

TRURO BIKE AND WALKWAY COMMITTEE MEETING

Minutes of Meeting

October 7, 2013

Truro Safety Facility

Members in Attendance

Susan Roderick, Chair

Karen Snow

Cathy Haynes

Tom Roda

Eric Mays, via off-site Skype connection

The meeting commenced at 6:05 p.m with a quorum. Eric Mays was unable to attend and connected to the meeting via Skype. All attendees were introduced. The following agenda was covered:

1. Meeting Minutes of the September 9, 2013 were both approved as amended.

2. Public Comments: None.

3. Old Business

a. Brochure Printing: Susan Roderick reported that 3 quotes have been received for colored brochure printing in quantities of 1000 and 5000, as follows: Note the prices shown are rounded to the nearest dollar:

<u>Name</u>	<u>for 5000</u>	<u>for 1000</u>
Sheriff	\$1250	
Sir Speedy	\$457	\$206
Thompson	\$2054	

Ms. Roderick is to confirm that the Sir Speedy price is for full color brochures and BWWC will approve at next meeting.

b. Review of BWWC 2013 Goals: Miscellaneous minor changes made to content. BWWC prioritized items in outline and added goal that existing designated bike routes need to be evaluated and safety improvements be made as needed.

c. Bikeways Video provided by Karen Snow tabled until a later time.

d. Bus Stops: Tom Roda met with a representative of the CCRT bus line to review all bus stop locations throughout Truro. The bus stop located across from Hillside Farm on Route 6 is to be moved to a location nearby along Route 6 where there is available space in both the east and west breakdown lanes for the bus to pullover off the paved roadway. This location is in lieu of the previously discussed Whitmanville Road location. Chief Takakjian has approved the new location. The CCRT may also contribute to future bike racks.

e. PanMass Challenge Signage: It was reported that the Truro Board of Selectmen voted that PanMass signage not be allowed in Truro.

f. BWWC Structure: Discussion continued from previous BWWC meetings held on August 13, 2013 and September 7, 2013.

(1) The draft BWWC Policies and Procedures was distributed for review. Further input is needed from board members prior to finalization. The Policies and Procedures are to be based on a yearly calendar which commences on the first BWWC meeting after the Annual Town Meeting. Cathy Haynes is to include in the Policies and Procedures and distribute for review by members.

(2) Eric Mays with the assistance of Tom Roda is to develop the years budget request, and Susan Roderick will submit prior to the next BWWC meeting.

g. Proposed Route 6 Bikeway Tom Roda and Karen Snow are to approach and set up a meeting between the Truro and Wellfleet Highway Department Heads, and the Massachusetts Department of Transportation liasons to discuss the development of bike lanes along Route 6.

h. Town Website A new town website is currently being developed, therefore any changes to the

BWWC page will be tabled until the new Truro website is available.

i. Salstonstall Route Improvements tabled until next meeting so that the Town Planner and Police Chief can attend.

4. Action Items:

a. Public Radio Announcements Both Truro(Dunes 102 WGTX) and Provincetown Radio Stations (WOMR 92.1 and WFMR 91.3) may have public announcement space available. BWWC may be able to develop vehicle and bike safety announcements to be broadcast on these local radio stations. Cathy Haynes to contact local stations to learn about process.

b. Vehicle and Bike Safety Insert Maryland has printed vehicle safety rules on their tax envelopes. Karen Snow to contact Charlene Greenhalgh to see if an insert could be placed in the Truro tax or excise bills and to send Massachusetts Registry of Motor Vehicles a letter requesting the inclusion in or on the envelope of the excise bills.

The meeting was adjourned at 8:00 p.m. The next scheduled meeting is November 13, 2013 at 6:00 p.m. at the Truro Safety Facility.

Respectfully Submitted,

Catherine Haynes

