dear Board Members:

The applicant(s) hereby make application for a curb cut as follows:

Name(s): Chris Correy + Katie Correy

Address: 14 Whitmanville Rd. Truro, MA 02666

Curb Cut Street Location: 14 Whitmanville Rd. Truro, MA 02666

Affected Town or State road: Whitmanville Rd.

Truro Assessor's Map Number: 43 Parcel Number: 78

Name of contractor: Paul Colburn

Reason/explanation: new residence

I/we hereby agree to the terms and conditions as outlined in this policy and attached Exhibits:

Applicant's Signature: Chris Correy Katie Correy

Owner's Signature (if different): Katie Correy Date: 5-16-16
Katie Correy

Owner's Address (if different): _____

Director, Department of Public Works Preliminary Approval:

Approved Disapproved Not Applicable

James A. [Signature]
Director, Department of Public Works

7/13/16
Date

Chief of Police Approval:

Approved Disapproved Not applicable

Kyle Takalijan
Chief of Police

7/15/16
Date

Board of Selectmen Approval:

Approved Disapproved

Chairman, Board of Selectmen

Date

Planning Board Approval (if required):

Approved Disapproved Not Applicable

Chairman, Planning Board

Date

Building Commissioner Approval:

Approved Disapproved

Building Permit Number _____

Building Commissioner

Date

Mass Highway Referral (if required):

Date Forwarded _____

Signature

Director, Department of Public Works Declaration of Compliance:

I have inspected the property located at _____ and found the work requested on the Application for a Curb Cut dated _____ to be in compliance with the Board of Selectmen Policy #28 - Curb Cut Policy.

Director, Department of Public Works

Date

Building Commissioner Final Approval:

Approved Disapproved

Certificate of Occupancy _____

Building Commissioner

Date

EXHIBIT 2

TOWN OF TRURO CURB CUT DESIGN AND CONSTRUCTION REQUIREMENTS

General: Any owner of property abutting Town or State roads shall, before beginning any construction, make written application to the Board of Selectmen, in duplicate. The application will be accompanied by a plan showing the following:

1. Complete plans drawn to scale on the property in question, including the location of property lines and all existing driveways, using a scale of no less than 40' = 1".
2. Indication of any drive that is to be altered or closed.

The following additional requirements must be met and agreed upon by the applicant/owner:

1. The applicant must furnish a list of all materials, including any necessary signs, to be part of any construction within the Town or State layout.
2. All work and material shall meet the standards of the Town of Truro and/or the Mass Highway requirements, if applicable.
3. Any alterations to the original application shall require a new permit.
4. All curb cuts and street approaches will be inspected during and after construction, and the Town has the right to stop work until such time as any objectionable conditions are corrected at the applicant/owner's expense.
5. The cost of any/all construction and maintenance of any work to take place within the Town or State layout; all materials and labor; and any work specified and approved by the Board of Selectmen, shall be borne by the applicant/owner, their grantees, successors and assignees.

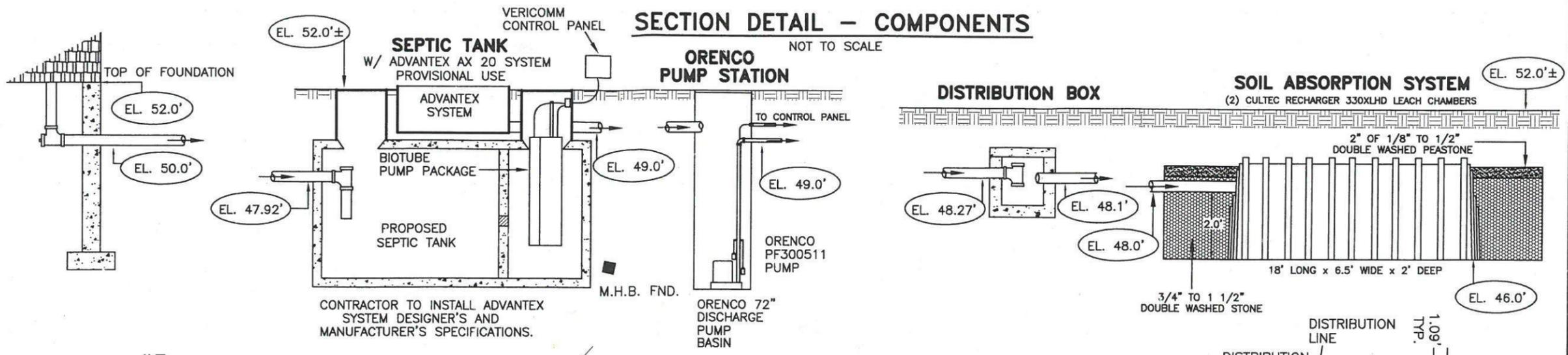
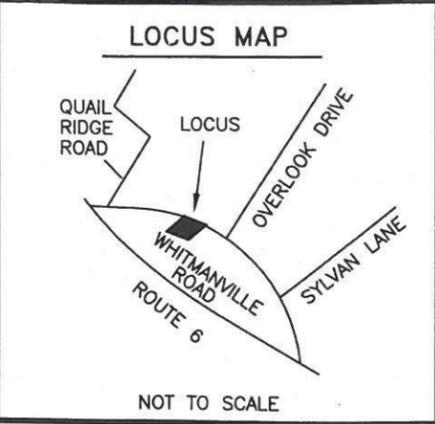
Design and Construction Requirements:

Driveways should be located to the best advantage with regard to the road alignment, profile, sight distance conditions, road safety, and so forth.

The standards call for not more than one (1) curb cut for any one property. A variance may be granted by the Board of Selectmen, subject to an individual need.

The radius of a private driveway may not extend beyond the private owner's property line without the abutting owner's written consent.

All driveways or private road entrances or exits shall be hot mixed and bermed, oiled, or hardened with such materials to the road/property sideline so as to prevent erosion of such driveway/private road entrance or exit which would cause sand or material to be washed onto Town or State roads. This should be completed as soon as possible, weather permitting.



DEEP HOLE DATA

PERFORMED BY: JASON C. ELLIS, R.S., S.E.
 WITNESSED BY: EMILY BEEBE, TRURO BOH
 TEST DATE: SEPTEMBER 22, 2008

DEPTH	#1	ELEV.	DEPTH	#2	ELEV.	DEPTH	#3	ELEV.
0.00'	A LOAMY SAND 10YR4/4	51.5'	0.00'	A LOAMY SAND 10YR4/4	51.2'	0.00'	A LOAMY SAND 10YR4/4	50.8'
1.17'	B LOAMY SAND 7.5YR4/6	50.33'	1.33'	B LOAMY SAND 7.5YR4/6	49.87'	1.33'	B LOAMY SAND 7.5YR4/6	49.47'
2.67'	C MED/CSE SAND 10YR6/8	48.83'	2.83'	C MED/CSE SAND 10YR6/8	48.37'	2.33'	C MED/CSE SAND 10YR6/8	48.47'
10.0'	PERC @ 34" <2 MIN/IN	41.5'	10.0'	PERC RATE <2 MIN/IN	41.2'	10.0'	PERC @ 42" <2 MIN/IN	40.8'
NO WATER ENCOUNTERED			NO WATER ENCOUNTERED			NO WATER ENCOUNTERED		

DESIGN CALCULATIONS

FLOW RATE:
 1 BEDROOM DWELLING = 110 G/P/D REQUIRED
 (110 G/P/D PER BEDROOM x 1 BEDROOMS)
 NO GARBAGE GRINDER ALLOWED

SEPTIC TANK:
 110 G/P/D x 2 = 220 G/P/D REQUIRED
 USE 1500 GALLON SEPTIC TANK

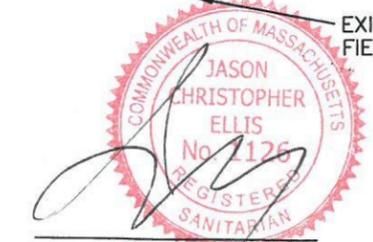
SOIL ABSORPTION SYSTEM:
 PERC RATE = <2 MIN/IN - CLASS I SOIL
 SIDEWALL = (18 + 6.5)(2)(2) = 98 S.F.
 BOTTOM: (18)(6.5) = 117 S.F.
 (215)(0.74) = 159.1 G/P/D PROVIDED

USE: (2) CULTEC RECHARGER 330XLHD LEACH CHAMBERS
 W/ STONE AS SHOWN IN DETAIL.

