



Truro Board of Selectmen Meeting

Tuesday, July 12, 2016

Regular Board of Selectmen Meeting - 5:00pm

Selectmen's Chambers Town Hall 24 Town Hall Road, Truro

1. **JOINT MEETING WITH PLANNING BOARD**

- A. Discussion of National Seashore District

2. **PUBLIC COMMENT**

- A. Open the Regular Meeting
- B. Public Comment Period - *The Commonwealth's Open Meeting Law limits any discussion by members of the Board of an issue raised to whether that issue should be placed on a future agenda*

3. **PUBLIC HEARINGS NONE**

4. **BOARD/COMMITTEE/COMMISSION APPOINTMENTS NONE**

5. **TABLED ITEMS NONE**

6. **BOARD OF SELECTMEN ACTION**

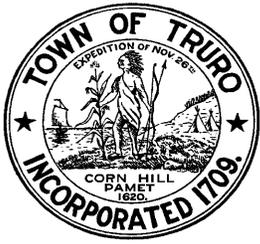
- A. Request by Property Owners regarding Demolition of 402 Shore Rd
Presenter: Rae Ann Palmer, Town Manager
- B. Request by Property Owners regarding Demolition of 408 Shore Rd
Presenter: Rae Ann Palmer, Town Manager
- C. Adoption of Board of Selectmen Fiscal 2017 Goals and Objectives
Presenter: Paul Wisotzky, Chair Board of Selectmen
- D. Discussion of potential scholarship endowment; review, approval and execution of donation agreement
Presenter: Paul Wisotzky, Chair Board of Selectmen
- E. Review and Approve Meeting dates for 2017 and Review and Comment on the Municipal Calendar
Presenter: Rae Ann Palmer, Town Manager

7. **CONSENT AGENDA**

- A. Review/Approve and Authorize Signature:
 - 1. Truro Police Department Lieutenant Contract Authorize Town Manager to sign
- B. Reappointments of Board/Committee/Commission Members
- C. Review and Approve Regular Selectmen Meeting Minutes for June 28, 2016

8. **SELECTMEN AND LIAISON AND TOWN MANAGER REPORTS**

9. **NEXT MEETING AGENDA: Tuesday, July 26th**



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: July 12, 2016

ITEM: Joint Meeting with the Planning Board for a Discussion of Seashore District Zoning

EXPLANATION: A joint meeting to discuss possible changes to the seashore district zoning and to reach agreement on an agenda for a public meeting in August.

SUGGESTED ACTION: *Motion to*

ATTACHMENTS:

1. Summary of Planning Board Subcommittee Proposed Seashore District Bylaw

Zoning Proposal for Truro’s Cape Cod National Seashore District

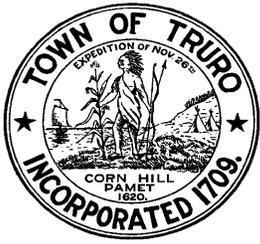
Draft 7-4-2016

The Truro Planning Board is considering amendments to the Truro Zoning Bylaw for the *Seashore District* to recognize our Town’s important stewardship role for the lands protected by the Cape Cod National Seashore.

- **The biggest threat in the Cape Cod National Seashore District** is the trend to tear down small houses and to build much larger ones – significantly changing Truro’s rural and historic character. *(At risk are 152 improved properties under 2,500 sq. ft.)*
- **Our goal is to limit the size of future buildings** to ensure they will be sensitive to the scenic value of the Seashore District, minimize impacts on the natural topography and landscape, and be in keeping with the prevailing rural character and size, scale, and massing of buildings throughout Truro’s Seashore District.
- **The size of buildings on a lot will be measured between the exterior faces of exterior walls**, as measured by the Assessor’s Office, and includes only the total livable floor area of the dwelling and accessory buildings (EXCLUDING porches, cellars, attics, and garages).
- **Suggested future building size limits under consideration for community review:**

Lot Sizes (Acres)	Size Limits For Totals of All Buildings	Averages For Totals of All Buildings	Largest Of All Building Totals	# Improved Residential Lots	# Grandfathered Above
Under 0.499	2,500 sq.ft.	1,315 sq.ft.	2,513 sq.ft.	22	1
0.5 to 0.749	3,000 sq.ft.	1,885 sq.ft.	5,141 sq.ft.	21	3
0.75 to 2.99	3,500 sq.ft.	1,732 sq.ft.	4,835 sq.ft.	71	3
> 3 Acres	4,000 sq.ft.	2,352 sq.ft.	4,567 sq.ft.	95	6
Not to Exceed	4,500 sq.ft.	1,995 sq.ft.	5,141 sq.ft.	209 total	3

- **Total building size limits, as above, can be waived upon ZBA review and approval of a Special Permit request**, (1) if the proposed project is in harmony with the Zoning bylaw and Seashore District purpose, (2) if the proposed project will not be substantially more detrimental to the neighboring properties than the existing property, and (3) taking into consideration whether the property can be viewed from publicly accessible locations. **However, the total of all buildings shall not exceed 4,500 sq. ft.** and shall be limited in height to less than 2 stories. *(Under Wellfleet Zoning, the total size of all buildings, INCLUDING garages and large porches in addition to livable floor area, cannot exceed 3,600 sq. ft.)*
- **Site Plan Review criteria** will be clarified to achieve the above stated goals and protect the scenic values of the Cape Cod National Seashore.
- **Site Plan Review will be required for changes to the natural topography and landscape**, if visible from publicly accessible locations, due to site clearing, filling or grading beyond what is directly required for the construction, alteration or modification of an existing or proposed dwelling or accessory building.
- **New Site Plan Review criteria for landscape changes:** The landscape and topography shall be preserved in its natural state insofar as practicable by minimizing any grade changes and removal of vegetation and soil and by locating new construction so as to minimize the impact on views and vistas if visible from publicly accessible locations. Any grading or earth-moving shall be planned and executed in such a manner so as to retain to the extent practicable final contours consistent with existing terrain both on and adjacent to the site.
- **To ensure transparency in decision-making**, while the Planning Board can waive information requirements for Site Plan Review, it can no longer waive Site Plan Review for properties within the Seashore District.
- **Only 10% of Truro’s housing stock is in the Seashore District.** The proposed zoning changes will **not** affect the rest of the Town.



