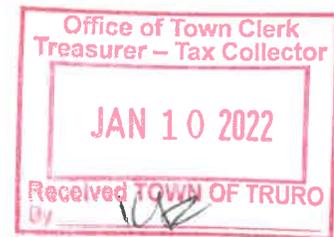


TRURO PLANNING BOARD
Work Session July 14, 2021
Minutes



Attending: Anne Greenbaum – Chair, Steve Sollog – Vice Chair, Ellery Althaus, Bruce Boleyn, Rich Roberts, Jack Riemer, Paul Kiernan, Barbara Carboni – Town Planner

Role of Board Members/Planner – Clarify roles of Board, Board Members, Town Planner

- 1) When acting as a Planning Board member what is the scope of our responsibilities, this can be challenging to identify especially given the knowledge base of the different members –
 - a) Rich Roberts is civil engineer and is example of very useful knowledge/skill set that is very useful and there are questions that come up for him that are not within Planning Board scope
 - b) Barbara is helpful with this, helping us stay in our lane
- 2) Barbara – always informed by
 - a) process is always respected &
 - b) outcome is defensible
- 3) Clarification of who should be requesting information in different situations/what should process be
 - a) From Town Staff – Requests to go thru Planner with cc to Chair
 - i) Helpful to include why requesting information
 - ii) Prevents redundant/conflicting requests
 - iii) Makes staff life easier
 - iv) Response and original question provided to the entire Board
 - (1) Ensures that all members are receiving the same information – this is critical part of process
 - v) True of other Boards as well
 - b) From staff of other government agencies or organizations
 - i) General Information
 - (1) Member can ask directly
 - (a) Importance of members doing research to improve own knowledge and share with Board when find useful information
 - (b) Barbara asked Cape Cod Commission before this meeting – they are very open to Board members reaching out for information
 - (c) Very helpful to have an ongoing list of useful resources – maybe in Handbook?
 - ii) Related to specific application in front of the Planning Board
 - (1) Town Planner – this is different because part of a hearing and not negotiable
 - (a) Key concepts
 - (i) Board acts as unit in reviewing applications
 - (ii) Having information shared with public, applicant and entire Board at the same time is higher priority than “efficiency”

- (b) Therefore, needs to go thru Town Planner
 - (c) This can slow down the process if need to wait for meeting to ask the question
 - (i) Town Planner – efficiency not the most important value of the Hearing process, **everyone having access to the information at the same time is more important.**
 - (ii) Public Hearing involves all Board members and public getting the information at the same time
 - (iii) Can/should send question to Planner if question comes up during review of material outside Board meeting and Planner can provide information at next Planning Board meeting.
 - (d) The Board acts together in reviewing applications, therefor not appropriate for individual members to be requesting information from other organizations.
- iii) If Board members collect information they think is relevant they must send to Barbara prior to meeting so it can be shared with Board, public and applicant
- (1) Question raised about peer review situation –(i.e., Hydrology study) – that is not what being discussed here

Discussion of Small Work Groups –

- Housing – Anne, Ellery
- Revision of Handbook – short term group – Anne, Liz
 - Links to information for Eastham Select Board -Resources for Board members
 - Department of Housing and Community Development (DHCD) another good source of information
 - Important to have content information (timelines etc.) in addition to process information.

Site Visit Horton’s Campground – Tuesday July 20, 2021, 2:30 pm

Motion to Adjourn – Paul Kiernan; Second – Steve Sollog

In Favor – Anne Greenbaum, Steve Sollog, Paul Kiernan, Rich Roberts, Jack Riemer, Bruce Boleyn, Ellery Althaus

Respectfully submitted,

Anne Greenbaum
Planning Board Chair

