

Minutes of Truro Concert Committee  
March 27, 2023



present: Nancy Braun, Ken Field, Carl Fink, Pat Wheeler

1. Minutes of previous meeting approved by unanimous vote.
2. Lighting update. Fixtures, controller and cables have been delivered. "Property of Truro Concert Committee" labels were attached. Currently being stored at Truro Library. Extensions cords and other small items will be purchased locally as needed. We requested an additional electrical outlet at the top of the library deck post.
3. Discussion of definition of "ad-hoc" vs "standing" committees in Truro. Concert Committee is not in Town charter; it is ad-hoc.
4. Decided to obtain both domain names: [trurossummerconcerts.org](http://trurossummerconcerts.org) and [truroconcerts.org](http://truroconcerts.org) and use [trurossummerconcerts.org](http://trurossummerconcerts.org) as the name that will be connected to the new web site and promoted on rack cards, posters and publicity materials. The second domain name will be also be pointed to the web site if that is technically feasible.
5. Assignment of officers and responsibilities for coming season. Ken Field and Tim Hickey: Co-chairs, Michael Holt: Clerk, Nancy Braun: Promotion/Publicity; Carl Fink: lighting, website and temporary Treasurer pending a permanent assignment to another member; Pat Wheeler: fundraising; Ken Field and Ann Courtney: grant writing. Discussed possibility of a subcommittee for band curation; tabled for future meeting.
6. Discussed who can attend all concerts. Nancy Braun, Pat Wheeler and Carl Fink. Other members not present will be polled on this at a future meeting.
7. Approved purchase of a canvas backdrop to be hung at the rear of the library stage, with a budget of approximately \$50. Discussed having Truro Central School students decorate with appropriate design.
8. Tabled further discussion of performance location (grass vs deck) for a future meeting. Noted that lighting will only be provided on the deck.
9. Pat Wheeler to contact bands regarding tip jar policy. Objective is to maximize our revenue from contributions made at the concerts. Current year band contracts do not address this issue.
10. Voted to approve \$25 for membership in MASSCreative. ( <http://www.mass-creative.org/> ). They solicited us because of our Mass Cultural Council grant. The initial contact was to Ann Courtney.
11. Reviewed printing quotes from Sir Speedy of Orleans. Significantly higher than previous years. Reviewed quotes from two Internet print shops. We will investigate local printers as the preferred option. Rack cards, posters and labels must be printed by mid-June.
12. Mailing labels for sponsor solicitations/reminders/thankyou's are maintained for us by the library. We don't have contact names for most businesses. Reviewed how sponsors are updated on rack card; this is generally based on prior year contributions since we often don't have current year responses prior to print deadline.

13. Scheduled next meeting for Monday, April 10, 2023 for 10 AM at Town Hall.

