

**Budget Task Force Meeting
Tuesday, January 22, 2019
Town Hall Selectmen's Chamber**

Finance Committee Members Present: Vice-chair Richard Wood; Susan Areson

Board of Selectmen Members Present: Chair Robert Weinstein; Maureen Burgess, Paul Wisotzky

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Sullivan-Clark; Town Accountant Trudi Brazil

Board of Selectmen Chair Robert Weinstein called the meeting to order at 8:00 a.m. He announced that he had attended an MMA workshop on School Finance and said he would be asking questions that reflected that.

School Budget for Fiscal Year 2020

School Committee Chair Theresa Humes and Superintendent Michael Gradone gave a current enrollment number of 106 students. Additionally, 95 students are enrolled in the Nauset School System. Staff numbers forty-three and a half. Dr. Gradone listed all the positions besides teachers. Pre-School, the After-School program, and an unanticipated enrollment of six new students had increased the School Budget. Dr. Gradone outlined expected enrollment for the next few years. Trudi Brazil said the Pre-School program cost was similar, but there was an increase for staff. She reminded everyone that Truro is a member of Cape Cod Technical District but not a member of the Nauset Regional District. Two students go to the Cape Cod Collaborative. There are three eighth graders that go to Provincetown.

Salary for the Administrative Assistant to the Superintendent had increased because of a step increase and two years of cost of living increases, Dr. Gradone said. Theresa Hume said the salary was less than the previous person received but with a position readjustment. The Business Finance Administrator position increase reflected a reclassification as well. This is a state mandated position, Trudi Brazil said.

Increased Instruction line figures in the 2000 account includes Pre-School. No member of the Board of Selectmen participated in the union negotiations last year. Robert Weinstein said that someone from the Board of Selectmen should be included in the future. The School Budget process has a different calendar schedule from the municipal budget. The School Budget is prepared by January so that it may be incorporated into the Town budget.

Other School Services in the 3000 lines includes Transportation with a 3% increase and mileage. There is new staff in the cafeteria. Operation and Maintenance lines will have electricity moved out of all budgets because of excess net metering credits. Transportation and Building Maintenance lines are outside of state mandated items, but both are necessary costs, Dr. Gradone said.

In the 4000 lines, custodial services are by contract. Dr. Gradone outlined physical plant items that needed to be upgraded or replaced. There are safety precautions with monitored cameras in place. The After-School care is separate from the regular school budget. Special Ed has a 10% increase. One individual has been added to the staff for the Special Ed program. Dr. Gradone pointed out an increase in Special Ed transportation costs.

There is an 8.4% increase of the total School Budget. Theresa Hume said there are students at Nauset. The adjustment is made at the state level for School Choice numbers. Richard Wood summarized the increases in the overall budget. Paul Wisotzky spoke about Community Sustainability, a Selectmen's Goal. Having young families in Truro is an indicator of success with community sustainability, he said.

Library Budget for Fiscal Year 2020

Susan Areson disclosed that she is Chair of the Friends of the Library.

Library Director Tricia Ford and Library Board of Trustees Chair Sally Brotman presented the FY20 Library Budget. The salary and wages section has a slight increase reflecting step increases. The Assistant Director has an \$8,000 increase, and there are increases in longevity pay. Purchase of services has increases for landscaping. This was to make a special effort for their twentieth anniversary at the Standish Way location. Phone costs have gone up. The Data Processing line, which is actually electronic access, has increased by \$500. Ms. Ford reviewed use of the CLAMS system, which allows the Library to access books from other libraries on the Cape. The CLAMS line is for \$20,000. There is a small increase this year, but there might be future changes, according to Ms. Ford. The supplies lines include propane, office supplies, book repair, and toner. There is a line for shelving replacement. Movie licensing is needed to legally show movies at the Library. The rest of the budget is level funded. There is an overall 5.93% increase in the Library Budget.

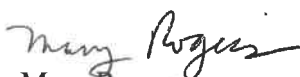
NEXT MEETING & FUTURE REVENUE

There are two budgets left for next Monday's meeting: Technology and Administration. There was a discussion of short-term rental taxes and when the Town will benefit from them. Robert Weinstein said there had been lengthy discussions at the MMA meeting and the Barnstable Representatives meeting about handling the new revenue. Establishing a trust fund could be an advantageous mechanism for the money, he said.

ADJOURNMENT

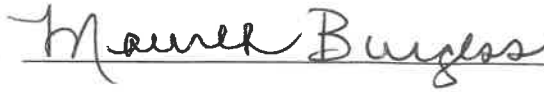
Paul Wisotzky moved to adjourn the Board of Selectmen meeting. Maureen Burgess seconded, and the motion carried by 3-0. The Budget Task Force meeting was adjourned at 9:25 a.m.

Respectfully submitted,

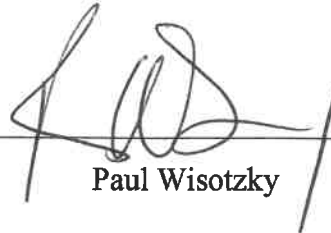

Mary Rogers,
Secretary



Robert Weinstein, Chair



Maureen Burgess, Vice-chair


Kristen Reed

Paul Wisotzky



Janet Worthington, Clerk

Public Records Material for 1/22/19
FY20 Draft Budget