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: July 12, 2016

ITEM: Demolition Extension Request from Property Owners of 402 Shore Road

EXPLANATION: The Attorney for the owners of the motel building at 402 Shore Road has requested a sixty (60) day extension of the required time frame to meet the order to demolish the building. The owners have hired Bennett Environmental Associates and are currently preparing a plan for asbestos removal to submit to the MA Department of Environmental Protection (DEP) for the necessary permits. They have also communicated with the staff regarding conservation requirements. See the attached letter.

SUGGESTED ACTION: *Move to approve an extension of sixty days from the date of this vote for the required demolition of the property at 402 Shore Road.*

ATTACHMENTS:

1. Letter from Attorney Elizabeth McNichols



Michael A. Dunning*	Christopher J. Kirrane
Kevin M. Kirrane	Susan Sard White
Elizabeth A. McNichols	Patricia McGauley, of Counsel
Brian E. Garner	*Also admitted Illinois Bar

July 1, 2016

Ms. Rae Ann Palmer,
Town Administrator
Town of Truro
PO Box 2030
Truro, MA 02666

Mr. Paul C. Wisotzky, Chair
Ms. Janet W. Worthington, Vice-Chair
Ms. Maureen Burgess, Clerk
Mr. Jay Coburn Member
Mr. Robert Weinstein, Member
Board of Selectmen - Town of Truro

Re: 402 Shore Road, Truro
The Fore 'N Aft Motel

By email and overnight mail

Dear Ms. Palmer and Members of the Board:

This firm represents Barbara Rybeck of Meriden, CT and Joan Siniscalco of Cheshire, Ct. Ms. Rybeck and Ms. Siniscalco inherited from their respective spouses the property known as the Fore 'N Aft motel, located at 402 Shore Road, Truro.

The owners of the Fore 'N Aft have been diligently working to comply with the order of the Board of Selectmen. They engaged Bennett Environmental Associates, Inc. of Brewster, MA and received their report, which among other things, identified the location and extent of the asbestos in the structure. They engaged a contractor, Jodice Corp., of North Chatham, MA, to obtain permits and demolish the structure. Jodice Corp. has applied to the Building Commissioner of the Town for a demolition permit, and they are obtaining quotes from licensed asbestos removal contractors. As I understand it, a plan for the asbestos removal must be prepared and submitted to the Massachusetts DEP for approval. In addition, the owners need to obtain from the Town of Truro Conservation Commission an Order of Conditions for the demolition. Bennett Environmental will be applying for that Order; I believe the next scheduled hearing of the Conservation Commission is August 1, although the engineer will try to obtain an emergency order.

Town of Truro
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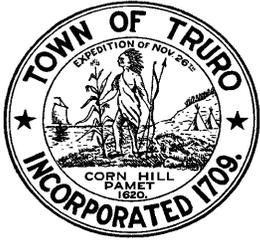
On behalf of the owners of the Fore 'N Aft, I respectfully request an extension of the order for demolition to permit us to comply with the requirements of the Town Conservation Commission, the Building Commissioner, and the Commonwealth of Massachusetts Department of Environmental Protection. While I have no way of predicting the timeframe needed, a sixty day extension from your hearing date is hereby requested.

Very truly yours,



Elizabeth A. McNichols

Cc: Gregg Corbo, Esq.
Barbara Rybeck
Joan Siniscalco
Jodice Corp.
David Bennett



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: July 12, 2016

ITEM: Demolition Extension Request from Property Owner of 408 Shore Road

EXPLANATION: The owner of the cottages at 408 Shore Road has applied for a demolition permit and is requesting an extension of time to complete the demolition. He is requesting an extension until September 30, 2016 due to the amount of asbestos removal that must be completed. He has shared the environmental report which indicates that there is also asbestos in the flooring. His letter to Chairman Wisotzky is attached for your review and consideration.

SUGGESTED ACTION: *Move to approve an extension until September 30, 2016 for the required demolition of the property at 408 Shore Road.*

ATTACHMENTS:

1. Letter from Kevin Shea

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

July 6, 2016

Paul C. Wisotsky, Chair
Board of Selectmen
24 Town Hall Road
Truro, Ma 02666

RE: Status 408 Shore Road Demolition

Dear Mr. Wisotsky:

I am requesting an extension of time for the demolition of cottages at 408 Shore Road until September 30, 2016 due to the unforeseen complexity of the process for removal of asbestos material from the buildings prior to demolition. This precondition for demolition is regulated by the MassDEP.

On May 25th, 2016 I sent out RFP's to a number of certified asbestos removal contractors. I received a proposal from Paul Ilacqua of Asbestos Man Removal Co., Plymouth, Ma. He was ready to do the work of removing the transite siding beginning on May 28th. However, an emergency waiver from MassDEP would be required for him to proceed on that date.

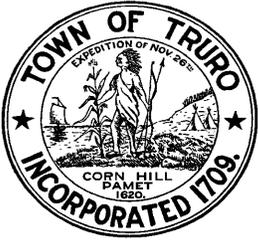
To that end I called Ed Burke from the Lakeville office of MassDEP on May 26th requesting the emergency waiver. After he discussed the matter with Russ Braun, Ed determined that he could not grant the waiver and would require a pre-demolition survey by a licensed asbestos inspector to determine if additional asbestos materials were on site.

Dr. William Vaughn, from Nauset Environmental Services conducted the inspection and sampling on June 10th. Testing revealed that in addition to the siding, floor tiles in the cottages and black tar roof patch contained asbestos. Removal of the tiles requires that a negative pressure containment be employed by the asbestos contractor. This requirement complicates and expands the licensed work associated with the pre-demolition removal of asbestos.

I did apply for a demolition permit for the cottages on June 30, 2016. However I cannot begin demolition until the requirements of MassDEP have been satisfied. In order to minimize risk to the neighborhood our asbestos contractor does not want to begin this removal process until after Labor Day when the vacationing population will diminish. Thus, I am now requesting this extension of time to complete the demolition.

Sincerely,

Kevin Shea



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: July 12, 2016

ITEM: Approval of the Fiscal 2017 Values, Goals and Objectives

EXPLANATION: The attached values, goals and objectives have been amended to incorporate feedback from meetings with the Board and Committee Chairs and the Department Heads and from the Public Hearing on June 28.

