



# TOWN OF TRURO

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## Truro Concert Committee Charge

Adopted: August 22, 2023

In accordance with the Truro Town Charter, Section 6-4-4, the Select Board hereby establishes the Truro Concert Committee as a standing committee.

### PURPOSE:

The Truro Concert Committee shall organize, publicize and sponsor a series of musical events during the summer on the lawn at the Truro Public Library/ Truro Community Center. These events should be designed to provide Truro residents and visitors with an opportunity to celebrate the summer season with music and other entertainment, and should appeal to all ages, encourage audience participation and be financially self-supported.

### APPROACH:

To carry out its charge, the Concert Committee shall complete the following:

- 1) Plan, organize, and oversee all concerts. This includes reserving the lawn, booking concerts, advertising concerts, preparing and submitting appropriate permit applications, setting up and breaking down events and submitting invoices to the Town Accountant.
- 2) Coordinate with departments through the Town Manager or their designee as appropriate for any operational needs.
- 3) Prepare written report for the annual town report and prepare written/ oral reports for the Select Board as requested.
- 4) Identify funding sources and work with a local 501c3 as needed for fundraising support. Prepare and apply for grants, in consultation with the Town Manager (or with the Select Board for grant requests that exceed the Town Manager's authorities identified in 4-2-7 of the Town Charter).
- 5) Committee members shall adhere to all pertinent Massachusetts General Law, including Open Meeting Law and Conflict of Interest Law, and Town Charter, Bylaws, rules and policies, including Town financial policies.

### MEMBERSHIP:

The Concert Committee will be composed of seven (7) voting members and two (2) alternate members and membership may be increased or decreased by an even number of seats by a vote of the Select Board, so that an uneven number of seats remain in accordance with Town Charter, Section 6-2-5.

Kristen Reed, Chair

John Dundas, Clerk

Robert Weinstein  
Truro Select Board

Susan Areson, Vice-Chair

Stephanie Rein