

TRURO BIKE AND WALKWAY COMMITTEE MEETING

Minutes of Meeting

November 13, 2013

Truro Safety Facility

Members in Attendance

Susan Roderick, Chair

Karen Snow

Cathy Haynes

Tom Roda

Eric Mays

Guests

Kyle Takakjian

The meeting commenced at 6:05 p.m with a quorum. The following agenda was covered:

1. Meeting Minutes of the October 7, 2013 were approved as amended.

2. Public Comments: None.

3. Budget for BWWC 2014: Susan Roderick stated that budget for 2014 needs to be submitted by the end of November 2013 in the town required format. Tom Roda is to work with Eric Mays and forward the final budget to Ms. Roderick for signature and submittal to the Town. The following budget items were discussed and may be revised for the final submittal to the Town:

Supplies: 50 to 60 units of helmets at \$3.20 +/- each;
50 to 60 units of bike reflectors at \$8.00 +/- each;
50 to 60 units of lights at \$4.00-\$8.00 each; and
1000 colored brochures for \$250.00 +/-

5. Old Business:

a. Brochure Printing: Susan Roderick distributed final brochures and will be supplying brochures to Town Hall, Public Safety, Recreation Dept., and Library for distribution.

b. BWWC 2013 Goals: Copy to be distributed by Ms. Roderick and review of goals to be added to December agenda.

c. Bikeways Video: Bike safety videos on RoadID.com, Rules of Road, to be viewed by committee members and be utilized for developing public safety announcements.

d. Review of BWWC Policy and Procedures Manual: Eric Mays to discuss duties of Treasurer, Non – Profit status and gift fund procedures with Charleen Greenhough. Cathy Haynes to finalize draft and distribute changes to Committee for review and submittal of requested changes prior to December meeting.

e. Proposed Route 6 Bikeway: Mass Green DOT and Mass In Motion Initiatives promote that all projects must include walkers, bicyclists and vehicles in all future projects. Police Chief Kyle Takakjian stated that he believes that a physical barrier between cyclists and vehicles should be installed along Route 6.

6. Saltonstall Route Improvements: Currently Saltonstall Route is designated bikeway through the Town. Ms. Haynes has brought the question forward that improvements are needed along this promoted bikeway. Items discussed include:

a. Signage: Signs along bikeway may need to be consolidated, i.e., combine old Saltonstall signs with newer state bike signs. Tom Roda and Karen Snow to work with Highway Department on this issue.

b. Speed Limits: Vehicle speed limits are being reviewed by the police department and the Mass DOT to determine the correct speed limits along the Saltonstall bikeway and other roads throughout Truro. This process will be on-going and status to be updated by Chief Takakjian on a periodic basis.

c. Road Side Cleaning: Roadway sidelines may need to be cleared on a more frequent basis to eliminate sand build-up. To be discussed or reviewed by the Committee.

d. Culvert at Mill Pond is to be replaced and roadway design is complete and awaiting funding. BWWC needs to determine if roadway is being widened to accommodate safe pedestrian and bicycle traffic. Ms. Haynes to contact Charleen Greenhough to review plans.

7. Board of Selectmen Goal #18 to develop a safe roadway agenda that addresses the need of current "dangerous" roads: Chief Takakjian discussed that Safe Roads and Pathways Committee town staff appointees (Chief Tarjakian, Charleen Greenhough and Kelly Sullivan) are currently awaiting direction from the Selectmen.

8. Public Radio Announcements: Local radio stations have been contacted by Ms. Haynes. Bicycle and vehicle safety announcements need to be developed and submitted to the radio stations as public radio announcements. Ms. Haynes to contact radio station to thank them for their interest and state that PSA's are to be submitted by the BWWC.

9. Cape Cod Commission Traffic Engineer: Police Chief Tarjakian announced that on November 20, 2013 at 10:00 a.m.

the Cape Cod Commission Traffic Engineer is coming to Truro to meet with the Police Chief to discuss traffic and roadway issues throughout Truro. The BWWC members are invited to attend the public portion of the meeting at 11:30 a.m.

10. Action Items:

- a. BWWC members tasks on on-going items are outlined above.
- b. Safety Inset: Karen Snow to compose draft insert for vehicle and bike safety for tax bills. Chief Tarjakian to discuss possibility of inclusion in excise bills with Town.
- c. Thank you: Ms. Roderick to write thank you card to Police Association for contribution.

The meeting was adjourned at 7:55 p.m. The next scheduled meeting is December 9 , 2013 at 6:00 p.m. at the Truro Safety Facility.

Respectfully Submitted,

Catherine Haynes

