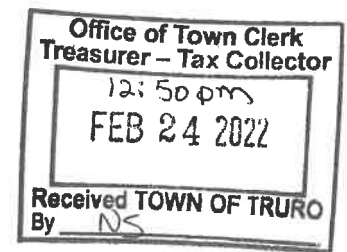


Budget Task Force Meeting  
January 18, 2022, at 10:00am  
Via GoToMeeting Platform



**Select Board Members Present:** Chair-Robert Weinstein, Vice Chair-Kristen Reed, Clerk-Susan Areson, Member-Stephanie Rein, Member-John Dundas

**Finance Committee Members Present:** Chair-Robert Panessiti

**Others Present:** Town Manager-Darrin Tangeman, Assistant Town Manager-Kelly Clark, Town Accountant-Trudi Brazil, Finance Director-Alex Lessin, Building Commissioner-Richard Stevens, Health/Conservation Agent-Emily Beebe, COA Director-Mary Elizabeth Briscoe, Recreation/Beach Director-Damion Clements

Chair Weinstein called the meeting to order at 10:00am.

#### **Building/Inspections**

Building Commissioner Stevens went through his narrative. Member Areson asked about the increase in the line item pertaining to wages. It was explained that this line item does not include the new Office Assistant wages, but encompassed step increases, increases in hourly wages and inclusion of the local Building Inspector. It also includes a dollar amount to help professionalize a new Building Commissioner should the current Commissioner decide to retire down the road.

#### **Health/Conservation**

Health/Conservation Agent Beebe stated her budget was not changing significantly this year. There are no staffing changes, and they are in the process of advertising for the new Health/Conservation Assistant. The office has a new part-time Office Assistant. She then walked the Budget Task Force through her narrative. She also talked about various line items. She delved into the cost of bringing on new staff. Chair Weinstein asked about the certifications and qualifications for the two Health/Conservation Assistant positions. Health/Conservation Agent Beebe addressed the questions.

#### **Recreation/Beach**

Recreation/Beach Director Clements started with his overview and then read his narrative. Next, he went through the line items and touched upon the Assistant Director position, which has been vacant since October 2020. Chair Weinstein noted that Recreation/Beach Director Clements had mentioned looking at fees and asked that he go into more detail. Recreation/Beach Director Clements is currently looking at the daily fees and the non-resident fees along with the seasonal resident beach sticker fee.

#### **Council on Aging**

Council on Aging Director Briscoe began by going over her narrative. One focus is to bring the Department up to full staff. The only changes in the budget are regarding staff, which she went into greater detail on. Member Areson asked how many vehicles the COA has for transporting people to various medical appointments and activities and how many drivers. COA Director Briscoe stated that there are two vehicles (a van and a bus), one driver, and one driver in training. Member Dundas wants to see in-person activities start up again somehow. The social isolation of the elderly population is of major concern. Chair Weinstein wished to ask about the digitization portion of her narrative. He wanted to know if those efforts could require more support from the Board in terms of acquisition in anticipation of equipment and programming. COA Director Briscoe stated that at the present time the

technology that's been put into the Community Center meets their needs now. Chair Weinstein also asked about keeping people up to date with programming at the COA. Is there some kind of survey that can be done non-electronically that would allow the COA Director to assess what could be done to better serve the community? COA Director Briscoe thinks that would be a great idea. She noted that the robo-call system is not ideal. Member Areson asked how many people have signed up for it. COA Director Briscoe said that at the Senior Center, anyone who is registered in the community is in the My Senior Center software program and that allows the COA to send out those calls. People do not need to register for the calls themselves.

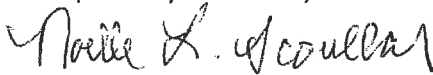
**Member Reed made a motion to adjourn at 11:07am.**

**Member Areson seconded.**

**So voted; 5-0-0, motion carries.**

*There was no quorum of the Finance Committee, therefore no need to make a motion to adjourn.*

Respectfully submitted,



Noelle L. Scoullar



Darrin K. Tangeman

Under the Authority of the Truro Select Board

**Public Records of material of 1.18.2022**

1. Building/Inspections Department 2023 Budget Request
2. Health/Conservation Department Memorandum
3. Health/Conservation 2023 Budget Request
4. Recreation/Beach Department Memorandum
5. Recreation/Beach 2023 Budget Request
6. COA Department Memorandum
7. Senior/Community Services 2023 Budget Request
- 8.

