



TOWN OF TRURO
Board of Library Trustees
P.O. Box 2030, Truro, MA 02666

Meeting Minutes of APRIL 22, 2016
Truro Public Library: Cobb Room

Present: S. Keith Althaus, Sally Brotman, John F. Kolb, James M. Kyed, Barbara B. Wood (Chair), Maggy Hanelt (Library Assistant Director), Martha Magane (FOTL), ^{Jared} Jared Cabral (DPW) Jared

Absent: Tricia Ford

The meeting was called to order at 9:30 AM

Minutes of March 23, 2016 were not available for a vote

EGRESS FROM LOWER LEVEL: ^{Jared} Jared Cabral, DPW Head Custodian, said that the Truro Library was technically compliant with regulations, but he agreed there was a potentially hazardous situation with regard to the lower level exits and that action on solutions to the problem would be put on hold until the Building Inspector and the Fire Department weighed in on the problem.

He provided a \$4515 cost estimate for an interim improvement of the existing exit on the western side of the building which would include \$3500 for an irrigation extension, \$800 for 50 yards of loam, \$215 for seed. Barbara Wood expressed reservations about spending \$4515 on any measures prior to resolution of an agreed upon plan. John Kolb concurred. A discussion of the problem took place.

John Kolb wrote a letter for the "Committee to Evaluate Alternative Exits from the Library's Lower level" to Rae Ann Palmer, Truro Town Manager, detailing Trustee concerns regarding fire safety, possible solutions to the problem, and recommendations to correct the problem. A copy of the letter is attached. The Trustee Board voted to send the letter along with a copy of the original Fire Safety report from the previous meeting (duplicate attached) to the Town Manager.

The committee was disbanded and a committee including Keith Althaus and James Kyed (co-chairs) and John Kolb was charged with liaison with town officials on the safety issue of egress for handicapped patrons from the lower level. Appropriate door signage was recommended as a further safety measure.

John Kolb suggested that status of actions such as "installation of auto release fire doors on the stairwell" and "remediation of the fire exit problem" be included under "Old Business" on all future Trustee Agendas until the listed actions have been resolved.

ADDITIONAL DPW PROJECTS: ^{Pat} Jared reported that \$1000 is budgeted for magnetized doors for the lower level, \$1500 for deck lighting, \$4500 for bathroom renovations.

OUR MISSION: *To engage our community in literature, arts, learning, and in the transforming power of information.*

WARRANT ARTICLE 23: Barbara Wood pointed out the unique relationship of the Library Director and Staff positions in relation to both the Town (as regards salary and benefits and grants) and the Library Trustees (in regard to hiring and evaluation). The board decided not to make any recommendation as to the wording of this Article, as it does not appear to pose a problem.

DIRECTOR'S REPORT (Attached): Magg^{ie}~~ie~~ Hanelt submitted Tricia Ford's director's report.

FRIENDS REPORT (FOTL): Martha Magane reported that the FOTL was in need of a V.P., Publicity Chairperson and Treasurer. The annual Meeting is June 8th.

LONG RANGE PLAN: Focus groups have been held and data is being consolidated for the report.

TRUSTEE NEW BUSINESS: Barbara Wood asked John Kolb to kindly attend the next board meeting after the Town Election when the changeover in personnel will be on the agenda.

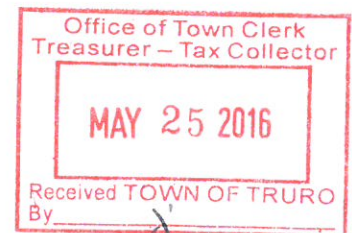
NEXT MEETING: MAY ~~18~~²⁰TH 9:30 AM LIBRARY COBB ROOM

Meeting adjourned at 11:00 AM

Respectfully submitted,



Sally Brotman



OUR MISSION: *To engage our community in literature, arts, learning, and in the transforming power of information.*