

TRURO PLANNING BOARD

Meeting Minutes

June 2, 2015 – 6:00 pm

Truro Town Hall

Planning Board Members Present: Lisa Maria Tobia, Steve Sollog, Bruce Boleyn, William Worthington, John Riemer

Member Absent: Michael Roderick

Others Present: Breon Dunigan, Friends of the Truro Meeting House; Kevin Rice, Payomet Performing Arts Center; Carole Ridley, Consultant to the Planning Board and Shawn Grunwald

Ms. Tobia opened the meeting at 6:00 pm.

Temporary Sign Permit

Friends of the Truro Meeting House, c/o Ann Keenan – seek approval of Temporary Signs to be installed (6/12-6/22; 6/21 – 6/26; 7/1 – 7/6; 7/12 – 7/21, 7/22-7/27; 7/30-8/5; 8/6-8/14; 8/21 – 8/29; 8/29 – 9/4; and 9/11-9/20). Two signs for each event are proposed and one each would be located at the Truro Meeting House property located at 3 First Parish Lane and the other at 11 Truro Center Road.

Representative: Breon Dunigan

Ms. Dunigan stated that the request for the temporary sign permits is the same as it has been for previous years. One sign would be placed in front of the Truro Meeting House and the other would be in front of the office of 3 Harbors Realty.

Mr. Sollog questioned if the approval can be made for only 30 days. Mr. Worthington, after disclosing that he is associated with the Friends of Truro Meeting House, stated that the requests are for discrete events and that each date span is for different events, none of which exceed 30 days.

On a motion by Mr. Worthington and seconded by Mr. Boleyn, the temporary sign permit request was approved by a vote of 5-0-0.

Payomet Performing Arts Center, seeks approval for two (2) Temporary Signs (June 15 – July 15) for various events in two locations (Route 6 at Noons Heights Road and Route 6 at South Highland Road) and for one (1) Temporary Directional Sign (June 15 – July 15) to be located at South Highland Road at Old Dewline Road.

Representative: Kevin Rice, Managing Artistic Director for Payomet Performing Arts Center

Mr. Boleyn questioned the conformity of the sandwich board signs because they are not secured to a post. Mr. Worthington stated that his understanding from the previous request was that the sign in question that requires being affixed to a post related to the directional sign on South Highland Road and Old Dewline Road. Other members agreed with this

understanding but they will clarify this prior to the next temporary sign permit request by Payomet.

Mr. Sollog disclosed that he is an employee of Payomet Performing Arts Center.

On a motion by Mr. Sollog and seconded by Mr. Worthington, the temporary sign permit requests were approved on a vote of 5-0-0.

Castle Hill, seeks approval for four (4) Applications for Temporary Sign Permits. The four events are June 27, August 1, August 8 and August 29. One (1) sign is proposed for the June 27 and August 29 events and would be located Route 6 at Edgewood Way. Four (4) signs are proposed for the August 1 and 8 events would be located at Rte 6 & Castle Road; Truro Center Road & Castle Road; Truro Center Road at Snows Park (across from Jams); and on Route 6 and Pamet Road (northbound).

Representative: none

Ms. Tobia questioned the size of the proposed sign on Edgewood Way and Route 6 because it is 8 feet high. As there were questions about the height of the sign, the request has been continued until the next meeting in order for the applicant to address any questions about the request. Ms. Ridley will notify the applicant of the date and location of the next meeting.

Discussion on Process for Appointing New Planning Board Member and the Next Steps

With the resignation of Mr. Lucy creating a vacancy on the Board, Ms. Tobia referred to Section 81A of Title VII, Chapter 41 of the General Laws which states that “If the members of a planning board are elected, any unexpired term shall be filled by the joint appointment of the board of selectmen and the remainder if the members of the planning board until the next annual election, at which time, such office shall be filled, by election, for the remainder of the unexpired term. All appointments pursuant to this section shall be in the manner provided in section eleven.”

Ms. Ridley provided Board members with a copy of section eleven and suggested that the names of any interested parties be brought forward at the joint meeting with the selectmen planned for June 16, 2015. She also recommended that at that meeting they discuss the process to be used to make the decision, perhaps using a subcommittee comprised of members from both the planning board and the board of selectmen to interview potential candidates. Ms. Tobia suggested that the vacancy be advertised in the newspaper. It is posted on the town website already. Ms. Ridley will check into the possibility of a newspaper posting.

Discussion on Joint Meeting with Board of Selectmen and the Next Steps

Ms. Ridley stated that it is her understanding that the joint meeting with the Board of Selectmen will not only be an opportunity to define a process as to filling the vacancy but also to discuss the Board's goals and objectives with the Board of Selectmen for the upcoming year.

Discussion of Goals/Topics for the next Fiscal Year and the Next Steps

Ms. Ridley stated that she met with Mrs. Greenhalgh prior to her leave who suggested that the Planning Board continue the discussion of the street definition. Another topic might be the recent notification from the Provincetown Water Department about possible expansion of the water district. Ms. Ridley also recommended that the selectmen be notified of this at the joint meeting as this is a land use issue. Another potential topic might be revisiting the cluster development by-law.

Mr. Boleyn suggested that a potential topic for the upcoming fiscal year is examining the definition of agricultural terms, especially as it relates to farm stands and farm products sold at farmer's markets but not actually raised or produced on the vendor farm.

Mr. Riemer would like to address the potential unintended consequences of overall future growth and growth management for the town and planning for possible infrastructure such as sewers and town water. He would also like to study the year round condominium issue that was raised at Town Meeting but defeated. Mr. Riemer stated that there needs to be a broader conversation with both the year round population and the seasonal residents.

Mr. Worthington raised the issue of the growth management by-law that has a sunset clause. He noticed that last month there were four (4) single family residence permits granted after several years of low numbers.

Ms. Ridley will compile a list of potential goals/topics for the upcoming fiscal year as discussed at this meeting and with Mrs. Greenhalgh.

Ms. Tobia stated that moving forward, in the interest of transparency in government, she would like to reach out more to the community. She would like to make the discussion easier and clearer for the general public to understand and has requested the availability of technology to provide some visual aids. She would like to provide the community the opportunity at each meeting to provide comments and feedback and to ask questions. She would like to provide answers to any questions raised at meetings, even if the answer cannot be provided until future meetings. She also would like to see the Board take the opportunity to digest any information provided at these meetings and to hold off on making any decisions until the Board has had the opportunity to thoughtfully consider all the information.

Mr. Worthington suggested that the Planning Board use the town's e-newsletter as a way of keeping the public informed of relevant topics.

Ms. Tobia suggested that the Planning Board members also reach out to the public by holding community meeting times like the selectmen do. This will be discussed with the selectmen at the joint meeting to see if these meeting times can be shared.

Mr. Boleyn suggested that a topic sign- up sheet be made available to anyone from the public attending Planning Board meetings. Mr. Sollog also suggested that the Planning Board could possibly use the Council on Aging monthly newsletter as a method of conveying information about current topics being discussed by the Board.

Mr. Riemer requested that he receive training and orientation on planning board duties and legal responsibilities. There is some training currently being held. Ms. Ridley will provide the list of ethics and open meeting trainings provided to all town committee members, as there are some trainings currently scheduled.

Review and Approval of Meeting Minutes: May 19, 2015

On a motion by Mr. Sollog and seconded by Mr. Worthington, the minutes from the May 19, 2015 were approved by a vote of 4-0-1 (Ms. Tobia abstained).

Adjourn: 6:50 p.m.

Respectfully submitted,

Shawn Grunwald
Recording Secretary