*143.88 G/P/D DESIGN FLOW ALLOWED PER
 ADVANTEX PROVISIONAL USE APPROVAL.

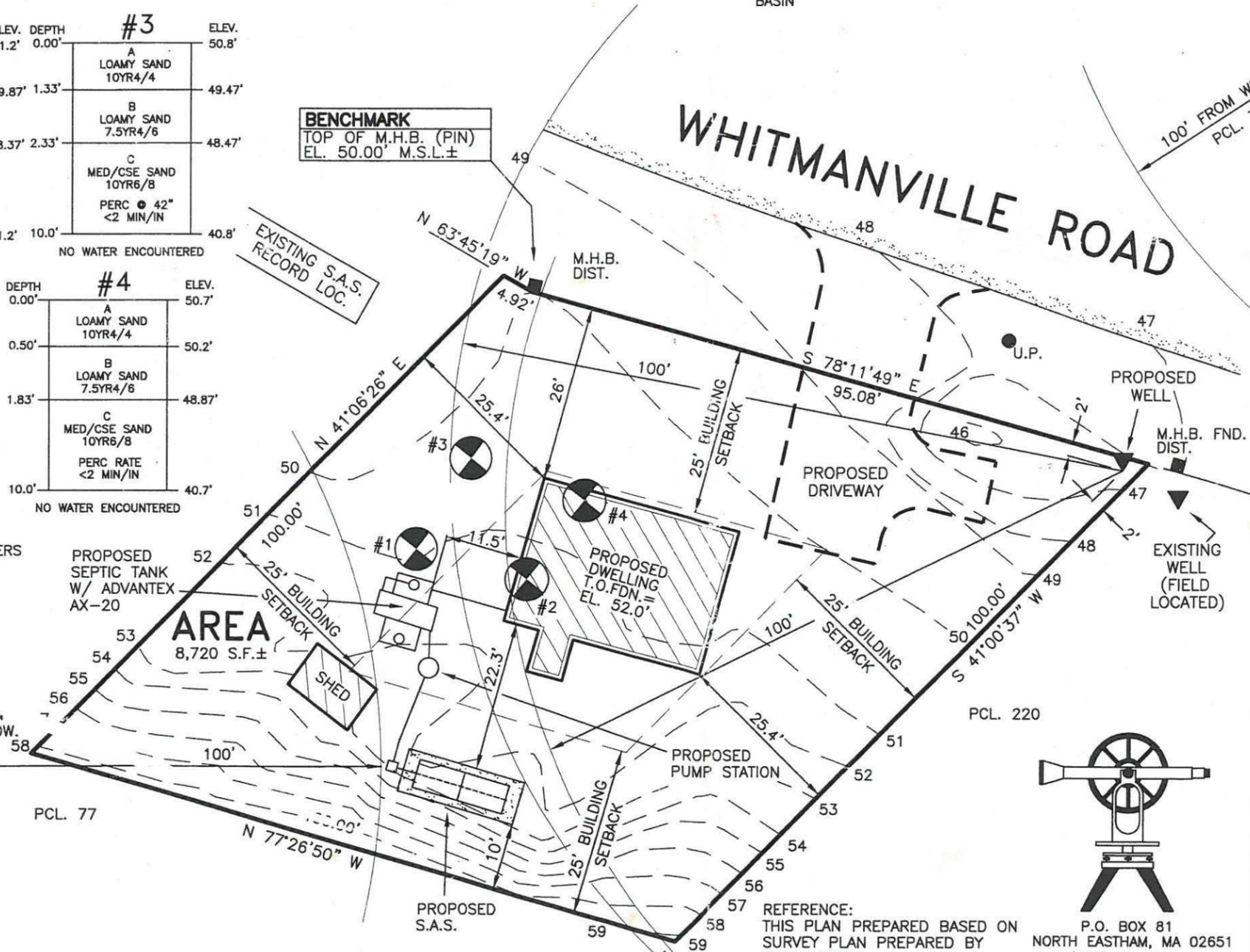
VARIANCE REQUESTS

- 310 CMR 15.248
1. NO RESERVE AREA PROVIDED.
 2. ALLOW NITROGEN CREDIT VIA UTILIZING NITROGEN REDUCING SYSTEM FOR 1 BEDROOM DESIGN FLOW.



JASON C. ELLIS, R.S.

BENCHMARK
 TOP OF M.H.B. (PIN)
 EL. 50.00' M.S.L.±



NOTES

1. ALL PRECAST COMPONENTS TO BE H-10 RATED. ALL COMPONENTS WITH ANY ANTICIPATED VEHICULAR TRAFFIC TO BE H-20 RATED.
2. ELEVATION DATUM IS FROM USGS QUAD MAP.
3. MUNICIPAL WATER IS NOT AVAILABLE.
4. ALL CONSTRUCTION TO CONFORM WITH 310 CMR 15.000 AND ALL OTHER APPLICABLE LOCAL, STATE AND FEDERAL CODES AND REGULATIONS.
5. INSTALLER/CONTRACTOR TO REVIEW & VERIFY ALL ELEVATIONS AND DETAILS AND REPORT ANY DISCREPANCIES TO DESIGNER PRIOR TO CONSTRUCTION OR ASSUME ALL RESPONSIBILITY.
6. INSTALLER/CONTRACTOR IS RESPONSIBLE FOR MAINTAINING SAFE WORK AREA, VERIFYING ALL UTILITIES AND NOTIFYING DIG SAFE PRIOR TO CONSTRUCTION.
7. ANY CHANGES TO OR DEVIATIONS FROM THIS PLAN MUST BE APPROVED IN WRITING BY J.C. ELLIS DESIGN CO. AND BOARD OF HEALTH.
8. FINISH COVER OVER COMPONENTS IS NOT TO EXCEED 3' PER 310 CMR 15.000.
9. ALL COMPONENTS TO BE PROVIDED WITH WATERTIGHT ACCESS PORTS WITHIN 6" OF FINISH GRADE.
10. ALL SEPTIC TANKS, DISTRIBUTION BOXES AND PIPING TO BE INSTALLED WATERTIGHT.
11. NO KNOWN WELLS EXIST WITHIN 100' OF PROPOSED LEACH AREA.
12. SUITABLE SOIL CONDITIONS TO BE VERIFIED IN AREA OF PROPOSED LEACH AREA AT TIME OF INSTALLATION.
13. THIS IS NOT INTENDED TO BE A RECORD SURVEY PLAN.

