



Board of Library Trustees

Minutes

Friday February 16, 2018

9:30 am

TRURO PUBLIC LIBRARY

Attending: Sally Brotman, Keith Althaus, Mary Abt, Jim Kyed, Martha Magane, Tricia Ford; Executive Director, Marilyn Adams FOTL

Meeting called to order 9:31am

• Approval of January 26, 2018 minutes – Mary Abt

Keith Althaus moved to approve minutes as amended, Mary Abt seconded unanimously accepted.

• Friends of Truro Library report – Marilyn Adams

February Report

State of the Town by Rae Ann Palmer was well received 61 ppl in attendance.

March - nothing planned

April - Field trip to Roger Williams Botanical Park

May - Live History dramatic presentation

June - Annual Meeting, Book Sale

-Shed ramp was hit by DPW snow plow and has been damaged.

Tricia has requested for the Town/DPW to have the shed repaired, along with the kitchen and broken windows.

• Library Director's report – Tricia Ford (40 min) Hard copy attached.

e-books

1. New pricing model - pay per usage. \$1-\$4 every time a book is read.

2. It may be possible to combine the overdrive or state platforms. It is in negotiations and being tested.

Building

-Stairwell mural work has started.

Programs

- Programs are going very well.

- Stuffed Animal Sleepover had 20 participating stuffed animals (read children).

The event was staffed by library personnel and director until 8pm (off hours)

There was a FB post every hour. Awards were presented to all the participants.

- 3 week ceramic workshop - Organized by Maggie and Castle Hill. Run with a partial grant.

Social Media

-A new Town of Truro policy needs more clarification. More information to come.

Signage

Kelly Clark is requesting information and contacting DOT. The library may have signage by Spring 2018

State Aid Funds

800 – Discussed providing a small stipend for a volunteer (50 hrs-70 hrs per year) to video programs at the library.

CLAMS News

- Router has been replaced
- Cancelled Legislative Breakfast 2018. Trying to come up with new ideas
- March 4, 2018 Library Legislative Day at the State House - sign up ahead of time
- CLAMS hired a recently retired librarian who will write a report on the Future Sustainability of CLAMS and --- she will compile a history of the CLAMS Network..

• Gift Policy Discussion – Draft proposal (Hard copy presented)

Library Gift Policy vs Town Policy
Gifts to FOTL vs Gifts to the Library

Policy #32 Gifts and Grants

There was a brief discussion of the Town of Truro Policy Memorandum regarding grant and gift acceptance policy for the Town of Truro. Consensus was that there was no conflict between the two.
Motion: Keith Althaus to accept the Truro Library Gift Policy dated 02/16/18 second Sally Brotman, unanimously approved.

• Ongoing: (10 min)

Policy #35 discussion on Town Manager's powers of appointment

A subcommittee group (Sally, Jim, Tricia) will be formed to discuss Town Policies on Governance, Hiring and Reporting to examine potential ambiguities.

The Town Charter supersedes State Laws

Meg Royka (member of the charter committee) will be asked to join the Trustees for some clarification on hiring and firing policy

- **Security issues revisited and possibly need to update.**

• Outreach to Truro resident non-card holders.

A-D names will be sent information as a test model and if successful the remainder of the alphabet will be done.

• Any other business that may legally come before the committee for discussion at the next meeting

Meeting adjourned 11:15am

Next meeting March 16, 2018 9:30 am
Martha Magane FOTL March 7, 2018

Mary Abt