SUGGESTED ACTION: *MOTION TO adopt the Fiscal 2017 Values, Goals and Objectives*

ATTACHMENTS:

1. FY 2017 Final Values, Goals and Objectives



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Tel: (508) 349-7004 Fax: (508) 349-5505

Values and Fiscal Year 2017 Goals and Objectives July 12, 2016

VALUES:

The Town of Truro holds the following values that inform our approach to governance and municipal services. They are the guiding principles that drive all of the activities undertaken by any staff, volunteer, elected or appointed official in the Town of Truro. They embody our beliefs and our highest aspirations.

Excellence:

We strive to provide the highest quality services that are responsive to the needs of our residents and visitors. We engage in continuous learning, draw from past experience and strive to get it right the first time.

Integrity:

We hold ourselves to high ethical standards and commit to behave lawfully, respectfully, honestly and fairly.

Openness and Transparency:

We commit to sharing information, working inclusively and to hold ourselves accountable.

Historic and Environmental Protection:

We work diligently to maintain the historic rural and coastal character and culture of Truro and to be strong stewards of our fragile environment.

Fiscal Integrity:

We believe in sound fiscal policy and practice.

Diversity:

We strive to create a community that values diversity and is available, accessible and open to all.

GOALS AND OBJECTIVES:

Each year, as a way of articulating policy and priorities, the Truro Board of Selectmen develops goals and objectives. These are intended to provide guidance and direction to the Town Manager and her appointees, the Police and Fire Chiefs, and all of the Town's multi-member bodies.

The goals and objectives are divided into five broad categories:

- TOWN SERVICES
- FISCAL MANAGEMENT

- PUBLIC SAFETY
- COMMUNITY SUSTAINABILITY
- COMMUNITY ENGAGEMENT & GOVERNANCE

Some of the objectives and activities are ongoing or continuing from FY2015 or earlier. Continued objectives have been marked as such.

The Truro Board of Selectmen has agreed to pursue the following goals and objectives for Fiscal Year 2017, July 1, 2016 through June 30, 2017.

TOWN SERVICES

THE TOWN OF TRURO WILL PROVIDE EFFICIENT AND EFFECTIVE MUNICIPAL SERVICES THAT MEET THE NEEDS OF YEAR-ROUND RESIDENTS, PART-TIME RESIDENTS AND VISITORS.

- TS1. The Town Manager will on an ongoing basis assess the staffing structure of the Town and the related delivery of services and propose changes that further this goal.
- TS2. The Town Manager will continue to explore opportunities for greater collaboration, shared programs and services with the Outer Cape towns, Barnstable County Government and the State of Massachusetts.
- TS3. The Board of Selectmen will advocate for solutions to address the lack of regular maintenance for the unpaved roads within the Cape Cod National Seashore used by the general public to access Park resources and by private home owners.
- TS4. The Town Manager will explore the development of alternative beach parking including the feasibility of permitting privately run shuttle bus services to access town beaches and attractions.
- TS5. The Town Manager will continue to work with the Regional Transit Authority to develop a coordinated transportation system that will improve access for year round and summer residents to Town beaches, Post Offices, Town Hall, Community Center, Library, Council on Aging and Town Center of Truro and North Truro.
- TS6. The Town Manager will continue efforts to relocate the DPW facility including investigating Town properties and/or shared facilities/property with Mass DOT and neighboring Towns and, if timely, to conduct a needs assessment and feasibility study in preparation for relocation.
- TS7. The Board of Selectmen, working with the Town Manager and the Board of Health will reduce the cost of solid waste disposal handled through the Transfer Station by: *(Continuing)*
- Implementing Single Stream Recycling.
 - Creating and implementing a public education campaign that educates citizens about ways to decrease household solid waste disposal and increase recycling.
 - Creating more opportunities for Town-wide recycling.

- TS8. The Town Manager and Licensing staff will review all policies and procedures regarding licensing approval and renewal and will recommend changes to the Board of Selectmen for adoption of Licensing Rules and Regulations and changes as necessary to Policy Memorandum #14.
- TS9. The Town Manager will implement technology to facilitate the business of Town Government.
- TS10. The Board of Selectmen and the Town Manager will revise the process and related forms for conducting annual performance evaluations for the Police Chief and the Fire Chief. *(Continuing & revised)*
- TS11. The Police Chief and Town Manager will complete and update of the Town's Hazard Mitigation Plan. *(continuing)*

FISCAL MANAGEMENT

THE TOWN OF TRURO WILL DEVELOP SHORT AND LONG-TERM TERM FISCAL POLICIES THAT INCREASE REVENUE FROM SOURCES OTHER THAN PROPERTY TAXES AND MINIMIZE ANNUAL BUDGET GROWTH.

- FM1. The Town Manager will present quarterly financial reports for the Board of Selectmen.
- FM2. The Town Manager will prepare revenue & expense reports as part of the Budget Task Force process for the following Departments/Functions: Pamet Harbor, Recreation, Beach, Transfer Station, Shellfish and the Council on Aging.
- FM3. The Board of Selectmen, Finance Committee and Town Manager will work to develop a five-year strategic plan for the Town.
- FM4. The Board of Selectmen and the Finance Committee will work with the Town Manager to develop a ten-year Capital plan for the Town
- FM5. The Board of Selectmen will annually conduct a comprehensive review of Town Fees that will be included in the Budget Task Force process in order to provide for reasonable and equitable fees that maximize income for the Town and work towards self-sustaining programming. *(Revised/Continuing)*
- FM6. The Town Accountant and Town Manager will develop a fiscal policy manual that covers new accounting requirements including addressing unfunded OPEB benefits, auditor's recommendations and sound business practices. *(continuing)*

PUBLIC SAFETY

THE TOWN OF TRURO WILL PROVIDE HIGH QUALITY AND COST EFFECTIVE POLICE, FIRE AND EMERGENCY SERVICES TO RESIDENTS AND VISITORS IN COORDINATION AND COLLABORATION WITH NEIGHBORING TOWNS.