SEPTIC SYSTEM DESIGN PLAN

SUBJECT: 14 WHITMANVILLE ROAD TRURO, MA	
PREPARED FOR: CHRISTOPHER CORREA P.O. BOX 880 NORTH TRURO, MA 02652	
ASSESSOR'S MAP 43 PARCEL 78	SCALE: 1" = 20'
DATE: OCTOBER 1, 2014 REVISED: DECEMBER 20, 2014	SHEET 1 OF 2

REFERENCE:
 THIS PLAN PREPARED BASED ON
 SURVEY PLAN PREPARED BY
 SLADE ASSOC.
 PLAN BOOK 628 PAGE 74

P.O. BOX 81
 NORTH EASTHAM, MA 02651
 (508)240-2220
 Email: jcellisdesign@verizon.net

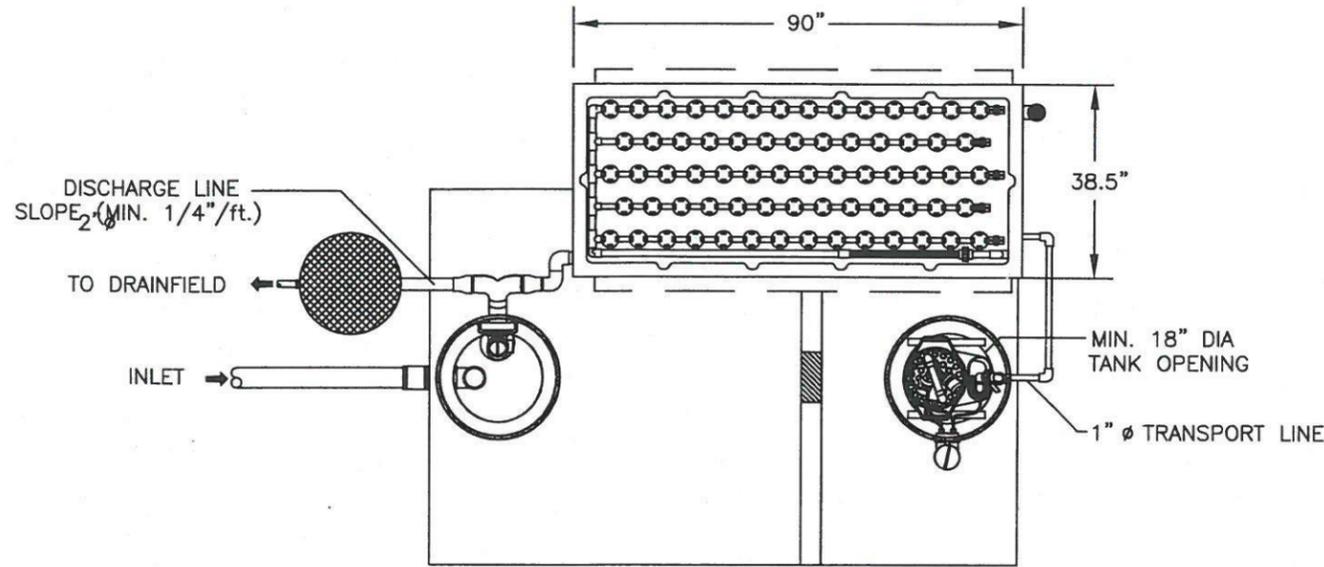
ADVANTEX® AX20 MODE 3B

DESIGN NOTES

FOR RESIDENTIAL STRENGTH WASTE UP TO 4-BEDROOMS

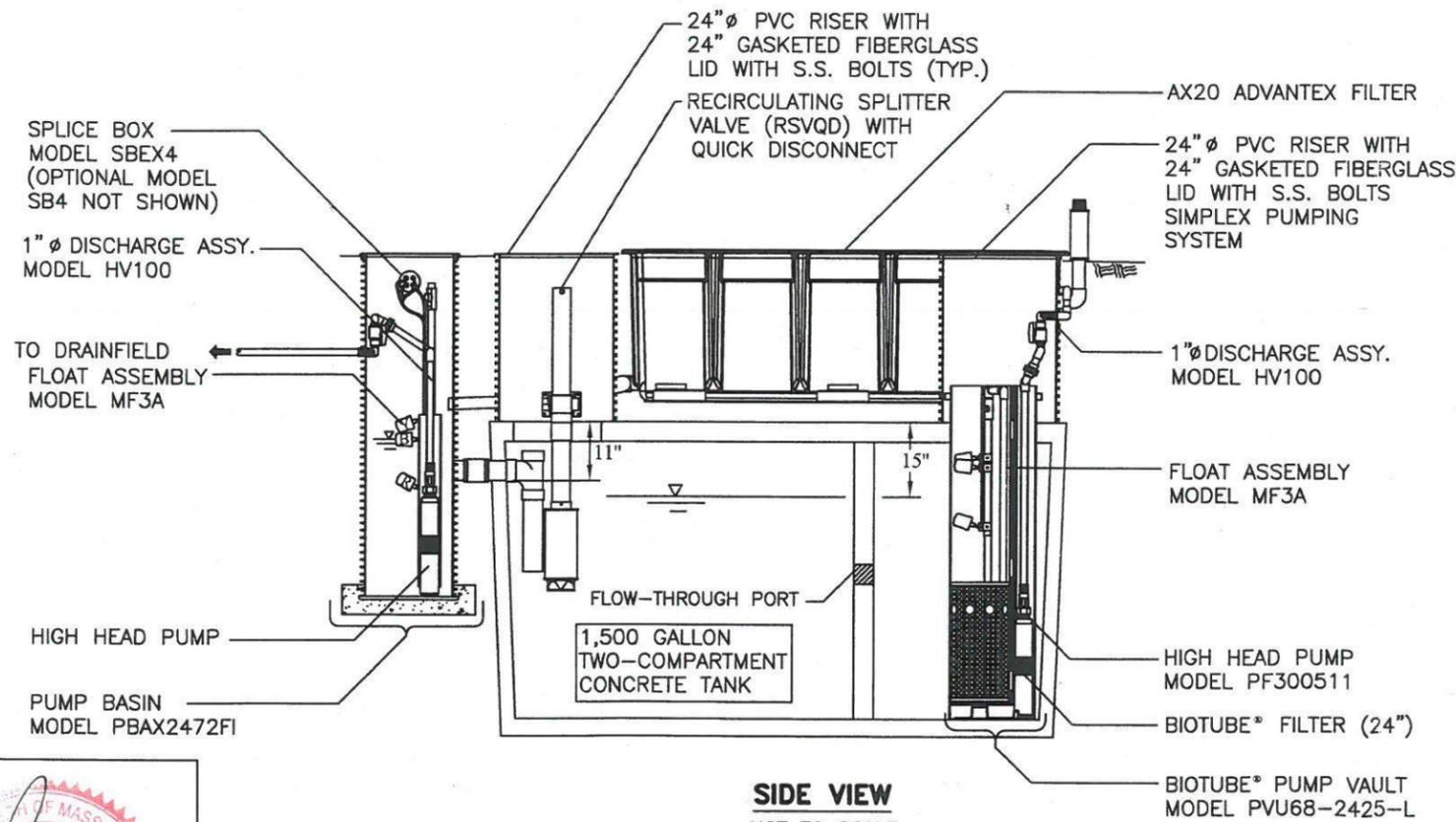
INSTALLATION TO BE PERFORMED BY AN ADVANTEX AUTHORIZED INSTALLER ONLY.

START-UP AND SERVICE TO BE PERFORMED BY AN ADVANTEX AUTHORIZED SERVICE PROVIDER ONLY.



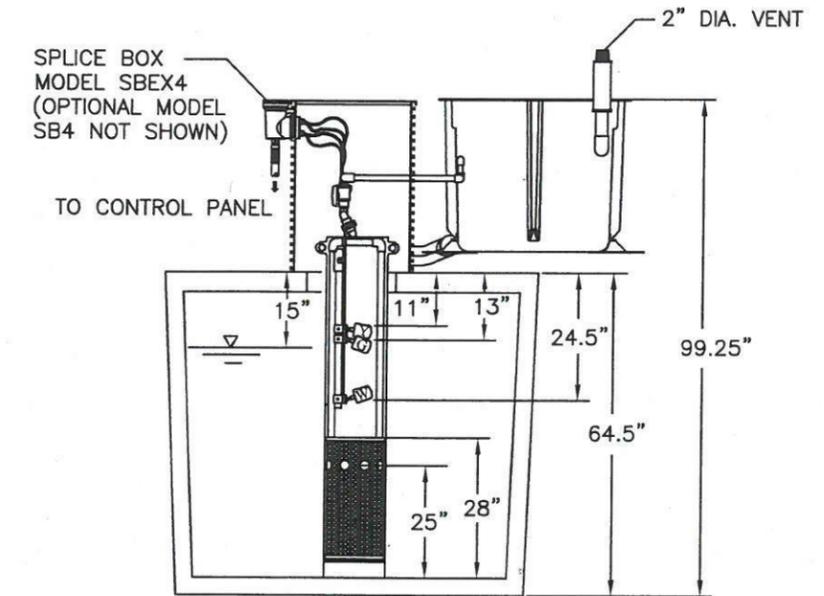
TOP VIEW

NOT TO SCALE



SIDE VIEW

NOT TO SCALE

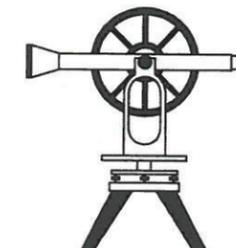


END VIEW

NOT TO SCALE

FLOAT FUNCTIONS	
Y	HIGH LEVEL ALARM
G	OVERRIDE TIMER ON/OFF
W	LLA/RO
B	PUMP ON
R	PUMP OFF

J.C. ELLIS DESIGN



P.O. BOX 81
NORTH EASTHAM, MA 02651
(508)240-2220
Email: jcellisdesign@verizon.net

ADVANTEX AX20 1 POD MODE 3B

SUBJECT:

14 WHITMANVILLE ROAD
TRURO, MA

PREPARED FOR:

CHRISTOPHER CORREA
P.O. BOX 880
NORTH TRURO, MA 02652

ASSESSOR'S
MAP 43 PARCEL 78

DATE: OCTOBER 1, 2014

SHEET 2 OF 2



JASON C. ELLIS, R.S.

