



**Board of Library Trustees
Friday, November 20, 2020**

11:30 am

Via "Go to Meeting"

Access code: 368-184-685

Phone in: 1-877-309-2073

Minutes

Present: Martha Magane, Mary Abt, Meg Royka, Sally Brotman, Keith Althaus, Tricia Ford –Library Director, Anne Courtney FOTL

Meeting called to order Keith taking minutes until Mary Abt joined at 11:52am

- Approval of **October 2020** minutes – approved with corrections.
- Friends of Truro Library report – Anne Courtney
- Library Director's report – Tricia Ford (hard copy attached)
 - Tricia met with Acting Town Manager Jamie Calise - Library operations will remain as they are and the plan will be revisited after Thanksgiving.
 - 2022 Budget is in process
 - Carpeting for the Children's Room. This may be the season to revisit and prioritize an expenditure.
 - Truro Library has been awarded the 1st "Howie Award" from Helping Our Women.
 - Giving Tree cash donations or gift cards, contributions are needed by 12/7/2020
 - Tricia delivered the Library Quilt for refurbishing. Bill received for ½ of the total \$470
 - Tricia will be on vacation. 11/23 to 11/25.
 - Ken will be taking a vacation day each Friday until the end of the year
 - Self-care bags for patrons is being put together by Maggie.
 - Summer program has been set. Truro Library will co-host a lecture by author Stephen Pinker with the Friends of the Truro Meetinghouse
 - Budget Summary October Please, change "June expenses" to say "October expenses"
- Any other business that may legally come before the committee for discussion at the next meeting

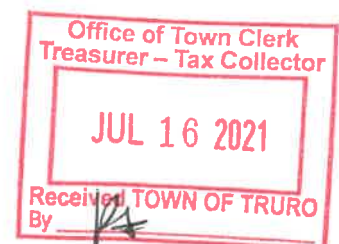
Meeting adjourned 12:15pm

Keith Althaus moved, seconded by Meg Royka

Mary Abt, Clerk

Library Board of Trustees

Next meeting Friday, December 18, 11:30am Go to Meeting



Truro Public Library
Director's Report
November 20, 2020
FY2021

Statistics: Attached.

Financial Report: Attached.

Collection Development: No issues

Building Status: A new air purification system, called iWave, will be installed in the building soon to remove pathogens from the air.

Staff: I am proud to report that our entire staff will be receiving the longevity benefit in FY22. It is a pleasure to work with such a spectacular group.

Activities/News:

Martha Magane and I met with Interim Town Manager Jamie Calise to discuss the possibility of allowing restricted access to our library building. With Covid rates on such an increase, we decided that this is not the time to make a change. We will meet again at the beginning of December to access our options at that time.

The Provincetown Library will be open for "Grab and Go" on Tuesdays, 10-2, and Thursdays, 2-8. For the time being Eastham and Wellfleet are remaining keeping curbside delivery only.

I have been communicating with the Truro Health Agent and we have come up with some protocols for communication

Of the Cape Cod libraries that allow restricted access, only one has had to close for two weeks because a member of the staff contracted Covid.

Over Thanksgiving weekend, the library will be closed on Thanksgiving Day and the following day, but will be open for usual hours on Saturday, November 28.

Work on the FY22 Truro budget has begun. Enclosed is a list of capital items for the Library that will be requested. Capital requests over \$10,000 will appear on the DPW budget.

Our staff is being honored with a "Howie" award by Helping Our Women on Thurs., Nov. 19 in a Zoom program at 10:00 a.m. I am pleased to receive the award on behalf of our staff. Since this is the first year of the "Howies", I don't know what to expect but it is a great idea and sounds like fun.

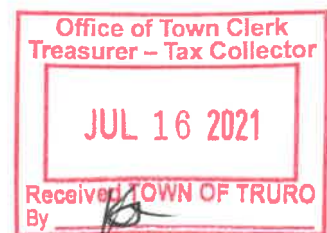
The Friends of the Library yearly "Angel Tree" project is continuing, albeit in a different fashion. To maintain as safe as possible, our staff is asking for checks or donated gift cards which we will give to the Homeless Prevention Council. They will then distribute the cash and gift cards to deserving local families. So far, the response has been disappointing, but we are keeping at it.

Our quilt has been delivered to Marie Schlag in Scituate for restoration.

To end on a hopeful, future-oriented note, I have committed to co-sponsoring a summer program with the Friends of the Truro Meetinghouse for this coming summer. The speaker will be Steven Pinker.

Respectfully submitted,

Tricia Ford
Library Director



2019 Meeting Room Exhibits:

January – Local Artist Mix

February – Children's Community Garden

March – Truro Central School

April – *cancelled*

May – *cancelled*

June – *cancelled*

July – *cancelled*

August – *cancelled*

September – *cancelled*

October – *cancelled*

November – *cancelled*

December – *cancelled*

Upcoming presentations and activities:

All activities are temporarily suspended

Children's Play Group	Monday mornings at 10:00 a.m. (last session May 6, will resume in October)
Children's Story Hour	Thursday mornings at 10:30 a.m.
Children's Saturday Programs	(see Footnotes/Website)
Book Groups	Truro Library Book Group (last Wednesdays) Next Chapter Book Group (<i>on hiatus</i>)
Events	(see Footnotes/Website)