- PS1. The Board of Selectmen, Town Manager and Fire Chief will work to address the long term sustainability of the Fire & Rescue Department including opportunities for shared services and/or regionalizing with our neighboring communities.
- PS2. The Board of Selectmen will work with the Town Manager and the Police Chief to develop a vision and mission statement (policy memorandum) that informs policy and practice at the Truro Police Department.
- PS3. The Police Chief will arrange for emergency management training for the Board of Selectmen by December 31, 2016 so that the Board members may better understand their roles and legal responsibilities. (*Continuing*)
- PS4. The Town Manager and the Board of Selectmen will work with the State, Truro Chamber of Commerce and local business owners and residents to create safe and accessible centers of Truro and North Truro.
- PS5. The Board of Selectmen will work collaboratively with the Bike and Walkways Committee to develop a bike and pedestrian safe roadway agenda.
- PS6. The Town Manager and Police Chief will work with their counterparts on the Outer Cape to strengthen the availability of mental and substance abuse prevention and treatment services in our Communities.
- PS7. The Town Manager and the Board of Selectman will explore the Gloucester Massachusetts Police Department “Angel Program” model for addressing the growing opioid addiction problem on Cape Cod.

COMMUNITY SUSTAINABILITY

THE TOWN OF TRURO WILL SUPPORT POLICIES AND PROGRAMS THAT:

- **FOSTER SUSTAINABLE AND APPROPRIATE ECONOMIC DEVELOPMENT**
- **CREATE MORE AFFORDABLE, YEAR –ROUND PLACES FOR PEOPLE TO LIVE**
- **PROTECT AND RESTORE OUR FRAGILE ENVIRONMENT**

CS1. The Board of Selectmen, with input from the Planning Board, will appoint and develop a charge for a committee to update the Town’s Comprehensive plan to be completed by January 1, 2018.

CS2. The Board of Selectmen working with the Town Manager, Planning Board and Truro Housing Authority will bring forward an article to the next Town Meeting on Accessory Dwelling Units.

- CS3. The Board of Selectmen working with the Planning Board will explore zoning by-law changes that will increase the diversity of year round housing options for affordable and community housing for current and future residents.
- CS4. The Board of Selectmen will work with the Planning Board to initiate a community conversation around zoning bylaws to protect the character of the National Seashore.
- CS5. The Board of Selectmen and the Truro Housing Authority will continue to pursue acquisition of the cloverleaf parcel for affordable and community housing, conduct a feasibility study for use of the property and secure a developer to develop the property.
- CS6. The Board of Selectmen and the Town Manager will support the Truro Housing Authority in their efforts to complete the 2015 draft Housing Needs Assessment and Housing Production Plan and seek approval by the Planning Board, the Board of Selectmen and the Department of Housing & Community Development per 760 CMR 56.03(4) to inform future initiatives and policies that increase the availability of affordable and community housing in the Town of Truro.
- CS7. The Town Manager will continue efforts on the following environmental projects and develop and implement public outreach and education components for them:
- a. develop plans for the restoration of tidal flow to the Pamet River Valley and develop long-term plans for the management of the effects of erosion and over washing at Ballston Beach.
(Continuing-revised)
 - b. continue to pursue strategies for repairing the East Harbor culvert and restoring tidal flow to East Harbor.
 - c. continue to pursue necessary repairs/improvements to Mill Pond and Eagle Creek.
- CS8. The Board of Selectmen working with the Town Manager will research the impacts of implementing a differential property tax rate (residential property tax exemption) and present findings and recommendations to be included in the Budget Task Force Process.
- CS9. The Board of Selectmen will develop a policy statement regarding the use of town roads, property and facilities for fundraising events to ensure that a portion of the proceeds benefit agencies/programs serving residents of the Town.
- CS10. The Town Manager will work with Town counsel to review the Historic Preservation bylaw to further historic preservation.
- CS11. The Board of Selectmen will encourage the Historical Commission to work with the Historical Society to develop programs, publications and events that increase awareness of Truro's cultural heritage.
- CS12. The Board of Selectmen will hold a joint meeting with the Community Preservation Committee prior to the beginning of their funding cycle to share respective priorities in the CPC's focus areas of Affordable Housing, Open Space (Recreation) and Historic Preservation in order to develop a more coordinated effort in these areas.

- CS13. In an effort to support economic development the Board of Selectmen, working with the Cable & Internet Advisory Committee will
- a. identify ways to ensure broadband internet service is available in all areas of the Town. *(Continuing)*
 - b. continue to closely monitor Comcast contract compliance including expansion of service. *(Continuing)*

CS14. The Board of Selectmen will work with the Town Manager, the State Department of Transportation, and the Truro Chamber of Commerce to create signage for Truro Center and North Truro Center businesses.

COMMUNITY ENGAGEMENT & GOVERNANCE

THE TOWN OF TRURO WILL HAVE AN OPEN AND TRANSPARENT GOVERNMENT THAT PROACTIVELY ENGAGES AND INVOLVES THE TOWN'S RESIDENTS.

- CEG1. The Town Manager will develop policy regarding social media content and posting across departments.
- CEG2. The Town Manager will develop an overall vision and e-communication strategy and plan that will include ways to increase use of the Town's website, Facebook page and other electronic and social media as a way to communicate with and gather information from residents, property owners and visitors.
- CEG3. The Board of Selectmen will catalogue and review all of the Board's Policy Memorandums to identify those in need of update or deletion. The Board of Selectmen will work to complete revision of policies by the end of FY2017. *(continuing)*
- CEG4. The Board of Selectmen will conduct a thorough review of charges for Boards, Committees and Commissions under its purview. This will include:
- a. An assessment of relevance to the current and future work of the Town of Truro.
 - b. Revisions to charges to ensure clarity of purpose, role and authority.
 - c. Consolidation if possible and appropriate.
 - d. Develop incentives for residents to volunteer to serve on Boards, Commissions and Committees.
- CEG5. The Town will equip an additional meeting room with cameras and sound to record meetings of Town Boards and Commissions.
- CEG6. The Town will create and provide support, training and educational materials to all of our citizen volunteers in order to make our volunteer driven committees and services more effective and compliant with State and Federal regulations.
- CEG7. To enhance compliance with the State's public records law, the Town Manager will provide truro-ma.gov email accounts and training in their use for all members of regulatory boards and the Town will require the accounts to be used for all Town related email correspondence.