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NDW-ATX-BNDR-6



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant on behalf of Kevin Rice, Payomet Performing Arts Center

REQUESTED MEETING DATE: July 26, 2016

ITEM: One Day Entertainment Licenses for Payomet Performing Arts Center for two (2) Sundays- July 31st and August 14th from 7:00-11:00pm

EXPLANATION: Payomet Performing Arts Center requested two additional dates for their Entertainment. They submitted the Town Application for One Day Entertainment and the State Sunday Application.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Payomet Performing Arts Center will not be able to hold entertainment on the additional dates.

SUGGESTED ACTION: MOTION TO *approve the Sunday One Day Entertainment Licenses for July 31st and August 14th from 7:00-11:00pm and the Commonwealth Public Entertainment on Sunday and to Authorize the Chair to Sign.*

ATTACHMENTS:

1. Entertainment Application
2. Special Events Check List



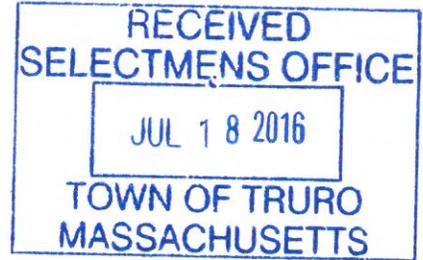
TOWN OF TRURO

Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 10 or 24 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov



Application for an Entertainment License

Weekday Saturday Sunday *Please complete the Commonwealth's Public Entertainment on Sunday Application

The undersigned hereby applies for a license in accordance with the provisions of Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

BUSINESS/ORGANIZATION INFORMATION

Kevin Rice Payomet Performing Arts Center
 Name of Applicant Business/Organization Name
 PO Box 1202 Truro, MA 02666
 Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box) Yes No
 If yes, proof of Non-profit status **must** accompany this application

Kevin Rice 508 349-2929 info@payomet.org
 Contact Person Phone Number Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name Mailing Address
 Phone Number Email Address

EVENT INFORMATION

Sun 7/31/16, Sun 8/14/16 Concert
 Day (s)/Date (s) of Event for License to be issued Purpose of Event (example: fundraiser)
 Hours of Event (from - to) 7pm- 11pm

29 Old Dewline Rd, N. Truro, MA 02652 Event is: Indoor Outdoor Event
 Location (**Must** provide facility name, if any, street number and name) (Please check applicable box)

National Seashore 99 Marconi Site Road, Wellfleet, MA 02667 (508) 771-2144
 Property Owner Name and Address Phone number

Seating Capacity: 352 Occupancy Number: 375

Name of Caterer (if applicable) Approximate number of people attending 200

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected? Yes No

Will there be a One Day Alcohol License Yes No

If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control? Yes No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: By Patron By Entertainers No Dancing

Music: Recorded Juke Box Live No Music

Number of Musicians & Instruments (Type) 4-10 Typical band

Amplified System: Yes No

Shows: Theater Movies Floor Show Light Show
 No Show

Other: Video Games Pool/Billiard Tables (Please indicate quantity) _____

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Signature [Handwritten Signature]

Date 7/15/16

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

APPROVAL

License No _____

Board of Selectmen _____ Meeting Date _____

Police Department Kyle Takaljian Date 7/21/16

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: _____

State Fee, \$ 4.00
Municipal Fee, \$ 25.00

THE COMMONWEALTH OF MASSACHUSETTS
Town OF Truro



LICENSE

For

PUBLIC ENTERTAINMENT ON SUNDAY

The Name of the Establishment is Payomet Performing Arts Center in or on the property at No. 29 Old Dewline Rd (Highland Center) (address)

The Licensee or Authorized representative, Kevin Rice in

accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment:

DATE	TIME	Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion
<u>7/31/16</u>	<u>8:00 PM</u>	<u>The Slambotian Circus of Dreams - Concert</u>
<u>8/14/16</u>	<u>8:00 PM</u>	<u>Villa Lobos Brothers - Concert</u>

Hon. _____ Mayor/ Chairman of Board of Selectman, _____ (City or Town)

Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm – Midnight): \$2.00 Special Hours (Sunday 12:00 am- Midnight): \$5.00. Annual Fee (For Operating on every Sunday in calendar year): Regular Hours (Sunday 1:00pm – Midnight): \$50.00 Special Hours (Sunday 12:00 am- Midnight): \$100.00

This license is granted and accepted, and the entertainment approved, upon the understanding that such entertainment that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as the fire department may require; shall allow such members of the fire department in case of any fire in such place, to exercise exclusive control and direction of his employees and of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premise where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

Do not write in this box

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES

SPECIAL EVENTS CHECKLIST

PAYOMET PERFORMING ARTS CENTER (7/31 + 8/14/16)
NAME OF ORGANIZATION AND EVENT DATES

COMPLETED ONE DAY ALCOHOL APPLICATION

- LIQUOR LIABILITY INCLUDED
- SERVER TRAINING CERTIFICATE (PROOF OF)
- CERTIFICATE OF INSPECTION
- CHIEF OF POLICE REVIEW
- See *Other* below

COMPLETED ONE DAY ENTERTAINMENT APPLICATION

- SUNDAY ENTERTAINMENT – SEE STATE SUNDAY APPLICATION
- FEE TO BE INCLUDED TO COMMONWEALTH OF MASS

COMPLETED USE OF TOWN PROPERTY

- GENERAL LIABILITY

OTHER:

TEMPORARY SIGN PERMIT APPLICATION SUBMITTED WITH PLANNING BOARD
 50% FEE REDUCTION (FOR NON-PROFITS) "PROOF OF" WITHIN BARNSTABLE COUNTY
 Check Tax Status with the Treasurer's Office EXEMPT Paid Delinquent
 Parking Permit with Police and Fire SEASHORE

- ❖ Payment Received
- ❖ SCHEDULED BOS MEETING DATE APPROVAL 7/26/2016
- ❖ Crowd Manager Required over 100 people
- ❖ COPY OF ONE DAY LICENSE SEND TO ABCC Ryan Melville ryan.melville@state.ma.us
Cc: Elizabeth Marshall emarshall@tre.state.ma.us
- ❖ ORIGINAL SUNDAY ENTERTAINMENT APPLICATION WITH FEE TO COMMONWEALTH SEND TO (DPS) Jen Cobis jen.cobis@state.ma.us
DEPARTMENT OF PUBLIC SAFETY
Special Licensing / Massachusetts State Athletic Commission
 50 Maple Street – Suite One
 Milford, MA 01757
 Direct. 508-422-1957 Mobile. 857-327-1807



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Truro Police Department

REQUESTOR: Chief Kyle Takakjian

REQUESTED MEETING DATE: July 26, 2016

ITEM: Excess Property – Police Cruisers for Trade in

EXPLANATION: Two cruisers (listed below) are being traded in this year.

