

## **Charter Review Committee Minutes**

**January 11, 2021; 4:00 p.m.**

**Virtual-WebEx** - recorded and available for viewing at the following link: <http://trurotv.truro-ma.gov/CablecastPublicSite/show/4734?channel=1>

A quorum of committee members was present: Bob Panessiti, Brian Boyle, Chris Lucy, Nancy Medoff, Bill Golden, and Cheryl Best. (Committee member Gary Palmer was absent)

Select Board members, Sue Areson and Kristen Reed were also present.

Meeting was started at 4:03PM and Chair Panessiti invited the public to call in and gave the necessary information to do so.

### **Public Comment:**

- Ms. Sue Areson let the committee know that the Select Board was doing a survey of all town boards and committees and had a 25% return rate on their survey, (which had some overlap with the pending CRC survey). She indicated that the SB would share findings with the CRC if it would like. Mr. Panessiti agreed it would be helpful.

### **Agenda Item – Approval of Minutes**

- Ms. Best moved to approve. Mr. Golden seconded and minutes were approved.

### **Agenda Item – Discussion of Elected vs. Appointed Boards and Committees**

- Ms. Medoff shared her computer screen to present the updates she made on the survey: the addition of an introduction and update of questions, as decided upon at the meeting of December 21, 2020.
- The committee discussed the updates, added a few questions, and put in an introduction.
- A motion was made by Ms. Best to accept final wording. It was seconded by Mr. Golden and passed.
  - **Action Item:** Ms. Medoff will make all final updates and forward survey to Mr. Panessiti, who will then forward it to the CRC membership to see how it functions. At the next CRC meeting, the committee will regroup to discuss it after testing its functionality.

### **Agenda Item – Potential Meeting Dates with Planning Board**

- **Action Item:** Mr. Panessiti will reach out to PB to get a few possible dates and will get back to the CRC at the next meeting.
- Ms. Areson shared that the Select Board needs to review the town committee list.

### **Agenda Item – Sections of Charter for Review**

- Ms. Areson shared that she sent a letter to Mr. Panessiti regarding the charter section on filling committee vacancies. (section 6).
- Ms. Best asked that the committee also review section 2.3.3, regarding number of signatures required to put items on the town warrant.
- After a short discussion, it was determined that the CRC will review sections 6.10 and 2.3 at their next meeting.

**Agenda Item – Review of Committee Comment for Annual Town Meeting**

- Mr. Panessiti shared that the CRC has an annual responsibility to submit a general comment on their work for the Town Report.
  - Action Item: Mr. Panessiti will review the statement from last year, made updates, and share it with the committee at the next meeting.
- In closing, Mr. Panessiti shared that the Town Warrant is opening January 13 and probably closing around February 26.
- Ms. Areson shared that she sent a chat to the CRC regarding two things the Select Board is working on.
- Ms. Reed clarified the charge of the CRC as advisory to the Select Board.
- Mr. Panessiti thanked Ms. Medoff for her hard work on the survey document.

**Meeting was adjourned at 5:28PM**

**Next Meeting: Monday, January 25 at 4:00PM**

Respectfully submitted,



Cheryl Best