- CEG8. The Town Manager will develop and implement data collection methods to gather evaluative information from residents and visitors that utilize Town services and resources that can inform service delivery, program, and budget and policy development.
- CEG9. The Board of Selectmen will hold a summer meeting with Part Time Residents to inform and engage them in Town affairs.
- CEG10. The Board of Selectmen will hold a joint meeting with the School Committee to address such issues as declining school enrollment, the long-term financial needs of the school and our relationship to the Nauset Regional School District
- CEG11. The Board of Selectmen will hold joint meetings with the Planning Board to encourage information sharing and coordinated policy development.
- CEG12. The Board of Selectmen will hold a joint meeting with the Planning Board and Zoning Board of Appeals to encourage information sharing and coordinated policy development.
- CEG13. The Board of Selectmen will hold a joint meeting with the Conservation Commission to encourage information sharing and coordinated policy development.
- CEG14. The Board of Selectmen will hold a joint meeting with the Board of Health to encourage information sharing and coordinated policy development.

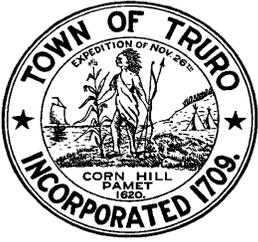
Paul Wisotzky, Chairman

Jan Worthington, Vice-Chair

Jay Coburn, Clerk

Maureen Burgess

Robert Weinstein
Board of Selectmen



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: July 12, 2016

ITEM: Review and approve the Board of Selectmen Meeting Dates for calendar year 2017 and review and comment on the Municipal Calendar for Annual Town Meeting 2017 and Fiscal Year 2018 Budget Preparation.

EXPLANATION: Attached for your review and consideration are the 2017 Board of Selectmen Meeting Dates and the FY 2017 Municipal Calendar. The dates are consistent with the policy of meeting on the second and fourth Tuesday of the month with adjustments for Town Meeting, Annual Election and the Christmas holiday.

The draft schedule for the Annual Town Meeting and Budget Preparation has been adjusted to reflect the process as implemented. I am requesting your input on the proposed schedule and will also share the schedule with the Finance Committee. This schedule will come to you for formal approval once all dates are determined and the Finance Committee has commented.

SUGGESTED ACTION: *Motion to approve the Board of Selectmen meeting dates for calendar year 2017.*

ATTACHMENTS:

1. Board of Selectmen Meeting Dates for 2017
2. Proposed Municipal Calendar

Truro Board of Selectmen Meeting Schedule - 2017

<u>HEARING/MEETING</u> (Tues, unless otherwise noted)	<u>Work Sessions</u> (Location and Time TBD)
January 10	January 17
January 24	February 21
February 14	March 21
February 28	April 18
March 14	May 16
March 28	June 20
April 4	July-No Work Session
April 18	August-No Work Session
Annual Town Meeting - April 25	September 19
Annual Town Election - May 9	October 17
May 10 (Wed)	November 21
May 23	December 12
June 13	
June 27	
July 11	
July 25	
August 8	
August 22	
September 12	
September 26	
October 10	
October 24	
November 14	
November 28	
December 5	
December 19	



Agenda Item: 6D2

TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Tel: (508) 349-7004 Fax: (508) 349-5505

July 12, 2016

To: Board of Selectmen
Department Heads
Chairs of Boards, Committees and Commissions
Town Moderator
Finance Committee

From: Rae Ann Palmer, Town Manager

Re: Annual Municipal Calendar for 2017 ATM and Fiscal Year 2018 Budget Preparation

The Board of Selectmen has consented to the following Municipal Calendar for the 2017 Annual Town Meeting and the Fiscal 2018 Budget Preparation. The calendar provides you with the upcoming deadlines for meetings, budget and CIP requirements, Annual Town Report requirements, Town Meeting and Elections. The 2017 Annual Town Meeting will be held on Tuesday, April 25, 2017.

Sept 27, 2016 Board of Selectmen and Finance Committee preliminary discussion on FY2018 budget and fiscal planning parameters

Oct. 11, 2016 Finalize Board of Selectmen Budget Message

Oct 12, 2016 Budget Meeting with Department Heads

Oct 14, 2016 Distribution of budget worksheets

Nov 1, 2016 CPC deadline for application for possible funding at the 2017 ATM

Oct 17, 2016 Department Heads and Board/Committee/Commission Chairs meeting to discuss the FY2018 Operating Budget and Capital Improvement Plan. 10:00AM - Truro Public Safety Building Training Room

Nov 18, 2016 All budgets and CIP requests must be turned into the Town Manager and the Town Accountant by noon.

Dec 9, 2016 Budget Task Force Meetings Begin

Jan 10, 2017 Board of Selectmen review of budget and CIP and submit to Finance Committee (*Per Truro Charter – on or before January 15*)

Jan 24, 2017 Board of Selectmen vote to open the Warrant for the 2017 Annual Town Meeting, effective January 24, 2017

Jan 24, 2017 Annual Town Meeting Warrant Opens

Jan 31, 2017 All Annual Town Reports must be submitted electronically to Nicole Tudor (ntudor@truro-ma.gov) or Noelle Scoullar (nscoullar@truro-ma.gov)

Feb 10, 2017 Deadline for Money Articles

Feb 14, 2017 Draft FY2018 Town and School Budgets, CIP presented to the Board of Selectmen and Finance Committee

Mar 14, 2017 Annual Town Meeting Warrant Closes/Last day for Petitioned Articles at 4:00pm

Mar 14, 2017 FY2017 “final” Budget and CIP and draft Warrant presented to Board of Selectmen for review and approval

Mar 14, 2017 Final date for Finance Committee to hold Public Hearing on the FY2018 Budget

Mar 21, 2017 Last day to file nomination papers with the Registrar

Mar 25, 2017 Last day for Finance Committee to submit letter to voters on FY2018 Budget/CIP for including in the Town Meeting Warrant

Mar 28, 2017 Final Board of Selectmen review and approval of warrant and last day for Board of Selectmen letter to voters on FY2017 Budget/CIP, etc., for inclusion in the Town Meeting Warrant

Mar 31, 2017 Warrant to the Printer

Apr 6, 2017 Last day to object or withdraw nomination papers

Apr 7, 2017 Post Warrant

Apr 11, 2017 Budget Public Hearing, Pre-Town Meeting and Candidates Night

Apr 25, 2017 Annual Town Meeting, 6:00 pm Truro Central School

May 9, 2017 Annual Town Election, 7:00 am – 8:00 pm Truro Community Center



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 10 or 24 Fax: 508-349-5505

7. CONSENT AGENDA

A. Review/Approve and Authorize Signature:

1. Truro Police Department Lieutenant Contract Authorize Town Manager to sign

B. Reappointments of Board/Committee/Commission Members

C. Review and Approve Regular Selectmen Meeting Minutes for June 28, 2016



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: July 12, 2016

ITEM: Authorization to Sign a Contract with the Police Lieutenant

EXPLANATION: I am currently negotiating a contract with the Police Lieutenant for fiscal year 2017. I am requesting authorization to execute the contract when negotiations are completed.

