

**Truro Community Preservation Committee
Minutes of Meeting
Friday June 9, 2023
Cobb Library, 3:30 p.m.**

Present: Co-chair Mary Rose, Co-chair Jim Summers; Bonnie Brown-Bonse, Betty Gallo, Susan Girard-Irwin, Anne Greenbaum, Lindsey White

Regrets: Diane Messinger

Also attending: Select Board Liaison Susan Areson, Apryl Shenk, Holly Gardner

Co-chair Jim Summers called the meeting to order 3:34 p.m. and welcomed the new Housing representative, Betty Gallo. Members of the CPC introduced themselves to her.

Minutes of 1/27/2023 and 3/24/2023

Anne Greenbaum moved to approve the minutes of January 27, 2023. Susan Girard-Irwin seconded, and the motion carried 6-0.

Mary Rose moved to approve the minutes of March 24, 2023. Bonnie Brown-Bonse seconded, and the motion carried 5-1-0.

Recap of Town Meeting

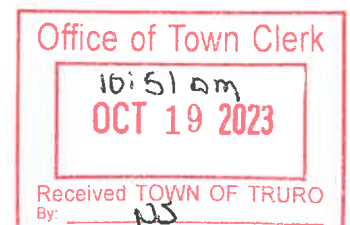
Mary Rose reported that the CPA Articles passed in one vote at Annual Town Meeting. CPC members discussed the Housing Authority's Article which received approval to reserve 60% of the annual projected CPC revenue for community housing. The Housing Authority will still apply for grants for specific projects. A bylaw change has to be affected to achieve the percentage increase. It is also possible that Housing requests will exceed 60% on any given year.

Anne Greenbaum suggested more outreach to the community to elicit mini-grants and regular grants for the fall round of applications.

Revision/Update of Payomet Memorials & Monuments Application

Co-chair Jim Summers explained the changes in the original application for the Historical Commission's Payomet Memorials & Memorials project. Basically, the money gets shifted within the grant, he said. The revised information will be shared with Town Accountant Trudi Brazil.

Anne Greenbaum moved to approve the April 19, 2023 revision of the original application for Payomet Memorials & Monuments, submitted October 28, 2021. Mary Rose seconded, and the motion carried 6-0



Agreements for FY2024

Jim Summers discussed the status of the new agreements for Fiscal Year 2024, which have been sent to administration for town counsel's review. Susan Areson said she will look into this. Jim Summers will follow through with the full execution of the grant agreements. gather signatures from the

The Historical Society had shifted allocation of some of their funds for the Fiscal year 2024 display project at Highland House Museum. CPC members agreed to the changes.

Monitors for Projects

Anne Greenbaum suggested starting with new assignments for past projects as well as the Fiscal Year 2024 projects and assigning monitors that were not connected to an organization receiving the grant. CPC members agreed and made new assignments for older grants but kept the original monitors for projects that were nearing completion. The Fiscal Year 2024 monitor assignments followed the new guidelines meant to avoid conflict of interest.

FY21 Monitors

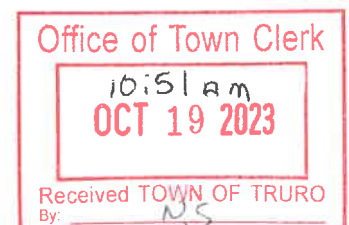
T-5 Building at Air Force Base – Jim Summers
Historic Commission Inventory – Jim Summers
Housing Trust – Mary Rose (\$150,000)
CDP Housing Institute - Mary Rose

FY 22 Monitors

Housing Trust Mary Rose (\$50,00)
Edgewood Farm Lighting, gutters & 1 bathroom – Mary Rose & Lindsey White
Museum Display Cases – Anne Greenbaum (\$18,784)
Payomet Stage Canopy – Jim Summers & Diane Messinger
Puma Park Enrichment – Sue Girard-Irwin

FY 23 Monitors

Housing Consultant - Mary Rose (\$25,000)
Housing Trust – Mary Rose (\$300,000)
Cape Cod 5 Housing, Orleans – Jim Summers & Diane Messinger
CDP Housing Institute – Mary Rose
Historical Soc. Acquisition - Anne Greenbaum & Betty Gallo
Payomet Peoples Memorials & Monuments – Diane Messinger & Mary Rose
Mobi Mats & Fencing – Susan Girard-Irwin
High Head Trails – Susan Girard-Irwin
Town Records – Mary Rose
Edible Forest – Bonnie Brown-Bonse
Paddle Craft Racks – Anne Greenbaum
Cold Storage – Bonnie Brown-Bonse



FY 2024 Monitors

Congregational Cemetery Restoration - Mary Rose & White
Historic Self-Guided Tour - Diane & Bonnie
3 Jerome Smith Way, Provincetown Jim Summers
Historic Cemetery Field Guide – Betty Gallo
Cobb Archive Library Gutters - Anne Greenbaum
Edgewood Farm Barn Roof Preservation – Mary Rose & Lindsey White
Bunker Cottage Chimney - Mary Rose & Lindsey White
Housing Consultant/Technical Assistant – Mary Rose
Affordable Housing Trust - Mary Rose
Displays at Highland House Museum - Ann Greenbaum & Betty Gallo

Proposed Project Report Forms

Anne Greenbaum and Susan Girard-Irwin had proposed a monitoring form for keeping track of projects. Mary Rose presented an Excel version of the form that would make the payments and balances accessible. The Committee had a clear preference for the Excel format. For certain detailed projects there will be a need for attachments. Anne Greenbaum and Susan Girard-Irwin will draft a flowchart for the project reports.

Project Concerns/Updates

Jim Summers discussed the Cape Cod 5 Housing in Orleans. Pennrose, the developer, has asked that asked to have their money structured as a loan instead of a grant. The first step for this approach is to seek an opinion from K-P Law, town counsel.

Next Meeting

The next meeting was scheduled for Friday, July 14, 2023 at 2 p.m. at the Cobb Library. The agenda will include Mini grant and regular grant promotion through community outreach, using the monitoring guidelines, elections, and the FY24 agreements.

Adjournment

Bonnie Brown-Bose moved to adjourn. Lindsey White seconded, and the motion carried 7-0. The meeting was adjourned at 5:17p.m.

Respectfully submitted,

Mary Rogers,
CPC Administrative Consultant