1. 2012 Dodge Charger, VIN # 2C3CDXAT6CH305333 - \$3,800.00 value
2. 2014 Dodge Durango, VIN # 1C4SDJFT6EC443814 - \$12,500.00 value

FINANCIAL SOURCE (IF APPLICABLE): Trade in value

IMPACT IF NOT APPROVED: Unable to purchase new cruisers

SUGGESTED ACTION: *Move to designate the 2012 Dodge Charger and 2014 Dodge Durango as excess property and to authorize the trade of the vehicles toward the purchase of the 2017 cruisers.*

ATTACHMENTS: N/A



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Treasurer

REQUESTOR: Cynthia A. Slade, Treasurer

REQUESTED MEETING DATE: July 26, 2016

ITEM: Bond Anticipation Note 290 for Landfill Capping

EXPLANATION: Bond Anticipation Note 290 issue date is August 1, 2016

FINANCIAL SOURCE (IF APPLICABLE): N/A

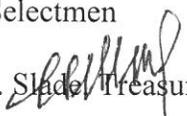
IMPACT IF NOT APPROVED: Landfill Capping Project will not proceed

SUGGESTED ACTION: MOTION TO *approve the sale of the Bond Anticipation Note (290) to Cape Cod Five Cents Savings in the amount of \$300,000.00 for the period 8/1/2016 – 8/1/2017 at the rate of 0.80%*

ATTACHMENTS:

1. Request to approve sale of BAN 290 to Cape Cod Five
2. (S) Clerks Certificate
3. DA-82 Loan Authorization Report
4. (S) BAN 290 (State House Note)
5. (S) Qualified Tax-Exempt Obligation (calendar year borrowing not to exceed \$10,000,000)
6. (S) Material Events Disclosure (compliance will the rules & regulations on this issue to the world)
7. Signatures required =(S)

OFFICE OF
TOWN CLERK
TREASURER-COLLECTOR OF TAXES
TOWN OF TRURO, MA 02666-2012

TO: Board of Selectmen
FROM: Cynthia A. Slade, Treasurer 
DATE: July 19, 2016
RE: VOTE ON TEMPORARY DEBT ISSUE d. August 1, 2016

ISSUE	BIDDERS	%	INTEREST COST
290 BAN – Landfill Capping (new \$\$) \$300,000.00 - 365 days 08/01/2016 – 08/01/2017			
	Cape Cod Five Cents	0.80	\$2,400.00 **
	Eastern Bank	0.90	\$2,700.00
	Unibank	0.95	\$2,850.00

** I respectfully request your approval for sale of the note to-

debttemp.doc(cas) pg 156

The Commonwealth of Massachusetts Certificate of Town Clerk

Note Number(s): 290

Town Treasurer's Record

Town of Truro

1. Date of Town Meeting Authorizing Loan April 24, 2012

2. Purpose of Loan Landfill Capping

Note: Attach a Municipal Purpose Loan Form for lines 1 to 7 for all multiple purpose loans.

3. Total Amount of Loan Authorized \$ 300,000.00

4. Amount of Previous New Issues of this Loan \$.00

5. Paydowns on this Issue (if required) \$.00

6. Amount of this Issue \$ 300,000.00

7. Balance of this Loan Unissued \$.00

Note: Amount Authorized minus Previous New Issues minus This Issue (New Money) equals Unissued Balance.

8. Issue Date August 1, 2016 Date Due August 1, 2017

9. Payable to Cape Cod Five Cents Savings

10. Payable at Cape Cod Five Cents Savings

11. Rate of Interest 0.80 % Payable at maturity

(Annually, semi-annually or at maturity)

12. Signed by , Town Treasurer

TO THE DIRECTOR OF ACCOUNTS: THIS CONSTITUTES OUR AUTHORIZATION TO DELIVER THE NOTE(S), WHEN CERTIFIED, TO THE PURCHASER(S) SPECIFIED ON LINE 9 ABOVE.

COUNTERSIGNED AND APPROVED BY:

Selectmen
and a
majority
thereof

In the presence of: _____, Town Clerk  (complete right side)

The Commonwealth of Massachusetts

Certificate of Town Clerk

Only one Certificate is needed to cover all notes issued on the same date for the same purpose. The Town Clerk will furnish below an exact copy of the vote authorizing the loan, as appearing in the Clerk's records, showing how the vote was passed including a copy of the article in the warrant upon which the vote was based. The completed certificate is to be signed by the Clerk and given to the Treasurer, who must transmit the same, with the note or notes, to the Director of Accounts, Department of Revenue, Boston. General Laws Chapter 44, Sections 23-27.

Copy of Vote Authorizing Loan

(Attach a certified copy of the vote and warrant article for each authorization included in this borrowing.)

Annual Town Meeting, April 24, 2012, Article 9.



Seal

I CERTIFY that this is a true copy of the Town Treasurer's Record of the issue of notes and a true copy of the vote passed at a meeting of the voters of the Town of Truro, duly warned as required by law, which authorized borrowing as stated, as appears on the records of the town; that said vote is in full force and effect and has not been repealed or modified in any way by subsequent vote of the town. I FURTHER CERTIFY that the person whose signature appears on the note as treasurer of the Town of Truro was the duly authorized treasurer on the date when said signature was made; and that the persons whose signatures appear upon the note as those of a majority of the selectmen were duly qualified selectmen on the date when such signatures were made. I ALSO CERTIFY that the copy of the warrant article is a true copy of the same; that it was duly served and certified by the constable as required by the General Laws and by-laws or vote of the town or both.

Date July 19, 2016

, Town Clerk

(Revised: December 2003)

OFFICE OF
TOWN CLERK
TREASURER - COLLECTOR OF TAXES
TOWN OF TRURO, MA 02666-2012

ANNUAL TOWN MEETING, APRIL 24, 2012

ARTICLE 9: BORROWING AUTHORIZATION FOR LANDFILL CLOSURE To see if the Town will vote to appropriate the sum of Three Hundred Thousand Dollars (\$300,000) to pay costs of engineering services and construction related to the closure of the Town Landfill, and for the payment of all other costs incidental and related thereto; to authorize the Town Administrator to solicit bids, to enter into contracts and to expend this money for this purpose; to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 8 (24) of the General Laws, or pursuant to any other enabling authority and to issue bonds or notes of the Town therefor, to seek, accept and expend any funds or grants which may be available to defray a portion of the project's cost; and to provide that no sums shall be expended hereunder unless and until the Town shall have voted to exclude the amounts needed from the limitations imposed by Chapter 59, Section 21C of the General Laws (Proposition 2½), or to take any other action relative thereto. *Requested by the Board of Selectmen*

Finance Committee Recommendation: 4-0 in favor

Board of Selectmen Recommendation: 5-0 in favor

Comment: The Town did not received final certification on its Landfill capping from the Department of Environmental Protection (DEP). This came to light during the investigation related to constructing a photovoltaic facility on the capped landfill. Additional engineering, materials and construction are needed to obtain DEP's certification. The money would be borrowed under a debt exclusion that will allow a temporary increase in the tax levy to cover the cost of the debt service over the life of the loan .

Motion to move Article 9 as printed in the warrant and delete the words, "or take any other action relative thereto". Passes by more than 2/3 (two-thirds).

ANNUAL TOWN ELECTION, MAY 8, 2012

QUESTION 2

Shall the Town of Truro be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay costs of engineering services and construction related to the closure of the Town Landfill, and for the payment of all other costs incidental and related thereto?

YES 426
NO 191
Blanks 36

So certified,


Cynthia A. Slade
Town Clerk, Town of Truro
July 14, 2012



DA-82 LOAN AUTHORIZATION REPORT

Town/~~District~~ Truro. At the Annual/Special/Regular

Meeting called for April 24, 2012 the following loan authorizations were voted:
 (separate forms are required for each meeting)

Date	Article	Purpose	Amount Authorized	Vote Count **see note
4/24/12	9	Landfill Capping	300,000.00	2/3 majority

NOTE: Vote count must be unanimous or an actual counted 2/3 majority or be a declared 2/3 majority provided that the Town has an approved by-law or town vote allowing such declared 2/3 majority.
 G.L. Chapter 39, Sec. 15, as amended by Ch. 448 of the Acts of 1996, and G.L. Chapter 44, Secs. 1, 7, and 8.
 Please attach a certified copy of the vote as passed. For contingent votes include the Ch. 59, Sec. 29C (k) debt exclusion results.