FINANCIAL SOURCE (IF APPLICABLE): Fiscal Year 2017 Budget

SUGGESTED ACTION: *Motion to authorize the Town Manager to sign a contract with the Police Lieutenant.*

ATTACHMENTS:



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: July 12, 2016

ITEM: Reappointments of Board/Committee/Commission Members

EXPLANATION: The following individuals wish to be reappointed to the Board or Committee on which they currently serve:

- Robert Hassett to the Beach Commission for the term of 7/12/2016-6/30/2019.
- William Worthington to the Water Resources Oversight Committee for the term of 7/12/2016-6/30/2019.
- William Worthington as the Truro Representative to the Provincetown Water & Sewer Board 7/12/2016-6/30/2019.
- Eric Mays to the Bike and Walkways Committee for the term of 7/12/2016-6/30/2019.
- Henry Lum to the Conservation Commission for the term of 7/12/2016-6/30/2019.
- John Dundas to the Zoning Board of Appeals for the term of 7/12/2016-6/30/2017.
- Nicholas Brown to the Zoning Board of Appeals for the term of 7/12/2016-6/30/2017.
- Catherine Haynes to the Bike and Walkways Committee for the term of 7/12/2016-6/30/2019.
- Bonnie Sollog to the Council on Aging Board for the term of 7/12/2016-6/30/2019.

The attached check list provides information regarding each individual's compliance with appointment requirements

IMPACT IF NOT APPROVED: Applicants will not be able to participate on their respective Committee or Board.

SUGGESTED ACTION: *MOTION TO appoint the applicants as noted above to serve on their respective boards/committees.*

ATTACHMENTS

1. Reappointment checklist
2. Letter from Henry Lum to Board of Selectmen July 6.2016



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Office of the Board of Selectmen

Tel: 508-349-7004, Extension: 10 or 24 Fax: 508-349-5505

Committees/Commissions/Board Members Seeking Reappointment

Committee/Commission/Board Name: Beach Commission

Committee/Commission/Board Member Name: Robert Hassett

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: Water Resources Oversight Committee

Committee/Commission/Board Member Name: William Worthington

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: Truro Rep. on Provincetown Water and Sewer Board

Committee/Commission/Board Member Name: William Worthington

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: Bike and Walkways Committee

Committee/Commission/Board Member Name: Eric Mays

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: Conservation Commission

Committee/Commission/Board Member Name: Henry Lum

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: Zoning Board of Appeals

Committee/Commission/Board Member Name: John Dundas

Length of term: **1 Year Term, Alternate**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: Zoning Board of Appeals

Committee/Commission/Board Member Name: Nicholas Brown

Length of term: **1 Year Term, Alternate**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: Bike and Walkways Committee
Committee/Commission/Board Member Name: Catherine Haynes, Chair
Length of term: **3 Year Term**
Chair's endorsement of reappointment n/a
Standards of Professional Conduct signed X
On-Line Ethics Training Completed *Certificates good for 2 years* X
Signed Acknowledgment/Summary of Conflict of Interest Law X

Committee/Commission/Board Name: Council on Aging Board
Committee/Commission/Board Member Name: Bonnie Sollog, Chair
Length of term: **3 Year Term**
Chair's endorsement of reappointment n/a
Standards of Professional Conduct signed X
On-Line Ethics Training Completed *Certificates good for 2 years* X
Signed Acknowledgment/Summary of Conflict of Interest Law X

July 6, 2016

Truro Board of Selectmen
Town Hall
Truro MA 02666

Reappointment to the Truro Conservation Commission: Henry Lum

In April you appointed me to an unexpired term on the Truro Conservation Commission. That term expired on June 30, and I would like to request being appointed to a full term as soon as possible.

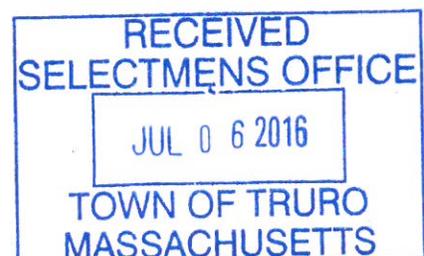
I have enjoyed serving as a member of the Conservation Commission and look forward to continuing my service to the Town of Truro.

Sincerely,



Henry Lum

15 Ryder Beach Rd
PO Box 1226
Truro MA 02666



DRAFT

**Truro Board of Selectmen
Meeting, Tuesday, June 28, 2016
Selectmen's Chambers, Town Hall**

Members Present: Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Maureen Thomas; Town Accountant Trudi Brazil

Chair Paul Wisotzky called the meeting to order at 5:00 p.m. and welcomed new Assistant Town Manager Maureen Thomas.

PUBLIC HEARING

The Board of Selectmen presented the *Fiscal Year 2017 Goals and Objectives* for discussion with Department Heads and Chairs, who were in attendance. Town Moderator Monica Kraft came to the table to officiate. Paul Wisotzky explained how the departments and boards, committees and commissions had been engaged in the development of the goals. He read the values of the Town, which were key to the *Goals and Objectives*.

