

**Truro Board of Selectmen Meeting
Selectmen's Chambers, Town Hall
Tuesday, February 14, 2017**

Members Present: Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Clark; Town Accountant Trudi Brazil

Chair Paul Wisotzky called the meeting to order at 5:00 p.m.

PUBLIC COMMENT

Paul Wisotzky read the revised policy for the Public Comment portion of the Selectmen's meetings. No one came forward to speak, but the Chair had received an e-mail from Peter Burgess, who asked that his message regarding electronic devices for voting at Town Meeting be read during Public Comment. Mr. Burgess expressed his opinion that the cost for the devices was too great.

PUBLIC HEARINGS

Paul Wisotzky opened the public hearing discussion of the submission of a Fiscal Year 2017 Community Development Block Grant (CDBG) regional application to include childcare and housing rehabilitation in the towns of Truro, Provincetown, Eastham and Harwich.

Jay Coburn recused himself from the hearing.

Alice Boyd explained the advantages to Truro for participating in the CDBG and explained the programs that are offered through the grant.

Robert Weinstein moved to approve the submittal of an FY17 CDBG grant for housing rehabilitation and childcare subsidies and authorize the Chair and/or Town Manager to sign the grant application and associated forms. Maureen Burgess seconded. The motion carried 4-0.

Maureen Burgess moved to allocate \$35,000 of CDBG Program Income as a contingency fund and make other encumbrances as necessitated. Robert Weinstein seconded, and the motion carried 4-0.

Jay Coburn returned to the table.

BOARD/COMMITTEE/COMMISSION APPOINTMENTS

Rae Ann Palmer explained that applicants Gary Sharpless and Mark Wisotzky could not be present at the meeting. They are seeking positions as Deputy Shellfish Wardens. As representative to the Shellfish Commission, Janet Worthington recommended the appointment of both men, who would be serving as volunteers.

Jay Coburn moved to appoint Gary Sharpless and Mark Wisotzky as Deputy Shellfish Wardens for a period effective February 14, 2017 and expiring on June 30, 2018. Maureen Burgess seconded, and the motion carried 4-0-1. (Wisotzky abstaining)

BOARD OF SELECTMEN ACTION ITEMS

Joint Meeting with the Finance Committee

Finance Committee members Robert Panessiti, Roberta Lima and Richard Wood joined the Board of Selectmen. Vice-chair Robert Panessiti opened the Finance Committee meeting at 5:18 p.m.

Presentation of FY18 Budget

The Town Manager said the Proposed Expenditure Budget for Fiscal Year 2018 of \$18,880,929 had an increase of \$519,398, or 2.83 % over Fiscal Year 2017's Budget. She pointed to some of the the reasons for the increase: Retirement, School, and Capital Budget. There were large savings in the DPW budget, she said. The Budget before the Board reflects what is needed for operational needs and the *Goals and Objectives* adopted by the Selectmen.

Robert Panessiti said there are always unforeseen items that arise. He said closing the Transfer Station for a few days each week and the single stream recycling system have allowed the Town some flexibility with funds. He asked about a contribution to Other Post Employment Benefits (OPEB). Rae Ann Palmer said that is paid for with Free Cash. The State has requirements for meeting contributions to OPEB, he noted. He said there are a lot of needs for the Town, such as walkie-talkie phones, Capital equipment, infrastructure and DPW decisions.

The Town Manager gave corrected figures for the School Budget. The Recap is not completed yet, so she had no determination about a 2.5% override. The Finance Committee, Town Manager and Selectmen discussed increased hours and additional responsibilities with the Police Department for the Animal Control Officer position. Truro will not be sharing an Animal Control Officer with the Town of Wellfleet any longer. Police Chief Kyle Takakjian explained the duties that a full-time Animal Control Officer's position would entail. Jay Coburn and Roberta Lima concurred that the citizens should be involved in the decision about the position. Rae Ann Palmer said any override should apply only to the additional hours. When the balanced Budget comes back to the Selectmen, they can decide about how this might be handled.