Attested Copy of the Warrant:

Date Posted April 2, 2012 Where? (see attached)
 Date Published in Newspaper _____
 Date Warrant or Notice Mailed _____ To Whom? _____
 Date Finance/Advisory Committee meeting posted March 15, 2012

Were all additional local by-law requirements met? Yes or No _____

Quorum:

What is the Quorum requirement? 100
 Was a Quorum present on each day of the meeting? Yes or No _____

Was this an adjourned session? Yes _____ or No (if no skip this section)

Date Posted _____ Where? _____
 Date Published in Newspaper _____
 Date Warrant or Notice Mailed _____ To Whom? _____

Were all additional local by-law requirements met? Yes _____ or No _____

Certification:

Is any vote listed on this form presently subject to referendum? Yes or No _____ If yes which one? 9
 Is litigation pending which could affect the validity of any vote? Yes _____ or No _____ If yes which one? _____

I hereby certify that this information is correct to the best of my knowledge.

Date: July 19, 2016 _____, Town/~~District~~ Clerk

No. 290

\$ 300,000.00

The Commonwealth of Massachusetts
Town of Truro

This Note is exempt from Taxation in Massachusetts

Date of Issue August 1, 2016

For Value Received, the inhabitants of the Town of Truro

by their Treasurer, hereto duly authorized by vote of said Town passed on _____
April 24, 2012

or by Massachusetts General Laws Chapter 44, Section 8 (24), or both,

promise to pay to Cape Cod Five Cents Savings or order

at Cape Cod Five Cents Savings

the sum of -----Three Hundred Thousand Even----- Dollars

on August 1, 2017, with interest at an annual rate of 0.80 % payable at maturity.

Countersigned and Approved

Majority of

the Board of

Selectmen

Signed
[Signature]

Treasurer

Town of Truro

Town Seal
To be affixed here

I certify that this note was countersigned and approved by the Selectmen in my presence.

Town Clerk

Date

The Commonwealth of Massachusetts
Department of Revenue, Boston

I hereby certify that this note appears to have been duly issued in accordance with the provisions of Chapter 44 of the Massachusetts General Laws and that there is on file in this office, where they may be inspected, certifications by the Town Clerk of a true copy of the Town Treasurer's record of this issue of this note and, where applicable, of a true copy of the vote of the duly warned town meeting authorizing the loan, together with certifications that the signatures appearing upon said note are those of the duly qualified Treasurer and the majority of the Board of Selectmen.

Director of Accounts

Date

CC5 GOVERNMENT BANKING

CERTIFICATE AND DESIGNATION (Qualified Tax-Exempt Obligation)

We, the undersigned Treasurer and at least a majority of the members of the Board of Selectmen of the Town of Truro (the "Issuer"), hereby certify that we are the officers of the Issuer charged by law with the responsibility for issuing the following obligations of the Issuer (the "Obligations"):

AMOUNT:	\$300,000.00
TITLE OF LOAN:	Landfill - BAN
DATED:	August 1, 2016
PAYABLE:	August 1, 2017

We hereby certify that the Issuer does not reasonably anticipate issuing tax-exempt bond, notes or other obligations during the calendar year beginning January 1, 2016, and ending December 31, 2016, which, in the aggregate, will exceed \$10,000,000 (including all such obligations issued to date, the obligations and all such obligations expected to be issued during the balance of the current calendar year) and we hereby designate, on behalf of the Issuer, the obligations as a "Qualified Tax-Exempt Obligation" for the purpose of Section 265(b)(3)(B) of the Internal Revenue Code of 1986, as inserted by Section 902 of the Tax Reform Act of 1986.

The Board of Selectmen

_____, 2016



Treasurer

TOWN OF TRURO, MASSACHUSETTS MATERIAL EVENTS DISCLOSURE

In connection with issuance by the Town of Truro, Massachusetts (the “Issuer”) of its \$300,000.00 Bond Anticipation Note dated August 1, 2016, due August 1, 2017, (the “Notes”) and with reference to the continuing disclosure requirements of Rule 15c2-12 under the Securities and Exchange Act of 1934, as amended effective July 1, 2009 (the “Rule”), the Issuer hereby covenants that it will comply with the undertakings herein for the benefit of the registered owners of the Note, subject to the conditions and limitations specified herein.

1. As provided in paragraph (b)(5)(i)(C) of the Rule, the Issuer hereby undertakes to provide in a timely manner to the Municipal Securities Rulemaking Board (“MSRB” or “Board”) instead of to multiple Nationally Recognized Municipal Securities Information Repositories (“NRMSIRs”) and the State Information Depository (“SID”), and to provide such information in an electronic format and accompanied by identifying information as prescribed by the MSRB, pursuant to the Rule, notice of the occurrence of any of the following events with respect to the Note, if material:

- a. Principal and interest payment delinquencies;
- b. Non-payment related defaults;
- c. Unscheduled draws on debt service reserves reflecting financial difficulties (it is noted that there are no debt service reserves established with respect to the Note);
- d. Unscheduled draws on the Letter of Credit provided for the Note reflecting financial difficulties;
- e. Substitution of Letter of Credit provider, or their failure to perform;
- f. Adverse tax opinions or events affecting the tax-exempt status of the Note;
- g. Modifications to the rights of registered owners of the Note;
- h. Note calls (it is noted that the Notes are not callable prior to their maturity);
- i. Defeasances;
- j. Release, substitution, or sale of property securing the repayment of the Note (it is noted that the Note is a general obligation of the Issuer and is not secured by property); or
- k. Changes to the ratings of the Note by any nationally recognized credit agency which has rated the Note at the request of the Issuer and of which the Issuer has received notice.

2. The intent of the Issuer's undertaking hereunder is to comply with paragraph (b)(5)(i)(C) of the Rule. Accordingly, the Issuer reserves the right to modify its undertaking in paragraph 1 hereof so long as any such modification is made in a manner consistent with the Rule. Furthermore, to the extent that the Rule no longer requires the issuers of municipal securities to provide all or any portion of the information the Issuer has agreed to provide, the obligation of the Issuer to provide such information hereunder also shall cease immediately.

3. The purpose of the Issuer's undertaking is to conform to the requirements of the Rule and not to create new contractual or other rights for any registered owner or beneficial owner of the Note, any municipal securities broker or dealer, any potential purchaser of the Note, the Securities and Exchange Commission or any other person. The sole remedy in the event of any actual or alleged failure by the Issuer to comply with any provision herein shall be an action for the specific performance of the Issuer's obligations hereunder and not for money damages in any amount. Any failure by the Issuer to comply with any provision of this undertaking shall not constitute an event of default with respect to the Note.

TOWN OF TRURO,
MASSACHUSETTS

By: 
Treasurer

The Board of Selectmen



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: July 26, 2016

ITEM: Reappointments of Board/Committee/Commission Members

EXPLANATION: The following individuals wish to be reappointed to the Board or Committee on which they currently serve:

- Diane Messinger to the Conservation Commission for the term of 7/26/2016-6/30/2019.
- Kevin Kuechler to the Water Resources Oversight Committee for the term of 7/26/2016-6/30/2019.
- Michael Peters to the Truro Concert Committee for the term of 7/26/2016-6/30/2019.
- Alexandra MacDonald to the Commission on Disabilities for the term of 7/26/2016-6/30/2019.

The attached check list provides information regarding each individual's compliance with appointment requirements

IMPACT IF NOT APPROVED: The applicants will not be able to participate on their respective Committee or Board.

