

**Budget Task Force Meeting  
Monday, February 4, 2019  
Town Hall Selectmen's Chamber**

**Finance Committee Members Present:** Chair Robert Panessiti; Richard Wood, Susan Areson  
**Board of Selectmen Members Present:** Chair Robert Weinstein; Maureen Burgess, Paul Wisotzky

**Present:** Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Sullivan-Clark; Town Accountant Trudi Brazil; Town Clerk/Treasurer/Collector Cynthia Slade

Board of Selectmen Chair Robert Weinstein and Finance Committee Chair Robert Panessiti called the meeting to order at 8:00 a.m.

**Town Clerk/Treasurer/Collector for FY20**

Town Clerk/Treasurer/Collector Cynthia Slade presented her Fiscal Year 2020 Budget. Salaries contained a combination of union wages and non-union wages, including longevity and sick leave time. Services covered typewriter cleaning, clock upkeep, shredding, printing and mailing costs, payroll services, records' storage, and the financial company that handles debt services. Supplies included office supplies, envelopes, and bank cards. Dues and memberships were covered in the 130 line. Bond insurance is a state requirement, she said. There is an increase in the budget to cover tax titles, Town Manager Rae Ann Palmer explained.

**Election, Registration and Census Budget**

Cynthia Slade gave the FY20 Election, Registration and Census Budget. This budget covers registrars and tellers at Annual Town Meeting and Elections. Ballot printing, the auto mark machine for the hearing or sight impaired, envelopes and other materials for elections are included.

**Municipal Postage**

Postage is going up to fifty cents for the postage machine. Supplies for the leased machine include ink cartridges and labels, Ms. Slade said.

**Debt Budget**

Temporary borrowing is for a fire engine and the Landfill capping. Town Hall, the Community Center, and CPA bonds left over from Land Bank are indicated in this budget. Rae Ann Palmer also recommended budgeting for the East Harbor outfall pipe. The municipal water system is paid through betterments, the Town Manager said. The Land Bank/CPA debt will be done this year. Trudi Brazil explained the decline of CPA contributions from the state.

**Insurance Benefits**

The Town's share for health insurance for employees and retirees had no increase for premiums.

Life insurance for employees, Police insurance, Medicare tax that Town covers, Medicare B surcharge for 10 employees who did not begin Medicare at 65, and an increase for negotiations with employees were in place.

**Workers Compensation**

The Workers Compensation line had an increase.

**Municipal Liability Insurance**

The insurance company recommended a 20% increase to retain attorneys, if needed, to fight bad claims.

**Lower Cape Ambulance Assessment**

There is a 14.9% increase for Truro's share in a three-year contract with Lower Cape Ambulance, Ms. Palmer said. There is a cost/benefit analysis underway to consider continuing with this arrangement.

**Unemployment Compensation**

The Unemployment line was raised as a contingency. In line with cost of living increases, Unemployment Insurance Compensation is budgeted at 2%. The Police contract is included in this line.

**Cape Cod Regional Tech District**

Trudi Brazil presented the final budget for the Cape Cod Regional Tech District. The budget for students remains level at 6% assessment for the district. There is an assessment for new construction for the school. There will be a future bond for long term costs of the replacement structure for the school.

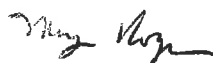
**Next Meetings**

Payroll reserve and several small budgets still need to be completed. The presentation will be prepared for March 1, 2019. The final expenditure budget will come before the Selectmen on February 12, 2019. The Finance Committee will hold a joint meeting with the Selectmen on that date.

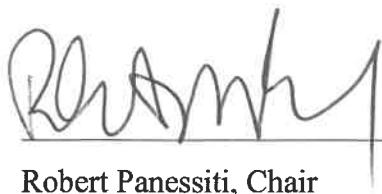
**Adjournment**

Paul Wisotzky moved to adjourn the Board of Selectmen. Maureen Burgess seconded, and the motion carried 3-0. Richard Woods moved to adjourn the Finance Committee. Susan Areson seconded, and the motion carried 3-0. The meeting was adjourned at 8:41 a.m.

Respectfully submitted,

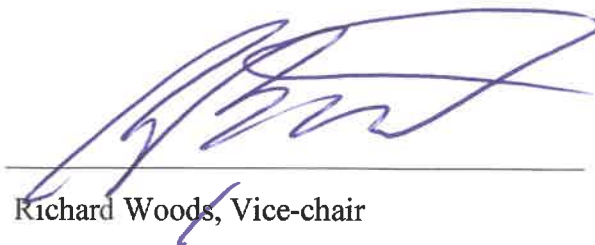


Mary Rogers,  
Secretary



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Robert Panessiti, Chair



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Richard Woods, Vice-chair

Absent

Absent

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Jay Coburn

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Lori Meads

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Susan Areson

**Public Records Material for 1/28/19**  
FY20 Draft Budget