

**Truro Board of Health Minutes
June 24, 2014
4:30 PM-Truro Town Hall**

Members Present: Chair-Dianne Eib, Vice Chair-Tracey Rose, Mark Peters, Alternate-Ansel Chaplin
Members Absent: Clerk-Jason Silva, Tim Rose
Present: Health Agent-Pat Pajaron, BOH Secretary-Noelle Scoullar, Co- Acting Town Administrator-Charleen Greenhalgh

REVIEW/APPROVE MINUTES

June 10, 2014 minutes

**Mark Peters made a motion to accept the minutes as presented.
Ansel Chaplin seconded.
Vote: 4-0, motion carries.**

REPORTS

Water Resources Oversight Committee

Mark stated that the Water Resources Oversight Committee met, and discussed modifications of the engineer's plan of action. Those modifications were satisfactorily addressed. Tracey added that Weston and Sampson took back with them the review, and edits of the plan which WROC had made at their last meeting. Weston and Sampson will be producing an updated copy of the plan of action.

Mark continued by stating they discussed the maps which have been preliminarily presented. Blake is going to enlarge those maps which show zones of contribution, problem areas, and similar items. The enlarged maps will make it easier for both the committee, and others, to understand what they are planning to do.

Tracey also noted that when the plan is finalized, it will be available for public viewing. She and Mark could bring their copies, but she could also bring a copy of the executive summary, and have that included in their packets. The Board of Health should be very familiar with what they are working on.

Health Agent's Report

Dianne stated that there would be no Health Agent's report as Pat Pajaron is on vacation. Pat is still working with town counsel on 25 Meetinghouse Road.

PUBLIC HEARINGS

- 1. Jason Laramee, Approval of New Business License, Food Service Permit and Manager for Highland Links Golf Course, 10 Highland Road.**

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Jason Laramée was not present.

**Mark Peters made a motion to move this public hearing to the end of the meeting.
Tracey Rose seconded.
Vote: 4-0, motion carries.**

Dianne revisited this public hearing at the end of the meeting. Jason Laramée was not present. Dianne asked Charleen Greenhalgh to approach the Board in order for them to ask a question. Dianne asked Charleen if the golf course was up and running. Charleen replied that the golf course was up and running, but that Jason was not serving any food. She informed the Board that he had no kitchen facilities.

**Mark Peters made a motion to continue this item until their next scheduled meeting on July 1, 2014.
Tracey Rose seconded.
Vote: 4-0, motion carries.**

**2. Andrew Todoroff, Cape Abilities, Inc. Approval of Farmers Market Retail Food Permit
(continued from 6/10/14).**

Andrew Todoroff was not present. Dianne stated that Pat, and the Farmers Market, had notified this applicant that he needed to be present at this meeting.

**Ansel Chaplin made a motion to move this public hearing to the end of the meeting.
Mark Peters seconded.
Vote: 4-0, motion carries.**

Dianne revisited this public hearing at the end of the meeting. Andrew Todoroff was not present. Dianne stated that this was the second meeting he had missed. Tracey asked if there had been correspondence with him. Noelle stated that she knew Pat had been in touch with Andrew about attending, but whether Andrew had been in touch with Pat before she left for vacation was unknown. Dianne said that she knew the Farmers Market had also been notified, and they were planning on contacting Andrew as well.

**Ansel Chaplin made a motion to remove this item from the agenda.
Mark Peters seconded.
Vote: 4-0, motion carries.**

3. Aidan Davin, Moonlight Farm, Approval of Farmers Market Retail Food Permit (continued from 6/10/14).

Aidan Davin was not present.

Ansel Chaplin made a motion to move this public hearing to the end of the meeting.

Mark Peters seconded.

Vote: 4-0, motion carries.

Dianne revisited this public hearing item at the end of the meeting. Aidan Davin was not present. She stated that this was Aidan's second "no-show". Dianne asked for a motion to remove this item until such time as the applicant reapplies.

Ansel Chaplin made a motion to remove this item from the agenda.

Mark Peters seconded.

Vote: 4-0, motion carries.

AGENDA ITEMS:

None

LICENSING RENEWAL APPROVALS

- 1. Jason Weisman, Nice Boys Finest Kind Hawt Dogs, Food Service Permit (Pushcart).**
- 2. Andrew Locke, Hillside Farm, Farmers Market Retail Food Permit.**
- 3. Marion Joseph, Mgr of E-Z Rest Cottages, 22 Shore Road, Motel License.**
- 4. Daniel Delgizzi, Mgr of Truro Motor Inn, 296 Route 6, Motel License**

Dianne asked, with the exception of Andrew Locke from Hillside Farm, if all the applicants were in good standing. Noelle replied "yes".

Mark Peters made a motion to approve licenses for applicants one, three, and four.

Ansel Chaplin seconded.

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Vote: 4-0, motion carries.

Dianne revisited applicant number two, Andrew Locke. She noticed that his State license, for this year, was not present. If it were, it would expire June 27, 2014. The Board of Health needs his current license, and the renewal (which would expire in June 2015). Mark asked if Andrew were aware of this. Dianne suggested granting the license, pending he brings in his two certificates.

Mark Peters made a motion to approve the license, and hold it until Andrew brings in his 2014 and 2015 certificates.

Ansel Chaplin seconded.

Tracey added that since Pat approved the renewal, Andrew may not be aware of the expired certificate. The Board asked Noelle to contact Andrew on Wednesday, June 25th.

Vote: 4-0, motion carries.

Ansel Chaplin made a motion to adjourn at 4:45PM

Tracey Rose seconded.

Vote: 4-0, motion carries.

Chair-Dianne Eib

Vice Chair-Tracey Rose

Clerk-Jason Silva

Mark Peters

Tim Rose

Alternate-Ansel Chaplin