SUGGESTED ACTION: *MOTION TO appoint the applicants as noted above to serve on their respective boards/committees.*

ATTACHMENTS

1. Reappointment checklist



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Office of the Board of Selectmen

Tel: 508-349-7004, Extension: 10 or 24 Fax: 508-349-5505

Committees/Commissions/Board Members Seeking Reappointment

Committee/Commission/Board Name: Conservation Commission

Committee/Commission/Board Member Name: Diane Messinger

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: Water Resources Oversight Committee

Committee/Commission/Board Member Name: Kevin Kuechler, Chair

Length of term: **3 Year Term**

Chair's endorsement of reappointment n/a

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: Truro Concert Committee

Committee/Commission/Board Member Name: Michael Peters

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: Commission on Disabilities

Committee/Commission/Board Member Name: Alexandra MacDonald

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

DRAFT

**Truro Board of Selectmen Meeting
Selectmen's Chambers Town Hall
Tuesday, July 12, 2016**

Members Present: Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington

Present: Town Manager Rae Ann Palmer, Town Planner Carole Ridley

Planning Board Members Present: Chair Lisa Maria Tobia; Bruce Boleyn, John Riemer, Steve Sollog

Paul Wisotzky called the joint meeting with the Planning Board to order at 5:00 p.m., and Lisa Maria Tobia called the Planning Board meeting to order at 5:02 p.m.

JOINT MEETING WITH PLANNING BOARD

Members of the Planning Board and the Board of Selectmen discussed preparations for a community forum to get consensus on moving forward with zoning bylaws, with a particular interest in protecting the National Seashore District. The goal would be to advance a bylaw to Town Meeting that voters support. Planning Board Chair Lisa Tobia read sample questions that could be used for the community meeting. Members of the Board of Selectmen suggested keeping the focus on concerns for Seashore District bylaws. Planning Board has drafted a proposal for a building size bylaw, but both Boards didn't want to overwhelm the public with details that could bog down the meeting, nor did they want them to form the misperception that the bylaw was already crafted. Town Counsel has reviewed some of their preliminary work and will be invited to the community meeting to listen to citizens' concerns before proceeding with a building size bylaw for the Seashore District. Chuck Steinman came forward to discuss focus for the meeting and to give the breakdown of lot sizes for the 209 improved properties within the National Seashore. A subcommittee, Planner Carole Ridley and Rae Ann Palmer will prepare questions as guides for the community conversation to be held Monday, August 8, 2016.

Jack Riemer moved to adjourn the Planning Board meeting. Steve Sollog seconded, and the motion carried 4-0.

The Planning Board meeting was adjourned at 5:42 p.m., and Board of Selectmen Chair Paul Wisotzky called the regular meeting of the Board of Selectmen to order.

PUBLIC COMMENT

Steve Sollog asked about enforcement procedures for violations of zoning bylaws. Jay Coburn suggested that this topic be added to a future meeting agenda.

In the wake of the recent Dallas tragedy, Janet Worthington asked support for police officers and noted tokens of appreciation that the local police departments had received.

BOARD OF SELECTMEN ACTION

Request by Property Owners regarding Demolition of 402 and 408 Shore Rd

Town Manager Rae Ann Palmer said that both 402 and 408 Shore Road had begun demolition permitting but had discovered more asbestos than expected. Both property owners had requested an extension of the demolition orders because of the extent of the asbestos and DEP regulations for its removal.

Jay Coburn moved to extend the demolition order for the required demolition at 402 Shore Rd. until September 30, 2016. Maureen Burgess seconded, and the motion carried 5-0.

Maureen Burgess moved to extend the demolition order for the required demolition at 408 Shore Rd. until September 30, 2016. Janet Worthington seconded, and the motion carried 5-0.

Three abutters on Shore Road were allowed to speak. Mike Powers expressed his concern about the extension of the demolition time and asked for remediation of the rodent expulsion from the buildings. He also inquired about the condition of the property after the demolition had been completed. David Ditacchio said he had agreed to let the property owners use his water during the demolition process. Richard Carosello, commented on the cleaning process so far. The removal of barriers has opened the property up to beach access and many trespassers.

Adoption of Board of Selectmen Fiscal 2017 Goals and Objectives

Chair Paul Wisotzky presented the final version of the *Fiscal Year 2017 Goals and Objectives* and thanked everyone for their contributions to this undertaking.

Jay Coburn moved to adopt the *Fiscal Year 2017 Goals and Objectives*. Robert Weinstein seconded. Maureen Burgess offered a concern about Town Services 3 and requested that the two Selectmen who live within the National Seashore take actions to ensure that there is no appearance of a conflict of interest. Janet Worthington also agreed that this was a concern she has had about the objective for roads inside the Seashore.

Paul Wisotzky moved to amend the motion to approve the *Fiscal Year 2017 Goals and Objectives* with the removal of TS-3. Maureen Burgess seconded the motion to amend.

Jay Coburn said there was not a conflict of interest since it does not specifically affect his and Robert Weinstein's properties. This falls under General Laws, according to State Ethics, he said, because many other people are affected. He expressed his disappointment that the amendment was being offered at this late hour.

The motion to amend the main motion failed 2-3-0.

The original motion to approve the *Fiscal Year 2017 Goals and Objectives* carried 5-0.

Paul Wisotzky said there is some further work needed on prioritizing the goals. He, Janet Worthington and Rae Ann will do this and bring their proposal back to the Board of Selectmen by the end of August.

Scholarship Endowment Discussion

Paul Wisotzky said that negotiations with the anonymous donor to create a scholarship endowment to be managed by the Town had not yet been completed.

Jay Coburn moved to table the discussion of the scholarship endowment to a future meeting. Maureen Burgess seconded, and the motion carried 5-0.

Municipal Calendar for 2017

Rae Ann Palmer reviewed the meeting dates for 2017 with the Board. She made adjustments in accordance with Selectmen's requests.

Jay Coburn moved to approve the dates for the Selectmen's meetings in 2017 with the adjustments requested. Maureen Burgess seconded, and the motion carried 5-0.

CONSENT AGENDA

- A-1. Review/Approve and Authorize Signature: Truro Police Department Lieutenant Contract Authorize Town Manager to sign;
- B. Reappointments of Board/Committee/Commission Members;
- C. Review and Approve Regular Selectmen Meeting Minutes for June 28, 2016.

Jay Coburn requested that A-1 be removed from the Consent Agenda.

Paul Wisotzky acknowledged the reappointments by name and thanked the volunteers for their continued service to the Town: Richard Hassett to the Beach Commission; Bill Worthington to the Water Resource Oversight Committee and Truro Representative to the Provincetown Water and Sewage Board; Eric Mays to the Bike & Walkways Committee; Henry Lum to the Conservation Commission; John Dundas to the Zoning Board of Appeals as an Alternate; Nick Brown to the Zoning Board of Appeals as an Alternate; Kathy Haynes to the Bike & Walkways Committee; and Bonnie Sollog to the Council on Aging Board.

Jay Coburn moved to approve the Consent Agenda with the exception of A-1. Maureen Burgess seconded, and the motion carried 5-0.

The Selectmen discussed Consent Agenda Item A-1 separately. Jay Coburn asked to see the contract prior to authorizing the Town Manager to sign it. Rae Ann Palmer said she had not finished negotiating the contract but put it on the Consent Agenda because it was for a figure likely to be over \$100,000. The Board is adjusting to the Charter change giving the Town Manager authority to negotiate contracts. Rae Ann Palmer said she will work on a Policy with the Board of Selectmen on how contract negotiations should be handled, but her immediate concern was honoring the good faith negotiations she was entering with the Police Lieutenant.

