

Truro Cemetery Commission  
Meeting Minutes  
July 20, 2022  
Truro Town Hall

TOWN OF TRURO

AUG 17 2022

RECEIVED  
TOWN CLERK

Present: Bob Masson, *Cemetery Commission (Treasurer & Recordkeeping)*  
Holly Ballard-Gardner, *Cemetery Commission (Chairwoman & Secretary)*  
John Dundas  
Barbara Carboni

Called to order at: 8:56 am

**Approval of Minutes**

The minutes of the June 15, 2022 meeting were reviewed. Mr. Masson requested an amendment to the minutes: Marcia Ambrose is to be buried on Sept 24, 2022 (typing error). Mr. Masson motioned to accept. Ms. Gardner seconded. All in favor. The amended June 15 minutes were accepted and placed into the record. (One copy to Cemetery Commission file, one to Noelle Scoullar.)

**Activity Report**

Mr. Masson reported the latest burial, Sebastian Davis who was a WWII veteran; the military funeral was scheduled for today (7/20/22). Mr. Masson already erected the Veteran marker on the lot, Sacred Heart B 8-12. There was some question of the visibility of the Sacred Heart Cemetery sign because it is at the back of the cemetery on a private road, not at the Town road entrance. A recent visitor reported to the commission having had trouble locating the cemetery. It was determined that the church has responsibility and it was agreed to consult Fr. Hamel if he wants to put up a new/another sign. Ms. Gardner motioned to accept the Activity Report. Mr. Masson seconded. All in favor, accepted, placed in the statistics record.

**New Business**

Mr. Masson raised the issue of recent emails to the commission from the Town Manager regarding the commission's meeting schedule. The Town Manager contends that the recently elected commission member Frank Grande has been prevented from participating because he cannot meet at the commission's regularly scheduled meeting time and that the Town Manager suggests the commission change the meeting schedule. (Frank Grande, elected in May, had yet to complete his paperwork or appear for swearing in, and had not attended any meetings.) Mr. Masson told Mr. Grande of the commission's meeting day/time prior to Mr. Grande submitting his nominating papers. Mr. Grande finds an evening time more convenient because of work commitments. Mr. Masson notes that the commission's meetings are brief and if Mr. Grande at least attends one meeting he will be informed and get up to speed on his responsibilities and then can later, on his own time schedule, step in to do necessary work. Mr. Masson motioned that the commission retain its current meeting schedule for the time being. Ms. Gardner seconded. All in favor, accepted.

Mr. Masson raised the issue of the recent emails from the Town Manager regarding the detail of the commission's posted agendas and noted that historically the format has worked well. Ms. Carboni who was present at the Town Manager's request to advise on the commission's agendas made two suggestions: she urged the commission to consider in advance of the meeting what topics will be addressed and to include those on the posted agenda, saying that to have categories of topics to be discussed is insufficient (as on current agendas). Ms. Carboni reviewed the minutes from February and noticed items that the commission might reasonably have anticipated and that those should be posted on the town website 48 hours in advance to inform the public. She advised that the agenda be specific and be posted no later than 48 hrs prior to the scheduled meeting time. Ms. Gardner said the commission strives to be transparent and welcomes the public to participate in meetings and agreed to take over the responsibility of creating agendas and to post a revised more detailed one for the August meeting.

Ms. Gardner noted that the Gately Funeral Home has terminated their operations in Provincetown. The nearest funeral home now will be Nickerson in Orleans and the commission will identify its point of contact.

Ms. Gardner presented the new format of the plot deed to be used by Our Lady of Lourdes for the Sacred Heart cemetery. The newly-issued deeds will be printed and placed in the commission file and recorded with the Town.

Ms. Gardner reported that recent orders and payments for cornerbounds from Henry T. Crosby & Sons in Harwich (Tom Blute, proprietor) have not been fulfilled. The commission has received several calls from lot purchasers who are concerned that the installation has not occurred. The commission will again contact Crosby & Sons, although past inquiries have fallen on deaf ears. Because there are very few suppliers of this product/service, the commission has little recourse other than to continue to press Crosby & Sons to complete the work for which they have been paid.

### **Adjournment**

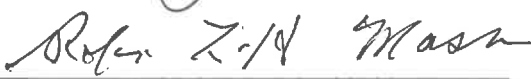
Ms. Gardner motioned for adjournment. Mr. Masson seconded. Meeting adjourned at 9:19am.

Respectfully submitted,




---

Holly Ballard-Gardner, *Secretary*




---

Bob Masson, *Treasurer*