Each Selectmen presented one area of the goals and objectives. Paul Wisotzky reviewed the *Town Services* accomplishments for the past year: Town Hall organization, working with the neighboring communities, and revision of Policy #17 on Private Roads. He highlighted the Fiscal Year 17 goals of continued organization, shuttle bus/beach access solutions, relocation of the DPW facility, reducing solid waste/increasing recycling and improving IT services. Robert Weinstein presented *Fiscal Management*. The main goal is to increase revenue without raising taxes, he said. Mr. Weinstein reviewed the Home Rule Petition presented at Town Meeting, the Town-wide inspection of fees, reorganization at the Transfer Station, developing a 10-year Capital Plan, and increasing efficiency on operations. Janet Worthington handled *Public Safety*. She commented on the new staffing, bikeways and walkways, the opioid crisis, and collaborating with other towns. Robert Weinstein added some information on money now available for the Bike and Walkways project. Jay Coburn covered *Community Sustainability*. He noted Fiscal Year 2016 goals: addition of more workforce and affordable homes while protecting the environment, cable and Broadband expansion. In FY17 the Board will work with the Planning Board to address the Local Comprehensive Plan, work on bylaws to facilitate AADU's and plan steps to protect the National Seashore. Continued effort on environmental issues are planned, he said. Maureen Burgess presented *Community Engagement and Governance*. She noted the Town's Facebook page, review of Policy Memorandum, and training sessions on Open Meeting Law and Ethics. Goals and objectives for FY 2017 anticipate a policy for social media postings, strategy for more e-communication, review of boards/committees/commissions with possible mergers, equipping another meeting room with video equipment for taping, e-mails for regulatory boards, gathering data from all members of the community, and working on better signage on Route 6.

Town Manager Rae Ann Palmer answered questions from audience member Catherine Black about the Transfer Station fees and a Pay-As-You-Throw program.

Paul Wisotzky closed the public hearing at 5:35 p.m.

CONSERVATION COMMISSION APPOINTMENT

Jack McMahon, an applicant for appointment to the Truro Conservation Commission, explained his interest in joining the Commission. He had experience serving on the Provincetown Conservation Commission.

Robert Weinstein moved to appoint Jack McMahon to serve a three-year term on the Truro Conservation Commission expiring June 30, 2019. Maureen Burgess seconded, and the motion carried 5-0.

BOARD OF SELECTMEN ACTION

Joint meeting with the Planning Board

Members of the Planning Board, Lisa Maria Tobia Chair; Bruce Boleyn, Peter Herridge, John Riemer, Steve Sollog, joined the Selectmen. Chair Lisa Tobia called to order the Planning Board meeting at 5:38 p.m.

Chair Paul Wisotzky explained that the purpose of the joint meeting was to see where Planning Board priorities aligned with Selectmen's *Goals and Objectives*. The two boards explored the four priorities that ranked at the top of the Planning Board list: community visioning and comprehensive planning, affordable accessory dwelling unit (AADU) bylaws, National Seashore District size bylaws, and duplex/apartment bylaws.

Jay Coburn recommended appointing a group for comprehensive planning. Paul Wisotzky said the Selectmen actually appoint a committee, but it is the charge of the Planning Board to oversee the creation of the Comprehensive Plan. Representatives from the Board of Selectmen, the Planning Board and other boards, as well as members at large, will be included in a Local Comprehensive Plan Committee. The Plan is to reflect the concerns of the Regional Comprehensive Plan.

Possibilities for encouraging more Affordable Accessory Dwelling Units (AADU's) generated a number of ideas: following the Cape Cod Commission's model bylaw, allowing their creation by right, specifying year-round occupancy, a tax reduction for the property owner, considering cottage colony/condo conversion, grandfathering or amnesty for existing apartments that are not recognized. Getting units on the subsidized housing list requires a deed restriction that discourages people from creating AADU's. "Affordability" is another issue. Jay Coburn defined some of the affordable housing qualifications. Robert Weinstein suggested upgrading the Planning Board's priority level for street definition bylaws and a consolidation of all the means of increasing affordable and work force housing. Planning Board would like to focus on a bylaw that could go forward to Town Meeting, Chair Lisa Tobia said. Town Manager Rae Ann Palmer suggested that Town Counsel meet with the Planning Board so that he could craft the bylaw for AADU's.

The two boards pondered how to move forward with discussion of the National Seashore District. Planning Board's National Seashore District Zoning Bylaw matched with the Selectmen's goal to protect the character of the National Seashore. Members of both boards discussed the amendment for size restrictions for buildings in the National Seashore District. While there were different approaches suggested, there was consensus that residents have an opportunity to give their opinion. Lisa Tobia said that Planning Board seeks the broadest possible community engagement in development of the bylaw. Peter Herridge commented on the great deal of work which has already been done on a proposed size bylaw for the Seashore District. Jack Riemer pointed to bylaws created by the other towns. Jay Coburn suggested holding a public meeting in August to consider the proposal for regulating size of structures inside the National Seashore. Paul Wisotzky reviewed procedure for having Town Counsel review of proposed bylaws. He suggested a meeting in winter as well as in the summer. Rae Ann Palmer said that another joint meeting will be needed before the August meeting.

Peter Herridge moved to adjourn the Planning Board meeting. Stephen Sollog seconded, and the motion carried 5-0.

The Planning Board meeting was adjourned at 6:35 p.m.

Senior Housing Needs Survey

COA Board Ad Hoc Committee members Claudia Tuckey and Catherine Staff presented the Senior Housing Needs Survey and asked for approval Cape Cod Commission funding for the survey. The purpose is to have seniors think about their future and plan for their needs, Claudia Tuckey said. Rae Ann Palmer said that the Cape Cod Commission had authorized the use of their funds. Paul Wisotzky was concerned about having too many surveys going forward. He also asked about the survey process. The survey will be mailed out to all residents even though the target audience is for 55 and older. The survey will also be available online. Health and housing needs are incorporated into the survey. Paul Wisotzky distinguished between a survey and outreach. Ms. Tuckey said the survey was intended for data analysis. Council of Aging Director Susan Travers came forward and gave the broader areas that an AARP survey covers. Rae Ann Palmer suggested that a random sample survey at a greater expense to the Town would be more useful. This survey would only represent the needs of those who answered the survey, Paul Wisotzky said. Maureen Burgess said listening groups is another component for discovering the needs of seniors. Rae Ann Palmer said that the Cape Cod Commission money is only for this survey or another age-friendly effort. They money could not be moved to the Comprehensive Plan. Paul Wisotzky suggested enhancing the survey by broadening the questions. Rae Ann Palmer suggested meeting with Dr. Bluestone, who has been involved in development of the survey.

