



## Board of Library Trustees

Friday, July 16, 2021

11:30 am

TRURO PUBLIC LIBRARY

7 Standish Way, N. Truro, MA 02652

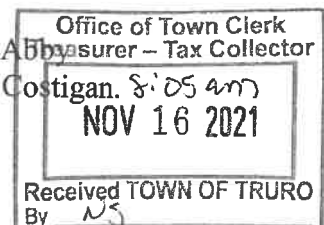
"Go to Meeting" virtual option:

### Minutes

**Attending:** Martha Magane, Keith Althaus, Mary Abt, Meg Royka, Kaitlin Blehm  
Tricia Ford, Ann Courtney

#### Meeting called to order 11:30am

- Approval of **June 2021** minutes – **Mary moved 1st, Meg 2nd approved**
- Introduction--new member, Kaitlin Blehm
- Election of Officers -
  - Chair: Martha Magane, Vice Chair: Megan Royka, Recording Secy, Mary Abt
  - **ACTION:** Meeting time for coming year August 2021 meeting Friday 3:30PM
  - (3rd week of month at 3:30pm)
- In person procedures and paperwork—review
  - Mary will make copies of monthly minutes when in person meetings resume for everyone electronic
- Friends of Truro Library report – Ann Courtney(not present)
  - Need new members desperately. FOTL Not meeting to date.
  - Little libraries next year
- Library Director's report – Tricia Ford
  - CLAMS report of comparison on other libraries
  - entertaining the thought of redoing the information presented in the director reports
  - \$5,000 of materials budget was turned back to the town
  - Supplies were up.
  - Careful of not losing state aide with budget reductions.
  - Building DPW need to clean up rodent droppings issue needs
  - Repair edge of outdoor deck to make it safe.
  - Masks in the building (possibly till August 1)
  - 6 hours of curbside and indoor pickup.
  - Farmer's Market at the Library personnel by Maggie to Tricia
  - Changing library hours
    - ?10am opening with staff remaining same hours (8am)?
    - ?evening hours, staffing?
  - Human Services Team - Library, COA, Beach and REC
    - ?Free services (Library-COA) vs charged services (Beach/Rec)?
  - Maggie's programs are back and operating - Gardening is back, stories walks, lunch program is back.
  - monthly visits from TCS - suggestion was to touch base with Abby Roderick; Librarian, Principal Riley or Superintendent Costigan. 8:05 am
  - Civics in the library
  - Strategic plan



- Library Director goals for FY22 & review of goals for FY19
  - Board of Directors performance narrative
  - Library Director Evaluation
  - Customer Service
  - Community Outreach and publicity
  - Financial and Resource Management
  - Staff Management with board of Trustees
  - External Relations

**Library Director Goals**

1. Back to Basics
  2. Training of public and staff
  3. Continue working on the physical plant
  4. Make progress on filming project
  5. Market the digital environment we have and look into other investments
  6. Keep office more organized
  7. More staff meetings, all together and individually for staff development
- Any other business that may legally come before the committee for discussion at the next meeting
  - Meeting Adjourned 12:30PM
  - Next meeting 8/20/2021 at 3:30pm, Truro Public Library

Mary Abt, Clerk  
Library Board of Trustees

