



**Board of Library Trustees
Minutes
Friday, December 21, 2018
9:30 am**

Attending: Sally Brotman, Keith Althaus, Jim Kyed, Mary Abt, Martha Magane,
Marilyn Adams, FOTL; Tricia Ford Executive Director

Called to order 9:30am

Approval of Minutes

November 16, 2018

Moved by Sally Brotman and approved by Trustees

October 19, 2018 Corrections...

-“One time a month someone is being paid for critter/damage control of the sheds” not clean and organize.

-“Falmouth is considering leaving the consortium to join OCLN and” could possibly cost remaining towns....

Moved by Sally Brotman and approved by Trustees

September , ...Corrections...

"Jarrod" not "Jarod"

Moved by Sally Brotman and approved by Trustees

• Friends of Truro Library report

Marilyn reported that

Cribbage was a success, Ann Courtney is adding a new energy to the FOTL

Ann, will be away in January but will stay in touch via Internet if possible.

January - Soup Luncheon

February - Rae Ann Palmer to address the state of the town report

March - New police chief will be on the program

April - Puzzles

Someone broke into the storage shed. Door was damaged beyond repair. DPW replaced with a new door.

• Library Director's report hard copy attached

◦ Budget/Capital projects/priorities

A draft budget report from the town was presented to the Trustees. Issues with the draft budget were discussed. A closer look is needed and possibly a discussion with the town treasurer.

The library is budgeting for ~~2 two new positions~~

Assistant Director and Summer Clerk

Sally suggested looking at other libraries on Cape to compare operating hours and number of amount of staff on duty.

Total increase in 2020 budget is \$42,000 which includes salaries. It is a 10% increase.

54000 Supplies - level funded

58000 capital/ purchases shows total \$00

5 year Projected Capital Needs plan was presented in hard copy (attached)

Discussion took place about keeping the library budget for 2020 to a bare minimum, moving capital items into other years if possible.

-Replacing Library Chairs

In order to keep costs down, a suggestion was made to evaluate chairs currently used and weed out the usable vs non-usable chairs.

Tricia found a beautiful upholstered chair costing \$205/per chair total expense would be approx. \$19,000. Tricia will look into another type of folding chair that is not as expensive. She is currently waiting for a sample chair to arrive for comparison. Tricia has incurred the expense of this sample chair on her credit card and will be able to return the chair if it is not the right fit for the library.

◦ 20th Celebration update/organizing committee/landscape

Meg Royka, Ann Courtney, Anne Brock, Patricia Fontecchio, Ann Hight (next chapter book club) Jim Kyed. have been thought of for possible members of this committee.

• Any other business that may legally come before the committee for discussion at the next meeting

Adjourned 11:15 AM

Next Meeting January 18,

Mary Abt