Maureen Burgess moved to approve the request for approval of Cape Cod Commission funding for the Senior Housing Needs Survey and authorize the Town Manager to sign the agreement with Dr. Barry Bluestone. Jay Coburn seconded.

Paul Wisotzky moved to amend the motion to specify that the Ad Hoc Committee meet with the Town Manager and Dr. Bluestone on methodology. Maureen Burgess seconded, and the motion to amend carried 4-0-1

The Board voted on the amended motion for Cape Cod Commission funding, and the motion carried 4-1-0.

Discussion of Potential Scholarship Endowment

Paul Wisotzky explained a scholarship endowment offer by an anonymous donor. The endowment would be open each year for two Truro high school students who are going to college. Each student would receive \$10,000 for each year they are in college. An endowment of \$40,000 for two students will be available every year moving forward from this time. The Board is working with Town Counsel on the donor on eligibility requirements.

Jay Coburn moved that the Town Manager and Chair of the Board of Selectmen continue to negotiate with the donor on the endowment and bring a final agreement to the Board for approval. Robert Weinstein seconded, and the motion carried 5-0.

Part-time Residents Meeting

Chair Paul Wisotzky and the Board discussed the agenda for Part-time Residents' Meeting scheduled for July 18, 2016. This will afford an opportunity to meet and listen to the part-time residents of Truro. As a starting point, the Chair will make a short presentation of the *Goals and Objectives*. A question and answer period will follow. Cathy Haynes, who is a part-time resident, expressed her support for holding this meeting.

Jay Coburn moved to approve the agenda for the July 18, 2016 meeting with the Part-time Residents. Maureen Burgess seconded, and the motion carried 5-0.

CONSENT AGENDA

The Consent Agenda consisted of the following:

A. Review/Approve and Authorize Signature:

1. Harbor to the Bay Event Notification Form (Town Manager to sign the application for permit for organized bike & road race);

B. Reappointments of Board/Committee/Commission Members;

C. Authorize the Submission of the Application to the Cape Cod Commission by the Herring River Restoration Project;

D. Truro Fire Department-Failed Fire Hose to be Declared as Surplus; and

E. Review and Approve Regular Selectmen Meeting Minutes for May 17, 2016; June 7, 2016 (Goals Meeting); June 14, 2016; and June 21, 2016 (Work Session).

Chair Paul Wisotzky thanked the people who have been reappointed to boards, committees and commissions. He named them all as a special thanks: Michael Forgione to the Board of Assessors, Henry "Hank" Janowsky to the Truro Cultural Council, Susan Howe to the Commission on Disabilities, Mary Abt to Commission of Disabilities, Tim Rose to the Board of Health, Beryl Smith to the Conservation Commission, Art Hultin to the Zoning Board of Appeals, Rich Wood to the Pamet Harbor Commission, Scott Brazil to Pamet Harbor Commission, Stanley Sigel to the Pamet Harbor Commission, John Goff to the Pamet Harbor Commission and Joan Moriarty to the Council on Aging Board.

Jay Coburn moved to approve the Consent Agenda. Robert Weinstein seconded, and the motion carried 5-0.

SELECTMEN AND LIAISON AND TOWN ADMINISTRATOR REPORTS

Everyone had reports to give. Robert Weinstein had attended the MPO meeting and learned that money is available for striping and signage for a bike lane. He had also met with the treasurer of Open Cape Corporation and discussed the future for the Cape-wide fiber optic network and what is involved in expansion. Maureen Burgess represented the Board of Selectmen at the most recent Herring River Restoration meeting. She also attended the One Cape Water Quality Summit sponsored by the Cape Cod Commission. Paul Wisotzky reported on his office hours at the Transfer Station. A differential tax rate was a concern of part-time residents. He had attended the pinning at the Police Station and congratulated Sergeant Steve Raneo on his promotion and Craig Bayer, who is now a detective. Janet Worthington had attended a Harbor meeting concerned with State-set fees and the possibility of getting the Harbor back under Town control of fees for parking and the ramp. Jay Coburn announced that the Commonwealth's Rural Policy Commission will be meeting on the Lower Cape on Friday, September 30, 2016, possibly in Truro. Under Secretary of Department of Housing and Community Development Chrystal Kornegay will be coming to Truro on July 29th to view the Clover-leaf property and visit Chequessett Chocolate, which has received a micro loan through a Community Development Block Grant. He hopes to convene with Affordable Housing leaders and advocates of Affordable Housing in Truro, Wellfleet and Eastham to meet with her. Town Manager Rae Ann Palmer said the Army Corps contract has been approved by Town Counsel, so the sampling will begin in July. She had received a phone call from a representative from Mass DOT assuring her that the Clover-leaf property transaction was moving forward.

AGENDA FOR NEXT MEETING

Rae Ann Palmer and the Board reviewed the agenda for the next meeting to be held July 12, 2016. She anticipates a requests for an extension of demolition deadlines for 408 and 402 Shore Rd., adoption of the goals and objectives and a discussion of the August meeting on the National Seashore. The scholarship endowment agreement may be ready as well. Janet Worthington requested an update from the Fire Chief. Robert Weinstein asked that at a future meeting an agenda item be an update on the Herring River Restoration project and its implications for Truro.

ADJOURNMENT

Jay Coburn moved to adjourn the meeting. Robert Weinstein seconded, and the motion carried 5-0. The meeting was adjourned at 7:46 p.m.

Respectfully submitted,

Mary Rogers, Secretary

Paul Wisotzky, Chair

Maureen Burgess

Jay Coburn, Clerk

Janet Worthington, Vice-chair

Robert Weinstein

Public Records Material of 6/28/16

1. *Fiscal Year 2017 Goals and Objectives*
2. Planning Board Priority List and Scoring Chart
3. Senior Housing Needs Survey
4. Harbor to the Bay Event Notification Form (Town Manager to sign the application for permit for organized bike & road race)
5. Reappointments of Board/Committee/Commission Members
6. Application to the Cape Cod Commission by the Herring River Restoration Project
7. Declaration of Surplus Truro Fire Department-Failed Fire Hose