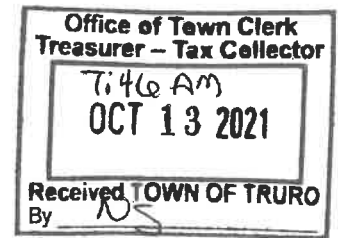


Charter Review Committee Minutes

September 13, 2021, at 4pm

Virtual WebEx-Available for viewing at the following link: <http://trurotv.truro-ma.gov/CablecastPublicSite/show/5057?channel=1>



A quorum of committee members was present: Brian Boyle, Nancy Medoff, Robert Panessiti, Bill Golden, Meg Royka, Chris Lucy, and Cheryl Best

The meeting was started at 4PM, Chair Boyle invited the public to call in and gave the necessary information to do so.

1. Agenda Item-Consideration of Minutes of prior meeting

- a. A motion was made by Ms. Royka to approve the minutes and seconded by Mr. Panessiti. The minutes were approved as written.

2. Public Comment – no public comment

3. Update on Survey Monkey sent to three Committees/Boards

- a. Ms. Medoff shared her screen and presented the data she had collected from her launch of the survey, which she had previously sent to all CRC members for review.
- b. She outlined the return rate of 53% and asked if we should work to get the remaining respondents. There was agreement that we should make an effort to get the remainder of the responses, while moving forward with the process.
- c. There was discussion regarding the usefulness of the data and about specific data points and answers. Mr. Lucy discussed completing the survey as a member of the ZBA.
- d. It was agreed that the Town Planner should be invited to the next meeting to discuss the data, after CRC members have time to further review and analyze it individually. It was also agreed that the Chairs of the three surveyed committees be made aware of the ongoing process and invited to attend the next meeting but not as part of the agenda.
 - i. **ACTION ITEM:** Ms. Best will gather the additional criteria which the group agreed upon at the start of the process and will send it to Ms. Medoff.
 - ii. **ACTION ITEM:** Ms. Medoff will have Survey Monkey send out another reminder. She will also send CRC members updated response spreadsheet along with Collins criteria and CRC developed criteria, coming from Ms. Best.
 - iii. **ACTION ITEM:** Chair Boyle will send email to Chairs of surveyed committees/Boards updating them on the process and next meeting.

4. Areas of Charter Reviewing for 2022 ATM

- a. Ms. Best summarized the four charter sections, upon which we have agreed to make recommendations to the Select Board. These have been carried forward in our minutes since April 2020:
 - i. 2.3.3 -- Increase in the number of signatures on a petitioned article from 10 to 30 using the same language as in current charter with a number change.

- ii. 6.4.7 – Addition of language regarding excused absences. Pending agreement on precise language. (Last presented by Mr. Panessiti)
- iii. 6.2.10 – Changing the time line from 45 to 60 days for boards to self appoint members prior to Select Board approval. Pending agreement on precise language – (Last presented by Ms. Medoff.)
- iv. 6.2.11 – Consideration of new language regarding the removal of members from committees/boards. Pending agreement on precise language. (Last presented by Mr. Panessiti)
- b. Mr. Panessiti reviewed the warrant timeline for 2022 and stated that we should have recommended language to the Select Board by the beginning of January at the latest.
 - i. **ACTION ITEM:** Mr. Panessiti will review minutes to find pending recommended language and write up said language for review by membership

5. Revised Petition Form

- a. Chair Boyle discussed input he received regarding lead petitioners being added to petition format. There was discussion regarding the process for the 2021 ATM and its difficulties for petitioners and the Select Board. It was decided that having one or more lead petitioner(s) on all articles would be valuable and that we may want to put language into the Charter to that effect.
 - i. **ACTION ITEM:** Mr. Panessiti will develop recommended language for such an addition and will send it to the CRC for review.

6. Other issues from any Committee members

- a. None brought forth

7. Next Meeting Schedule

- a. Next meeting planned for October 12, 2021 at 4:00PM

The meeting was adjourned at 4:40pm, following a motion to adjourn made by Mr. Panessiti and seconded by Ms. Royka.

Respectfully submitted



Cheryl Best
October 12, 2021

