



TOWN OF TRURO

**P.O. Box 2030
Town Hall Road
Truro, MA 02666**

Board of Library Trustees

Minutes

Friday October 20, 2017 (corrected)

9:30 am

TRURO PUBLIC LIBRARY

Attending: Sally Brotman, Jim Kyed, Keith Althaus, Mary Abt, Martha Magane, FOTL
Kathy Power Library representative, Maggie Hanelt

Absent: Tricia Gardner

Meeting called to order: 9:30am

• Approval of September 15, 2017 minutes approved with corrections (with spelling correction "Galvin")

• Friends of Truro Library report – Kathy Power

Fundraiser to be held at Montano's auction date not finalized (November 15)

New VP Kirsten Anderson

Flower Show - March

Whaling museum - April

Friends Gift Tree staff would like to have it in place earlier.

Soup Luncheon - January

• Sexual Harassment Policy – Town wide policy signed by all trustees present

• Library Director's report – Maggie Hanelt

Hard copy of the report was distributed and attached to minutes

Capital improvements were ranked for importance (A-B-C)

A - 2 sheds

-Consider splitting cost of replacement with the FOTL and town

-Need price, size and more info 1 large shed vs 2 smaller sheds

B - Kids carpet - more information needed.

A - Hold conversation on furniture until the space has been reconfigured

C- Zen garden more information

A - Stairwell high priority

C - Bicycle rack - needs replaced and we need more information. Question \$7,000 expense.

C - Book donation drop - discussion about the need

C - Shell path can the developer replace this walkway?

C- Computer area - new look included in space reconfiguration

A -Book shelves high priority

Cost Budget Comparison 2018-19

Hard copy attached

Is overtime necessary for the day after Thanksgiving. Could the library close?

Postponed discussion to November

Video camera trustee support for using funds from the Library Gift Fund.

Motion Martha Magane/2nd Mary

The Trustees will give permission to expend monies from the Library Gift Fund to purchase video equipment as requested

\$1,000 for projector

\$2500 camera package.

Motion passed unanimously.

What has been the impact of student visits being bi-monthly instead of monthly?

- **Road signage update** - no report
- **Stairwell signage update** - trustees to approve the font.
- **Library Patron Policy:** mark the Draft and put in Tricia's box on a vote will be taken on the policy on the November agenda
- **Gift Policy:** Tabled to November, Gift policy is being developed by Galen
- **Outreach to Truro resident non-card holders**
progress is slow work is being done by a volunteer.
- **Endowment** – Trifold being developed by Galen.
- **Truro cable access** funding for video recording equipment – ongoing
- Any other business that may legally come before the committee for discussion at the next meeting

FOTL meeting: Wednesday, November 1 Martha Magane

Motion to adjourn at 11:09am by Mary/ seconded by Keith

Next Meeting Friday November 17, 2017

Mary Abt