SELECTMEN AND LIAISON AND TOWN MANAGER REPORTS

The Selectmen and the Town Manager offered their reports. Maureen Burgess had represented the Board at the twentieth anniversary of the moving of Highland light. She held Selectmen's hours at the Farmer's Market this week with Planning Board member Bruce Boleyn. Paul Wisotzky said that he, Jay Coburn, Rae Ann Palmer and Carl Brotman had attended the Truro

Non-Residents Annual Meeting. He reminded everyone about the Monday, July 18 meeting to be held with the Part-Time Truro Residents at 5 p.m. He and Rae Ann Palmer had met with the Provincetown Town Manager and Board of Selectmen Chair. They tentatively scheduled September 20, 2016 for a joint meeting. Janet Worthington will be holding Selectmen’s hours at the Transfer Station on Wednesday, July 13, she said. Jay Coburn said he will be holding his hours on August 8. Town Manager Rae Ann Palmer reported that the Assistant Health and Conservation Agent has applied for an AmeriCorps member in a shared position with Provincetown to study vernal pools. She said she had interviewed two candidates for the Assistant Assessor’s Clerk position and had offered the part-time janitor position to a candidate who had interviewed for it with her and Jay Norton.

NEXT MEETING AGENDA

Town Manager Rae Ann Palmer reviewed agenda items for the next regular meeting scheduled for Tuesday, July 26, 2016. The Cape Cod Commission will be giving a presentation on the Bike & Walkways Plan along with a number of other items. Ms. Palmer addressed a question about the scales at the Transfer Station and gave an update on the withdrawal of the campground’s Special Permit request and their Stop Work Order.

ADJOURNMENT

Jay Coburn moved to adjourn. Janet Worthington seconded, and the motion carried 5-0. The meeting was adjourned at 6:37 p.m.

Respectfully submitted,

Mary Rogers, Secretary

Paul Wisotzky, Chair

Maureen Burgess

Jay Coburn, Clerk

Janet Worthington, Vice-chair

Robert Weinstein

Public Records Material for 7/12/16

1. Suggested questions for a public meeting on Seashore bylaw creation
2. Finalized *FY17 Goals and Objectives*
3. Municipal Calendar for 2017
4. Truro Police Department Lieutenant Contract
5. Reappointments of Board/Committee/Commission Members

DRAFT

**Truro Board of Selectmen
Meeting, July 18, 2016
Truro Community Center**

Members Present: Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington

Present: Town Manager Rae Ann Palmer, Assistant Town Administrator Maureen Thomas

After a social half-hour, Chair Paul Wisotzky called the meeting to order at 5:30 p.m. He welcomed the audience to the first meeting with the Part-time Truro Residents.

INTRODUCTIONS

Members of the Board of Selectmen introduced themselves, and Paul Wisotzky introduced the Town Manager and Assistant Town Administrator. He explained the importance of communicating with all Truro residents. Chair Wisotzky gave special recognition to the Truro Police Department in light of the recent violence against police elsewhere in the nation. He introduced the volunteer chairs of various boards, committees and commissions. Town Manager Rae Ann Palmer introduced staff department heads.

DISCUSSION OF GOALS AND OBJECTIVES

Paul Wisotzky summarized the *Fiscal Year 2017 Values, Goals and Objectives* for the Part-time Residents. The five main areas are: Town Services, Fiscal Management, Public Safety, Community Sustainability, and Community Engagement & Governance. He offered examples of goals from each category. The Town Manager, Selectmen, Department Heads and Chairs had all participated in the development of the goals and were available for discussion.

QUESTION, COMMENTS & CONVERSATION

Members of the audience came forward with their comments and concerns. Ginie Zenger asked about beach sticker policy for trustees. Karl Forester and others questioned the potential increase in taxes for part-time homeowners through a tiered system. Members of the Board and Town Manager Rae Ann Palmer gave updates on the possible tax plan and population data for Truro. Barbara Correa noted the difference between condo owners who cannot be year-round residents and people who choose to be part-time residents. She asked for more information on Goal CS-3, dealing with options for year round housing. Glenna Dersay had an issue about bus service and parking for the bus. She also had concerns about water usage. Deborah Theroux asked about community and affordable housing, which Jay Coburn and Truro Housing Authority Chair Carl Brotman addressed. Paul Wisotzky and Janet Worthington added that there is an effort to use existing housing stock to create a bigger base of affordable units. Jay Vivien took a little poll of blood donors and interest in a Truro blood drive. Bob Doolittle commented on the high per pupil expense in the School Budget and asked about attempts to reduce the cost. Superintendent Grandone explained some of the calculations and overall enrollment statistics.

Paul Wisotzky mentioned the importance of hearing the concerns that might be incorporated in an updated Comprehensive Plan which is being undertaken. Regional opportunities will be

explored, and a State Community Compact grant will be available, he said. Sarah Blake asked for an update on the Eagle Creek restoration. Health and Conservation Agent Patricia Pajaron gave information on the project so far and a projected time line for it. Kevin O’Flaherty said he was seeking Truro license plates for a poster. Tom Makuen was curious about the creation of a bylaw on house size within the National Seashore. This is something that the Planning Board and the Board of Selectmen are developing.

CLOSING REMARKS

Paul Wisotzky thanked everyone for their participation in the public forum and invited residents to get involved and stay informed about Town affairs. He suggested contact through the e-mail addresses and phone numbers for Town departments and boards provided on the website. He encouraged people to watch meetings online or on TV. Janet Worthington urged the audience to keep the public dialogue going.

ADJOURNMENT

The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Mary Rogers, Secretary

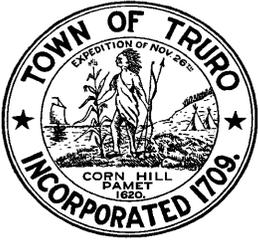
Paul Wisotzky, Chair

Maureen Burgess, Clerk

Jay Coburn

Janet Worthington, Vice-chair

Robert Weinstein



Consent Agenda Item: 6F

TOWN OF TRURO

Board of Selectmen Agenda Item

BOARD/COMMITTEE/COMMISSION: Board of Selectmen

REQUESTOR: Jay Coburn, Clerk, Board of Selectmen

REQUESTED MEETING DATE: July 26, 2016

ITEM: Review of Letter in Support of Rooms Tax Provision in the Economic Development Bill

EXPLANATION: Annual Town Meeting approved Article 17 in support of the Room Occupancy Tax. The Economic Development Bill before the State Legislation (until July 31st), includes a provision for changes to the room occupancy. It will help strengthen support for the bill if the Board of Selectmen send a letter urging State Legislators to close the loophole on the State's rooms tax and retain the Senate's provision in the Economic Development Bill with the attached support letter.

SUGGESTED ACTION: *MOTION TO approve and sign the Conferees Letters for submission to the State Legislature.*

ATTACHMENTS:

1. Letter to Conferees Dated July 26, 2016

July 26, 2016

Representative Joseph F. Wagner
State House, Room 42
Boston, MA 02133
Joseph.Wagner@mahouse.gov

Senator Eileen M. Donoghue
State House, Room 112
Boston, MA 02133
Eileen.Donoghue@masenate.gov

Representative Brian S. Dempsey
State House, Room 243
Boston, MA 02133
Brian.Dempsey@mahouse.gov

Senator Karen E. Spilka
State House, Room 212
Boston, MA 02133
Karen.Spilka@masenate.gov

Representative James M. Kelcourse
State House, Room 130
Boston, MA 02133
James.Kelcourse@mahouse.gov

Senator Viriato M. deMacedo
State House, Room 313C
Boston, MA 02133
Vinny.deMacedo@masenate.gov

Dear Conferees:

On behalf of the Town of Truro, we urge you to retain the Senate's provision in the Economic Development Bill that closes the loophole on the State's rooms tax and applies the rooms tax to short term rentals of privately owned homes and condominiums.

In the Town of Truro, over 2,000 homes and condos are listed on VRBO – an on line vacation rental booking site. These vacation rentals are exempt from the State's rooms tax and the town of Truro does not receive the local option rooms tax for these rentals as we do for stays in motels and hotels. This loophole in our tax code deprives the Town of a revenue source to finance the considerable costs in providing services to vacationers in our community.

This is an issue of fairness and creating a level playing field. People on vacation should pay a rooms tax whether they stay in a motel or rent a private home. And the infrastructure costs to the Town of accommodating these guests should not be passed on to all of the property owners in our community paying property taxes.

We urge you to update the rooms tax and allow towns to diversify our revenue streams as well as provide resources to the State to expand the earned income tax credit for low income families across the Commonwealth.

Sincerely,