Rae Ann Palmer detailed changes in the FY18 Budget. Some increases are offset by decreases in other department, she said. In the Selectmen's Budget, there is an overall increase of \$44,000, Ms. Palmer said. There is a contribution to the Chamber of around \$9,000, consultancy fees of \$25,000 for the Police Chief search and funding for the end of the season celebration. The Town Manager's Budget has an increase of roughly \$24,000, Ms. Palmer said. Some is for a 19-hour a week Web and Communications position. That would also meet a requirement for some changes in the Fire Department. The Health Department has a \$27,000 increase due to union negotiated salary. A sum of \$25,000 is for the regional Navigator program with Wellfleet and Eastham to have a person who works with people with mental health and substance abuse problems. In Recreation there is a \$25,757 increase from moving \$18,000 from Beach into Recreation. There would be additional part-time staff for sticker sales for Beach and the Transfer Station. The IT Department has a \$9,000 increase is for additional software maintenance. The DPW has \$46,000 decrease. The Library has a \$13,000 increase. Pamet Harbor has a \$10,000 for the Deputy Shellfish Constables.

Mr. Panessiti said permanent increases should be handled through overrides. Rae Ann Palmer invited the Finance Committee to work with her on the Recap.

Discussion of Electronic Voting

Assistant Town Manager Kelly Clark gave her findings after further research on electronic voting devices and towns that formed committees to consider their use for voting at Town Meetings. She said the Charter did not need any changes if Truro decided to test electronic devices at Town Meeting. She had received a quote of \$11,783 for 250 leased devices for one night of municipal use and around \$19,000 for two nights. Rae Ann Palmer said that another town might be willing to share the devices and the cost.

The Selectmen offered their opinions on using the devices. Springing it on the voters on the night of Town Meeting and the high cost were negatives. The secrecy they provide could also be achieved through a paper ballot. A straw poll at Town Meeting could determine the use of the devices at a future date. The fact that an individual citizen had proposed the idea and the reported efficiency of the devices were two other factors the Board considered.

Jay Coburn moved to table the issue. Robert Weinstein seconded. Rae Ann Palmer said instead of tabling the issue, the Board could vote against leasing the devices this year so that the issue would not sit on the table all year. Jay Coburn withdrew his motion to table the electronic device issue. Finance Committee members said they had not yet discussed the use of electronic devices for voting at Town Meeting. Mr. Panessiti suggested bringing the issue to the voters at Town Meeting to see if they wanted to go forward with use of the devices another year.

The Finance Committee meeting was adjourned at 6:05 p.m., and the Selectmen's meeting continued.

Increase in Recreation Commission Fees

Recreation Commission Chair Jackson Dutra and former Recreation & Beach Director Kelly Clark, the Assistant Town Manager, came forward to discuss the proposed increases in Recreation Commission fees. They would be initiated this summer on a trial basis. Ms. Clark presented a three tiered system for residents, for workforce and neighboring towns, and for summer visitors. An eight-week, eight hour a day rate for first tier Truro residents would be \$480; second tier cost was set as \$800; and third tier for visitors would be \$1,000. Ms. Clark reviewed numbers for each category if the tiered system had been in place during the 2016 summer season. There are subsidy options available for large families and those in financial need.

Jay Coburn moved to approve the proposed increase in Recreation Commission fees according to the three tiered system in effect for the 2017 summer program. Janet Worthington seconded, and the motion carried 5-0.

Housing Authority Use of Town Access Parking Lot Next to 143 Route 6

Housing Authority Chair Carl Brotman explained the Housing Authority's request to use of the Town parking lot next to 143 Rte. 6 during the construction of the three Habitat homes to be built at that site. The Housing Authority anticipates that additional spaces will be needed when

construction of the homes gets busy. The Conservation Trust has agreed to the use of a few spaces in the lot during the construction period. This would be for cars only.

Jay Coburn moved to allow the use of the lot at 139 Rte. 6 during the construction of the Habitat homes at 143 Rte. 6. Robert Weinstein seconded, and the motion carried 5-0.

Request for "No Parking" Signs on Shore Road

Rae Ann Palmer explained the request by a group of Shore Rd. neighbors asking that *No Parking* signs be installed along Shore Rd. from the junction of Rte. 6 to just before the Christian Union Church. They also requested police enforcement for the signs. She said this could set a precedent for other roads. Scott Landry and Gerard Kinahan presented the safety concerns for pedestrians, bicyclists and homeowners coming out of their driveway without proper sight lines. Mr. Kinahan said the neighborhood is in a residential area, and the excessive on-street parking for the Truro Vineyards is disruptive to the neighborhood, which also has an historic designation. He said installation of *No Parking* signs there would not be precedent setting, and he enumerated the many other roads in Truro that are designated as *No Parking* zones.

Kristen Roberts, an owner of Truro Vineyards, explained that they have a Site Plan Review proposal coming before the Planning Board on March 7, 2017 for 30 additional parking spots on their property. She stated that she does not disagree with the *No Parking* sign request. She recognizes that it is dangerous to have cars parked on both sides of Shore Rd. and doesn't like to have patrons of the Vineyards walking on the street to get to the property.

Carol Bishop spoke on behalf of the Christian Union Church, explaining that the church parking lot is across the street and goes as far as Francis St. They support having *No Parking* signs on Shore Rd. that would stop right before the church.

Jane Peters of 5 Shore Rd. said the present situation helps slow down traffic on Shore Rd. and said she'd rather have to weave around the parked cars than be endangered by speeders. George Kinahan said that speeding was a Police enforcement issue. Helen Grimm said the extra cars have not slowed down buses and cars that go through too fast.

Steve Roderick, President of the Chamber of Commerce, expressed concern about overall parking issues in Truro. He said there was not enough parking in town in general. He did not want to see the lack of available parking impact people visiting Truro. Gerald Kinahan stressed that the request was about restoring peace and quiet to one specific residential neighborhood. He wanted the issue resolved at the meeting and not taken as a part of a town-wide parking problem. Mr. Roberts of Truro Vineyards restated that they hope to have Planning Board approval for 69 on-site parking spots at the vineyard.

Police Chief Kyle Takakjian gave his concerns about safety, uniformity of enforcement and Town regulations. Truro Zoning Bylaws and General Bylaws 1.9.7, 1.9.8 and 4.4.1 deal with parking, but there were discrepancies in 4.4.1. He recommended aligning the appendix to match the bylaws. Without fixing the Bylaws at Town Meeting, the Police Chief said, parking tickets could be challenged. Gerard Kinahan noted the success where roads had been posted with *No Parking* signs. He said enforcement was the Town's concern. Use of Town parking permits was

another stop gap option that could be implemented until a solution is found for parking issues, Chief Takakjian said.

Former Planning Board member Karen Snow said that the appendix to the Bylaws had a numbering problem, and it would be a simple fix to correct it at Town Meeting. She added that voters had unanimously approved the Parking Zoning Bylaw when it was brought to them at a previous Town Meeting.

A poll of the Board of Selectmen showed their interest in the concerns of the citizens of Shore Rd., parking solutions for the whole town, safety issues, correcting the Parking Bylaws, and use of "Lot Full" signs at the Vineyards to signal visitors.

Jay Coburn moved to approve the installation of *No Parking* signs on both sides of Shore Rd. from the junction of Rte. 6 to just before the Christian Union Church; and further to request Town enforcement of the *No Parking* signs. Robert Weinstein seconded, and the motion carried 5-0.

Referral of Zoning Bylaw Amendments

Jay Coburn and Robert Weinstein recused themselves from deliberations and left the table. Paul Wisotzky said that the Planning Board has been working on the proposed amendments to the Zoning Bylaws: §30.3 Seashore District and §40.2 Affordable Accessory Dwelling Units, which now need to be referred by the Selectmen back to Planning Board for a public hearing.

Maureen Burgess moved to refer proposed amendments of the Zoning Bylaws §30.3 and §40.2 to the Planning Board to begin the necessary public hearing process pursuant to MGL c.40A, §5. Janet Worthington seconded, and the motion carried 3-0.

Jay Coburn and Robert returned to the table.

Dennis Pledge Discussion

Paul Wisotzky said the use of the Dennis Pledge had been a topic at a work session. He wanted confirmation that the matter will not be coming before 2017 Annual Town Meeting. Chair Wisotzky said it was important that use of the money be determined by the public. Members of the Board agreed a process for deciding what to do with the funds needed to be determined. The money should be kept separate from the Town Budget and spent for important causes that balance the difficult situation that produced the payments. There is no need to rush since the payments will be spread out over ten years. Establishing a process for determining use of the money can become one of next year's goals. Rae Ann Palmer reviewed the Selectmen's ideas to make a strategic plan, keep the money separate, plan for the future, look at the big picture, have the Local Comprehensive Plan help inform the use of the funds, and honor the seriousness of the decision to accept the settlement.

CONSENT AGENDA

A. Review/Approve and Authorize Signature: *none*

B. Review and Approve the renewal of Aquaculture Development Area Licenses for Dan Smith and Mike Rego

C. Review and Approve Alcoholic Beverages Control Commission 2017 Seasonal Population Estimate

D. Vote to Release Executive Session Minutes

E. Review and Approve Regular Board of Selectmen Minutes: January 24, 2017

F. Review and Approve Budget Task Force Minutes: January 3, 2017; January 17, 2017

Jay Coburn moved to approve the Consent Agenda as printed. Maureen Burgess seconded, and the motion carried 5-0.

SELECTMEN REPORTS AND TOWN MANAGER REPORT

Jay Coburn had attended Planning Board. He said there would be a public hearing for the Zoning Bylaw amendments on Tuesday, February 21, 2017. He encouraged the other Selectmen to attend. He discussed concerns about the draft Accessory Dwelling Unit Bylaw revisions.

Janet Worthington said she was trying to help North Truro get a sign. Kyle Takakjian said they had sent the DOT a request for signage on Rte. 6 which is moving forward. Ms. Worthington also asked the Chief about progress on the new sign for the Public Safety Facility. She wanted to know about using land next to the Public Safety Facility for parking and wondered if the other Selectmen were interested in that location for parking. Rae Ann Palmer said it would be a good work session topic. Lastly, she noted the passing of Ansel Chaplin and acknowledged the work he'd done for Truro. It's a loss to the Town.

Paul Wisotzky had also attended the Planning Board meeting with the community to get input on the Zoning Bylaws for the Seashore, and he'd attended a Recreation meeting. He had accepted becoming the Honorary Chair of the committee for completing the Truro Meeting House. The Paul Revere bell will be returned to the steeple at a completion ceremony in July.

Maureen Burgess had attended the School Committee meeting. She reported that the Civic Cape & Island Coalition Voters has made universal pre-school a focus issue. Charter schools remain a School Committee concern, she said. After observing that the Hazardous Mitigation report presented at a previous Selectmen's meeting did not include provisions for the Pilgrim Nuclear Plant, she distributed copies of remarks from 2012 by FEMA director regarding the plan for Cape Cod.

Robert Weinstein thanked the DPW for dealing with the recent snow storms. He had attended the Planning Board's session and commented on their ADU bylaw. He urged citizen attendance at the public hearing on March 21st. As representative to Metropolitan Planning Organization (MPO), he will advocate for Rte. 6 signage for Truro. He said that DOT had planned signs that Cape representatives had found unsuitable. He held Selectmen Hours in the morning, but no one attended. He said that the Selectmen might try other places to interact with the public. He regretted the loss of Mac's Seafood in Truro. He noted the County dredge at work in Pamet Harbor.

Town Manager Rae Ann Palmer had a few items. She acknowledged the Emergency Management Team that worked together to give the storm notifications and the snow removal efforts by the DPW. She said that there will be a Selectmen's work session at 4 p.m. on March 21st before the joint meeting with the Planning Board at 5 p.m. to interview Planning Board

candidates. She said she will look at the Budget for money for the Shore Road signs and work on the enforcement issues with the Police Chief.

NEXT MEETING AGENDA

Rae Ann Palmer reviewed a lengthy list of Agenda items for the next meeting to be held Tuesday, February 28, 2017: a public hearing, two candidates for Barnstable Human Rights Commission, two application for Local Comprehensive Planning Committee, a report from Water Resources Oversight Committee, discussion on Cape Light Compact, Assistant Conservation Agent & DPW Director's street study, Police report, memorial bench policy, a non-binding referendum ballot question, a Health Board appointment, and deficit spending for snow and ice removal. Jay Coburn wanted to learn more about existing Immigration policies that would be consistent with Truro's policy of being a welcoming community. Rae Ann Palmer said she would send Representative Sarah Peake's information on Sanctuary Cities.

ADJOURNMENT

Jay Coburn moved to adjourn. Robert Weinstein seconded, and the motion carried 5-0. The meeting was adjourned at 8:06 p.m.

Respectfully submitted,


Mary Rogers, Secretary


Paul Wisotzky, Chair


Jay Coburn, Clerk


Maureen Burgess


Janet Worthington, Vice-chair


Robert Weinstein

Public Records Material of 2/14/17

1. CDBG Grant materials
2. Applications for Shellfish Warden
3. FY18 Budget materials
4. Renewal of Aquaculture Development Area Licenses for Dan Smith and Mike Rego
5. Alcoholic Beverages Control Commission 2017 Seasonal Population Estimate
6. Proposed Zoning Bylaw amendments for §30.3 Seashore District and §40.2 Affordable Accessory Dwelling Units